

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

JANUARY 23, 2025

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Town Attorney Tal Rappleyea & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie, Highway Superintendent Gary Thorington & Delaware Engineering John Brust

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE JANUARY 9, 2025, TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

1.DELAWARE ENGINEERING: John Brust was not present. John is currently working on the Master Plan for Windham Mountain Club. They are working on the sewer and water for WMC.

2.SET PUBLIC HEARING TO AMEND Local Law #1 of 2023: “A Local Law of the County of Greene Providing Real Property Tax Exemptions for Volunteer Firefighters and Ambulance Workers Pursuant To Section 466-A of the Real Property Tax Law” A motion to set a **public hearing on Thursday, February 13, 2025 @ 6:50 pm** with the Town Board Meeting to follow. A motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

3.AGREEMENT BETWEEN Town of Windham & Siam Tank #57 Knights of the Road: “This is an annual agreement between the Town of Windham, owner of the property at 124 County Route 12, Tax ID #95.00-1-21and Siam Tank #57 aka Knights of the Road. The Knights of the Road provide youth activities including Little League and T-ball”. A motion was made by Councilman Walker, 2nd by Councilman Goettsche allowing the Supervisor to execute this agreement.

4.POLL SITE AGREEMENT for 2025 Elections: Greene County Board of Elections are requesting the use of the Windham Wastewater Treatment Plant at 491 County Route 12, Windham for the annual elections for 2025. A motion to allow the use of the town’s building and allow the Supervisor to execute the agreement was made by Councilman Van Valin, 2nd by Councilman Peters, with all in favor.

5.TOWN CLERK’S REPORT FOR DECEMBER 2024: \$3,444.46 was approved by Councilman Walker, 2nd by Councilman Peters, with all in favor.

6.TOWN JUSTICE REPORT for November & December 2024: Justice McCarthy for December \$2,010.00 and Justice Stevens for November \$1,361.00 and December \$175.00 was noted by the Board.

7.ANNUAL ASSOCIATION OF TOWNS MEETING February 16-19, 2025 & Dues: The Association of Towns of the State of New York will be holding their Annual Business Meeting for all new and current town officials. Those who plan on attending the 2025 Training School and Annual Meeting will be held at the New York Marriott Marquis in New York City on February 16-19, 2025. Annual Town Association Membership Dues for the year beginning January 1, 2025 as authorized by Article 8 of the Town Law. Dues: \$1,200.00; a motion to approve the dues to be paid by Councilman Walker, 2nd by Councilman Peters, with all in favor.

8.FIXED ASSETS REPORT for 2024: The report was completed by Jessica Leto and submitted to the Board for their review. A motion to approve the report was made by Councilman Peters, 2nd by Councilman Walker, with all in favor.

9.TOWN BOARD RESOLUTION #25 OF 2025: “Be It Resolved, that the Town of Windham, Location Code 30304, hereby reaffirms the following as a standard work day for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on time keeping system or the record of activities maintained and submitted by the members. The standard work day of 8 hours remains established for all departments of the Town of Windham. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #26 OF 2025: to authorize the Supervisor to use \$2,210.29 from Unanticipated Revenue Balance to balance the accounts in the Water District as per Water District Resolution #1 of 2025. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #27 OF 2025: to authorize the Supervisor to use \$11,112.80 from Unappropriated Fund Balance to balance the accounts in the General Fund as per General Fund Resolution #3 of 2025. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #28 OF 2025: to authorize the Supervisor to use \$24,741.53 from Unappropriated Fund Balance to balance the accounts in the Sewer District as per Town Board Resolution #29 of 2025. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Van Valin, with all in favor. GENERAL FUND RESOLUTION #3 OF 2025: the following resolution was proposed to transfer funds to balance the General Fund accounts for 2024. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #29 OF 2025: the following resolution was proposed to transfer funds to balance the Sewer District accounts for 2024. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #4 OF 2025: the following resolution was proposed to transfer funds to balance the General Fund accounts for 2025. A motion to adopt this resolution was made by Councilman Van Valin, 2nd by Councilman Peters, with all in favor. AMBULANCE FUND RESOLUTION #2 OF 2025: the following resolution was proposed to transfer funds to balance the Ambulance Fund accounts for 2024. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #30 OF 2025: the following resolution was proposed to transfer funds to balance the Sewer District accounts for 2025. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

10.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present.

11.ASSESSOR’S REPORT: the following report was submitted for the Board’s review: “Computer issues still in process in being be fixed. Update to December improvement. I have had numerous printer issues costing me over 15 hours of re-programming. It appears to be fixed as of January 22nd. Stay tuned, it has been “fixed” three times before. The flat screens complete programming still an issue, but will be resolved one way or another. Computer traffic already faster, looking forward to a marked improvement on the current upgrade shortly, at zero expense. The office is now quite busy with New Year Senior STAR, Low Income, Disability and Firemens’ exemptions. We are triple checking all entries with NYS ORPTS to prevent any issues.....Preparation/creation of 2025 Tax Roll underway. Sales inventory very gently climbing. High end listings have longer DOMs (Days on Market). Out of town calls beginning to creep in. Let us see what appears after April 1st, 2025. I will order Anti-Virus Software for DELL 9440 Laptop. Traffic in extraneous paperwork requests continues. Have a cost free solution to solving issues concerning Code Enforcement data requests, that will save Town Clerk and other clerks about 50 hours each, and myself about 200 hours. It requires 5 minutes of training... yes five minutes. Photo inventory now at @ 10,000 photos, will now be updated in the next year, to keep our Town of Windham photo library under 2 years old. Most towns is 5-10 years in age, Windham = two. The internet upgrade is wonderful. I save @ hour a week, not waiting for screens to change. You might not think that’s much, but I am on 250-300 screens a day. Faster screens improve my concentration, ask any geek”.

12.HIGHWAY REPORT: Highway Superintendent Gary Thorington was not present.

13.COMMITTEE REPORT: **Councilman Walker** attended the CWT Meeting on January 20, 2025. The LAP/SAP Negotiations were discussed. They discussed a similar resolution to our Town Board Resolution #3 of 2025. CWC reported money was given out for 282 septic. Right

now there are not a lot of engineers available to design the septic. Their next annual meeting will be April 1, 2025. **Councilman Van Valin** the storage door in the new police office is missing a door. The door size measurements have been lost and will need to be re-measured again. The town hall had a freeze up issue. The hot water was frozen. Then only to find the sewer line was then frozen. The backside of the building sewer line was discovered to have a draft leading to the freezing of the line. The Ambulance building had a freeze up too, as the furnace was not working properly. This week the entire area had severe cold weather temperatures. **Councilmen Goettsche and Peters** have nothing to report on. **Supervisor Hoyt** Greene County Health had a training session today at the Senior Center room with about 28 people. They were all pleased to use the room and thanked the board for allowing this to happen. The Windham Chamber is eager to move on with the annual Easter Egg Hunt in April at CD Lane Park. They will be putting a request in for that soon. **Attorney Tal Rappleyea** has submitted his first escrow account for the board's review. There is no time limit on the escrows to be used.

GENERAL FUND WARRANT #2-G contained vouchers #21-74, totaling \$81,003.24 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY FUND WARRANT #2 contained vouchers #11-18, totaling \$17,444.15 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #2 contained vouchers #10-30, totaling \$61,977.29 was audited and approved on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

AMBULANCE FUND WARRANT #2 contained vouchers #8-25, totaling \$6,582.73 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #2-P for **General** contained 9 claims, totaling \$9,925.61 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 16 claims, totaling \$22,389.03 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #2-P contained 5 claims, totaling \$13,875.58 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #2-P contained 1 claim, totaling \$74.76 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

The meeting adjourned at 7:26 p.m. on a motion by Councilman Walker, 2nd by Councilman Peters, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
