

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

NOVEMBER 12, 2025

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Connor Exum & Mike Ryan Mountain Eagle

The Supervisor called the meeting to order at 6:50 p.m. and opened with the Pledge of Allegiance.

NOTICE OF PUBLIC HEARING UPON PRELIMINARY BUDGET: “Notice is hereby given that the Preliminary Budget for the Town of Windham for the fiscal year beginning January 1, 2026 has been completed and filed in the office of the Town Clerk where it is available for inspection by any interested persons at all scheduled office hours. Further notice is hereby given that the Town Board of the Town of Windham will review said preliminary budget and hold a

TOWN BOARD MEETING (CON'T)

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public hearing thereon at the Town Hall at 6:50 p.m. on November 12, 2025. At said hearing any person may be heard for or against the preliminary budget as compiled or for or against any item or items therein contained. Pursuant to section 113 of Town Law, the proposed salaries of the following Town Officers are hereby specified: Supervisor: \$17,500; 4 Councilmen: (each) \$11,500; 2 Justices: (each) \$12,500; Town Clerk: \$47,000; Highway Superintendent \$64,500; Tax Collector: \$12,500. Notice is also hereby given the Regular Town Board meeting will be held November 12, 2025 immediately following the Public Hearing for the purpose of conducting any other business that shall come before the Town Board". By Order of the Town Board Bonnie Poehmel Town Clerk Dated: October 23, 2025

Supervisor Hoyt asked if anyone had comments on the preliminary budget. Connor Exum wanted to know what "BK" means; Bookkeeper. Connor also felt that the budget was not completed as there was missing information as to the zeros. He had visited the town hall to see the Town Clerk's copy. He had taken photos and notes. He was not able to determine the income. Councilman Goettsche read the answer he was looking for \$2,056,981.86 was indeed there; Connor just had not read it correctly.

Supervisor Hoyt asked for a recess of the public hearing for the preliminary budget at 6:57 pm with a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

Supervisor Hoyt asked for a motion at 7:00 pm to re-open public hearing for the preliminary budget. A motion to re-open public hearing was approved by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

A motion to close the public hearing on the preliminary budget @ 7:00 pm was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

TOWN BOARD MEETING was opened at 7:00 pm.

THE MINUTES OF THE OCTOBER 23, 2025, TOWN BOARD MEETING were approved as typed on a motion by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

1.SGT. JAMES F. CARTER D.S.C.-VFW POST 1545 would like to request permission to hold tag day/coin drop on Saturday, November 8, 2025 in honor of Veteran's Day from 9:00 am till 1:00 pm at the intersection of State Route 23 and 296. Supervisor Hoyt had given the VFW Post 1545 a verbal to proceed as the request was received prior to the November 12, 2025 town board meeting. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor.

2.THE COMMUNITY OF WINDHAM FOUNDATION is requesting permission to hold the annual Hensonville Tree Lighting on Friday, December 5, 2025 @ 6:00 pm. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

3.THE WINDHAM CHAMBER OF COMMERCE seeking permission to host the annual Tree Lighting on December 6, 2025 on the front lawn of the Centre Property along with the fire departments Parade of Lights. Santa will also be making his appearance that day as well. A motion to approve was made by Councilman Walker, 2nd by Councilman Goettsche, with all in favor.

4.TOWN CLERK'S MONTHLY REPORT for October 2025: **\$3,819.58**. A motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

5.TOWN COURT JUSTICE REPORT for September/October: Justice Carreras \$2,458.00 for September and \$2,554.00 for October & Justice McCarthy \$2,446.00 for October. Board has duly noted.

6.TOWN BOARD RESOLUTION #141 OF 2025: to authorize the Supervisor to close the maturing CD regarding the sum of \$75,503.38 principle plus the interest earned of Sewer O & M

Contingency Fund Money at the Bank of Greene County, Catskill, NY. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #142 OF 2025: to authorize the Supervisor to close the maturing CD regarding the sum of \$30,000.00 principle plus the interest earned of Streetlighting Fund Money at the Bank of Greene County, Catskill, NY. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #143 OF 2025: to authorize the Supervisor to close the maturing CD regarding the sum of \$100,000.00 principle plus the interest earned of General Fund Money at the Bank of Greene County, Catskill, NY. A motion to adopt this resolution was made by Councilman Van Valin, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #144 OF 2025: to authorize the Supervisor to close the maturing CD regarding the sum of \$60,817.15 principle plus the interest earned of UDAG Fund Money at the Bank of Greene County, Catskill, NY. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #145 OF 2025: to authorize the Supervisor to close the maturing CD regarding the sum of \$50,335.58 principle plus the interest earned of Sidewalk Fund Money at the Bank of Greene County, Catskill, NY. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #146 OF 2025: to authorize the Supervisor to close the maturing CD regarding the sum of \$151,006.75 principle plus the interest earned of Water Improvement Fund Money at the Bank of Greene County, Catskill, NY. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #147 OF 2025: to authorize the Supervisor to close the maturing CD regarding the sum of \$15,204.29 principle plus the interest earned of Youth Fund Money at the Bank of Greene County, Catskill, NY. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #148 OF 2025: to authorize the Supervisor to close the maturing CD regarding the sum of \$1,009,838.36 principle plus the interest earned of General Fund Money at the National Bank of Coxsackie, Coxsackie, NY. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #149 OF 2025: Whereas, a group of 15 properties in the Town of Windham Sidewalk District are delinquent in sidewalk payments; and Whereas, these properties are delinquent in the **revised** amount of \$2,325.84. Now Therefore Be It Resolved, that these amounts are included in the Tax Rolls as a charge against the real properties concerned. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #150 OF 2025: the following resolution was proposed to transfer funds to balance the Streetlighting District accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #151 OF 2025: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Van Valin, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #152 OF 2025: to authorize the Supervisor to use \$35,140.00 from Unappropriated Fund Balance to balance the accounts in the General Fund as per General Fund Resolution #23 of 2025. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. AMBULANCE DISTRICT FUND RESOLUTION #17 OF 2025: the following resolution was proposed to transfer funds to balance the Ambulance Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #23 OF 2025: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. HIGHWAY FUND RESOLUTION #3 OF 2025: the following resolution was proposed to transfer funds to balance the Highway Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. WATER DISTRICT RESOLUTION #12 OF 2025: the following resolution was proposed to transfer funds to balance the Water District Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

7.AMBULANCE REPORT: The ambulance department will have a second crew on this winter when weekends are heavy.

8.HIGHWAY REPORT: The winter highway equipment is ready to go. The deicing material is ready to go. Two of the new employees have their CDL licenses; the third new employee has his permit for his CDL license. Steven Jacobs will be snow plowing again this winter. The highway department is fully staffed.

9.POLICE REPORT: Chief Selner has three recommendations for new police officer hires. Ryan Pocarobba is presently in the zone 14 Police Academy and has interest in becoming a Windham Police Officer. A motion to approve the new hire was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. John Pielli is a retired investigator from the NYS Police and his is interested in a part-time position has a Windham Police Officer. A motion to approve the new part-time hire was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. Officer Stephen Bence is presently working as a part-time police officer with the Windham Police Department. Officer Bence has an interest is requesting a full-time position. At this present time the Windham Police Department has no full time employees this would be a benefit to the department and the town. Supervisor Hoyt stated Officer Bence will be provisional based on his civil service testing. Officer Bence will start his full-time hire on December 1, 2025 a motion to approve was made by Councilman Van Valin, 2nd by Councilman Walker, with all in favor.

10.COMMITTEE REPORT: **Councilman Walker** attended the last SWAC Meeting. The committee talked about replacement of culvert for funding. Two studies are being conducted; one on the Brook Trout and the other on Jumping Worms. High school students and a teacher with Columbia-Greene College are participating in the studies. Councilman Walker stated that he will not be attending the next CWT Meeting due to the hunting/holiday season. **Councilman Van Valin** the heat ducts are completed at the Centre Property. Everything was taken care of by Rob Drum. Chris Landi is taking care of the flooring. The Windham Chamber is purchasing and they will be finding someone to hang the new outside lights on the front lawn holiday tree. **Councilman Goettsche and Councilman Peters** have been working on the town website and the new .gov email for all town employees; this will need to be in place in December as required by Governor Kathy Hochul. There are two phases moving through with the computers. Councilman Peters will get in touch with Joe from ITS for the new .gov email and website monitoring. A motion to approve the first phase of new .gov emails was approved by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. **Supervisor Hoyt**, someone else has fallen once again at the Greene County Transfer Station (trash site in Windham). Greene County will be working on a new facelift for that station to handle the garbage and safety of all. Greene County Highway Department is discussing the work to be done on the bridge at the intersection of County Route 40 & 56 in Maplecrest. They are looking to do the bid work in 2026 and the bridge work itself June 2027. Supervisor Hoyt has noted that our town board meeting for Thanksgiving Day needs to be rescheduled. The rescheduled date for the meeting will be Tuesday, November 25, 2025 @ 7:00 pm. A motion to reschedule the meeting was made by Councilman Peters, 2nd by Councilman Goettsched, with all in favor.

Supervisor Hoyt would like a motion to adopt the Preliminary Budget for the Town of Windham for the fiscal year beginning January 1, 2026. A motion to adopt the budget was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

ACCOUNT BALANCES AND BUDGET COMPARISONS November 12, 2025 files were made available for the Board to review.

GENERAL FUND WARRANT #21-G contained vouchers #678-720, totaling \$52,939.22 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #21 contained vouchers #202-214, totaling \$23,656.24 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND WARRANT #21 contained vouchers #285-299, totaling \$54,530.30 was audited and approved on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

STREETLIGHTING FUND WARRANT #11 contained vouchers #87-92, totaling \$1,870.99 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

AMBULANCE FUND WARRANT #21 contained vouchers #220-235, totaling \$10,800.01 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

GENERAL FUND PAYROLL WARRANT #21-P for **General** contained 8 claims, totaling \$9,954.79 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 13 claims, totaling \$22,147.81 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Police** payroll contained 8 claims, totaling \$15,142.13 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Police** uniform maintenance contained 11 claims, totaling \$1,015.27 for 02/03/25-09/30/25 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #21-P contained 6 claims, totaling \$11,240.00 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #21-P contained 1 claim, totaling \$74.76 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

11.COMMENTS FROM THE PUBLIC: no comments were made.

The meeting adjourned at 7:30 p.m. on a motion by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
