

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

AUGUST 14, 2025

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Town Assessor Richard Tollner, David Elua, Don Alberti & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE JULY 24, 2025, TOWN BOARD MEETING were approved as typed on a motion by Councilman Walker, 2nd by Councilman Goettsche, with 3 in favor, Councilmen Van Valin and Peters were absent.

1.WINDHAM PUBLIC LIBRARY requesting use of the Centre Property: *Childrens Music Event (ages 0-7) Sing-a-long, dance, music lesson, instruments with Joelle & River Rouen August 25 & August 28, 2025 @ 11:00 am.* A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. *Western Catskills "Preparing for*

Disaster” September 6, 2025 @ 10:30 am. A motion to approve was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. Fall themed Book Folding with Christine Doolan September 27, 2025@ 11:00 am to 1:00 pm. A motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

2.WAJ PTA is requesting a donation for their “WAJ Back to School BBQ” Sept 26, 2025: the following email message was given to the Board for their review: *“We are currently planning our annual Back to School BBQ, scheduled for September 26, and we are reaching out to kindly request your support. In the past, the Town of Windham has generously contributed to this event, and your support has made a meaningful difference. We truly appreciate your past assistance, which helped us bring our community together to kick off the school year on a positive note. This year, we’re hoping to make the event even more special for students and families. Any financial contribution you can provide would be greatly appreciated. Thank you for considering our request. Elisa Schieren WAJ PTA Member”* In the past the town has made a donation of \$500.00. A motion to approve the same donation as in the past was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

3.TOWN OF WINDHAM HISTORICAL SOCIETY would like to host a Slide Show with Larry Tompkins “All About Windham” at the Community Room/Senior Center on Friday, August 29, 2025 @ 2:30 pm. A motion to approve was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

4.YOUNG EXPLOSIVES FIREWORKS requesting permission to hold events: Windham Manor, August 23, 2025 @ 9:30 pm for a wedding event. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. Wylder Windham, August 31, 2025 @ dark for the Labor Day Weekend celebration. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. Councilman Goettsche will post both events on our website for the neighbors to know.

5.MILLY MORABITO would like permission to host a free community movie night at CD Lane Park pending schedule availability in September 2025: the following email was given to the Board for their review: *“I’m reaching out to request permission to host a free community movie night at CD Lane Park in Maplecrest, ideally scheduled for mid to late September. The plan is to begin gathering at 5:00 PM, with the movie starting at sundown. The film I’d like to show is *The Goonies*— a timeless, family-friendly adventure that I believe will bring out residents of all ages for a fun and memorable evening under the stars. This or That Food Truck has already expressed interest in attending to offer food for purchase during the event, which adds to the experience at no cost to the town. I will personally handle coordination, equipment setup, and cleanup to ensure a smooth, respectful event that reflects well on the community. Please let me know what steps I would need to take to move forward with this idea. My goal is simply to create a joyful, shared experience for Windham and surrounding residents before the season winds down. Thank you so much for your time and consideration. Warm regards, Mildred “Milly” Morabito Jewett, NY”* Councilman Goettsche would like to see that Milly has “movie rights” permission to play this movie, based on their permission then Councilman Goettsche will approve the movie, 2nd by Councilman Peters, with all in favor.

6.RENEWAL OF TOWN EMPLOYEES Health, Dental & Eye Vision Insurance for 2025-2026. Supervisor Hoyt has met with the Town’s Insurance Representative. The Town will be renewing the current plans again. MVP Health Care, CDPHP Health Care, Guardian Dental and Davis Eye Vision. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Walker, with all in favor.

7.TOWN CLERK’S REPORT JUNE 2025: **\$16,662.68.** A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

8.JUSTICE REPORT for July 2025: Justice McCarthy \$4,170.00 and Justice Carreras \$2,800.00 was noted by the Board.

9.TOWN BOARD RESOLUTION #106A OF 225: to authorize the Supervisor to reinvest the sum of \$50,331.84 plus interest earned of General Fund Money in a Certificate of Deposit for

90 days at the Greene County Commercial Bank, Catskill, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #107 OF 225: to authorize the Supervisor to reinvest the sum of \$30,199.11 plus interest earned of Streetlighting Fund Money in a Certificate of Deposit for 60 days at the Greene County Commercial Bank, Catskill, New York. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #108 OF 225: to authorize the Supervisor to reinvest the sum of \$50,175.00 plus interest earned of General Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #109 OF 2025: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. AMBULANCE DISTRICT FUND RESOLUTION #12 OF 2025: the following resolution was proposed to transfer funds to balance the Ambulance Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. GENERAL FUND RESOLUTION #17 OF 2025: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

10.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. The following report was submitted to the Board for their review: ***“Calls for the Month of July 2025: Calls in Windham: Advanced Life Support (ALS)-11, Basic Life Support (BLS)-2, Public Assist (P/A)-2, Refused Medical Assistance (RMA)-4, Call Cancelled (C/C)-5; Calls in Jewett: ALS-2, BLS-2; Calls in Ashland: ALS-1, BLS-1, RMA-1, C/C-1; Calls in Hunter: ALS-2, BLS-1, C/C-2. County Coverage Request Amb S/B-3; Stand by for GCEMS-1. Total calls: 41. Vehicle Mileage Log for July 2025: 96-1: 112,175 and 96-2: 22,379.”***

11.ASSESSOR would like to request re-appointment to Windham Town Assessor position that begins on October 1, 2025. The following email was given to the Board for their review: *“I am applying for re-appointment to Windham Town Assessor position that begins October 1st, 2025. All of my NYS credentials are up to date. (Available upon request.) Should you have any question(s), I am free to respond at your opportunity. My qualifications are in line with NYS guidelines, and hopefully for your own goals for the Town of Windham. I am not considering or interviewing for any other appointments anywhere else. I look forward to continuing here at Windham. I would appreciate your decision to re-appoint me or not, promptly in the event, I need to pursue other opportunities. Thank you, I look forward to your response(s). Richard Tollner”*

12.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. Summer paving has been completed. The hot mix is in place and the invoice will be paid by the CHIPS Funding. Highway Superintendent Gary Thorington has wrote two separate bids; one for Ultra-Low Sulfur Diesel and the other for Regular Unleaded. Town Attorney Tal Rappleyea has reviewed and approves. The Town Board has reviewed and approved each bid separately. **A motion to approve the Ultra-Low Sulfur Diesel bid and to place in the newspaper was made by Supervisor Hoyt, 2nd by Councilman Goettsche, with all in favor. A motion to approve the Regular Unleaded bid and to place in the newspaper was made by Supervisor Hoyt, 2nd by Councilman Peters, with all in favor.** The two legal notice bids will be posted into the town’s newspaper the Mountain Eagle. The bids will be opened at the next Town Board Meeting on August 28, 2025 @ 7:00 pm. Highway Superintendent Gary Thorington has been interviewing a new hire. He will need to get his CDL License. Two more employees have been working on their CDL Licenses.

Town Attorney Tal Rappleyea has written the Estoppel Notice & Proposed Resolution for Highway Dept Truck Bond as follows: **“NOTICE TOWN OF WINDHAM STATUTORY INSTALLMENT BOND SERIES 2025 #1. NOTICE OF ADOPTION OF RESOLUTION PROPOSING TO FINANCE AND EXPEND THE SUM OF \$100,000.00 (ONE HUNDRED THOUSAND DOLLARS). PLEASE TAKE NOTICE that at a Regular Meeting of the Town Board of the TOWN OF WINDHAM, Greene County, New York duly called and held at the Town Hall, Windham, NY on the 14th day of August in the year 2025, it was on motion duly**

made, seconded and passed, NOW, THEREFORE IT IS RESOLVED that a sum of \$100,000.00 (One Hundred Thousand Dollars) be financed by way of a Statutory Installment Bond, to partially finance the purchase of a new highway department truck, and it was further RESOLVED, that the validity of said statutory installment bond issued may be contested only if: (1) Such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or (2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or (3) Such obligations are authorized in violation of the provisions of the Constitution of New York. Bonnie Poehmel, Town Clerk Town of Windham Dated: August 14, 2025" A motion to approve this notice was made by Supervisor Hoyt, 2nd by Councilman Goettsche, with all in favor. A motion to approve this notice to be advertised in the Mountain Eagle (town's newspaper) was made by Councilman Walker, 2nd by Councilman Goettsche, with all in favor. **TOWN BOARD RESOLUTION #110 OF 2025: "BOND RESOLUTION AUTHORIZING ISSUANCE OF STATUTORY INSTALLMENT BOND (SIB SERIES 2025 #1) OF TOWN OF WINDHAM, GREENE COUNTY, NEW YORK IN THE AMOUNT OF \$100,000 (ONE HUNDRED THOUSAND) DOLLARS WHEREAS, the Town Board of the Town of WINDHAM, New York by the within Resolution hereby determines it necessary and in the best interest of the Town to issue a Statutory Installment Bond for period of five years. NOW, THEREFORE, BE IT RESOLVED: SECTION I: The specific object or purpose for which obligations are to be issued pursuant to this resolution is to partially finance the purchase of a new highway department truck. SECTION II: The maximum amount to be financed \$100,000.00 (One Hundred Thousand Dollars) and the plan of financing such cost is as follows: the issuance of one \$100,000 (One Hundred Thousand Dollars) five-year statutory installment bond. SECTION III: The following determinations are hereby made: (a) The period of probable usefulness of such truck is determined to be 10 (Ten) years. (b) The subdivision of paragraph (a) of Section 11.00 of the Local Finance Law which is applicable in the circumstances of subdivision "12".** "A motion to adopt this resolution was made by Supervisor Hoyt, 2nd by Councilman Goettsche, with all in favor.

13.POLICE REPORT: The Police Department now has their 2-way radio installed. Their new computers are all up and running too. The following letters have been received by the following Police Officers for their resignations: *Police Officer Thomas L Parquez has given his resignation letter to be effective July 31, 2025. Police Officer Greg Paspalis has given his resignation letter to be effective August 5, 2025. Police Officer Marino Romito has given his resignation letter to be effective August 9, 2025.* Police Officers resignation letters were all noted by the Board.

14.COMMITTEE REPORT: **Councilman Walker** will be attending the next CWT Meeting on August 18, 2025. **Councilman Van Valin** has reported the following items have been completed on the town buildings: the gutters have been replaced at the Town Hall building; the broken window glass at the Library has been replaced; the entrance to the Library will soon be replaced and the bookkeepers window will soon be replaced. **Councilman Goettsche** is currently working on the new **.gov email/website** as this will be a new state law going into effect in December 2025 for all municipal towns with a population of 1500 and over. Councilman Goettsche would like permission to spend \$300.00 pending charges with Katheraye Media who will be helping to get our website to that level. Supervisor Hoyt would like to authorize \$500.00 to spend for the website. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Walker, with all in favor. Councilman Goettsche meet with Delaware Engineering John Brust and his team for a field trip to Stamford, NY to visit their baseball field. **Councilman Peters** has been reviewing and reading the Draft Zoning laws and reviewing and reading for new water operations. The town will be hiring a new Water Superintendent at our next meeting. **Supervisor Hoyt:** *The Adaptive Sports Program would like to request use of the basketball court at CD Lane Park for the following dates August 16 @ 9am-2pm; Sept 6 @ 9am-2pm; Sept 20 @ 9am-2pm; for skating boarding events. A Certificate of Liability insurance has been filed for these dates with the Town Clerk's office. A new lifeguard has been hired, Gabriel Brel. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor.*

GENERAL FUND WARRANT #15-G contained vouchers #485-539, totaling \$31,184.73 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY FUND WARRANT #15 contained vouchers #140-153, totaling \$15,143.30 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND WARRANT #15 contained vouchers #208-226, totaling \$54,346.94 was audited and approved on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

STREETLIGHTING FUND WARRANT #8 contained vouchers #58-69, totaling \$2,552.77 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

AMBULANCE FUND WARRANT #15 contained vouchers #155-177, totaling \$45,471.92 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

GENERAL FUND PAYROLL WARRANT #15-P for **General** contained 16 claims, totaling \$18,613.31 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 15 claims, totaling \$21,681.17 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Police** payroll contained 9 claims, totaling \$14,583.50 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #15-P contained 3 claims, totaling \$5,620.00 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #15-P contained 3 claims, totaling \$618.34 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

EXECUTIVE SESSION Supervisor Hoyt made a motion at 7:30 pm to recess from the Town Board Meeting to go into Executive Session to discuss a personnel issue, 2nd by Councilman Peters, with all in favor. Town Assessor Richard Tollner was allowed to stay. All others in the audience were asked to leave.

RECONVENE MEETING Councilman Peters made a motion at 7:53 pm to adjourn from Executive Session to reconvene to the Town Board Meeting, 2nd by Councilman Goettsche, with all in favor.

A motion to reappoint Richard Tollner as the Town Assessor for the next six-years was made by Councilman Van Valin, 2nd by Councilman Walker, with all in favor. The town assessor's appointment will be renewed for a 6 year term September 30, 2025 that will expire October 1, 2031. Supervisor Hoyt would like Richard to commit to a 4 days a week schedule for the taxpapers. He is to stick to that schedule. The schedule will be posted on the website and in town hall. Richard will keeping the same schedule: Monday 7am to 5pm; Tuesday-off; Wednesday 7am to 5pm; Thursday 7am to 5pm; Friday 7am to 5pm. (same hours as listed on the town website)

COMMENTS FROM THE PUBLIC: No comment was made.

The meeting adjourned at 7:55 p.m. on a motion by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK

OFFICIAL