

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

MARCH 27, 2025

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Connor Exum & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE MARCH 13, 2025, TOWN BOARD MEETING were approved as typed on a motion by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

1.SET PUBLIC HEARING FOR LOCAL LAW #2 OF 2025: The Town Board has set a public hearing for Thursday, April 10, 2025 @ 6:50 pm. The local law will be providing for written notification of defects and obstructions on town highways, bridges, streets, sidewalks, crosswalks and culverts in the Town of Windham. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor.

2.TOWN JUSTICE REPORTS: February report for Justice McCarthy \$1,742.00 & Justice Carreras \$2,008.00. Both reports were noted by the Town Board.

3.TOWN BOARD RESOLUTION #47 OF 2025: to authorize the Supervisor to transfer the sum of \$1,130.29 from the Town of Windham Sewer District checking account to the Town of Windham Sewer District O & M Contingency checking account. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #48 OF 2025: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. AMBULANCE DISTRICT FUND RESOLUTION #4 OF 2025: the following resolution was proposed to transfer funds to balance the Ambulance Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #9 OF 2025: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

4.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present.

5.ASSESSOR'S REPORT: the follow report was submitted by the Assessor: "1. Computer issues have been sufficiently addressed. Lost over 24 hours this year to date, working on those issues. Flat screens are in working order. Enjoying the faster internet speeds, thank you. New cordless headset for office added. Looking at means to replace cordless phone lost in technology update. 2. The office was extremely busy in February having performed over 40 site visits to Seniors and Veterans, blocked by the bad icy weather, for paperwork/signatures. Numerous seniors were not willing to risk injury on sidewalks to re-apply for Senior STAR. Visits were made to home all over Windham at all hours. We generated over more 50 IVP's which allow the taxpayer to be on automatic tax exemption annually reducing their aggravation and our office paperwork volume. Stay tuned NYS is working on having Basic STAR become annually renewable, (another time consuming practice). Senior STAR, Low Income, Disability and Firemen's exemptions were addressed daily in February. The Tax Exempt organizations each were sent their paperwork fully completed in the mail for the review and signature. All organizations turned in their exemptions. We added over dozen new Senior and Veteran exemption form folks previously unaware of the exemptions. We are checking all entries with NYS ORPTS. Preparation/creation of 2025 Tax Roll underway. Site visits will continue through

April 11th. 3. Sales inventory very gently climbing. Unique sales still occurring. April 1st is the next market bellwether. 4. Photo inventory now at @ 10,000 photos, is expediting some reviews of this year's tax roll review. The addition of labeled Tax Map number along with Building Permit # is now speeding up reviews by 10-15 minutes times the many reviews. Additionally, we are adding about 50 sets of sight plans/drawings a year now into the very same database. This may assist Fire, Police or NYS during any natural or fire disaster with data that can be shipped in 30 seconds to any cell phone, email, or office. This will save days of labor annually, and potentially a life. 5. My NYS Notary license has been renewed for another 4 years."

6.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. April 1, 2025 will be the official starting date for the newly hired employee Robert Murray. CDE Electric will be changing the fixtures at the highway dept. There was a communication error on the invoice; the new pricing will be on the invoice. The highway guys have been working on the tree trimming. A lot of the heavy stuff has been completed. They will now be working on a routine/maintenance schedule to keep the trees trimmed.

7.POLICE REPORT: Chief Rich Selner would like to recommend to the Board for a new hire Michael Harte as Administrative Assistant to the Chief of Police. Michael Harte will be hired for part-time 20 hours per week at \$25.00 per hour. A motion was made to accept Michael Harte by Supervisor Hoyt, 2nd by Councilman Peters, with all in favor.

8.COMMITTEE REPORT: **Councilman Walker** was present at the CWT meeting on March 17, 2025. There are 282 septic programs. The CWT is looking to hire new engineers for the septic program. SAP is working on details and moving forward. The towns will be looking for salt shed grant funding as most town shed buildings are being aged out 20 years plus. **Councilman Van Valin** has nothing to report on at this time. **Supervisor Hoyt** reported that the Library staff is very happy with the mini splits; they are working out well. **Councilman Goettsche** reported the Little League is doing sign up for players on March 26, 2025. **Supervisor Hoyt** and the President of the Little League and Coaches will be doing an AED refresher class with the Windham Ambulance staff. All games will have the Ambulance on site unless they are called out. **Councilman Peters** has nothing to report on at this time. **Supervisor Hoyt** state that 85% of the staff Lifeguards will be coming back to CD Lane Park this summer.

Jonathan Gross Member of the Mountain Top Progressives would like permission to use the Town Hall Meeting room on April 1, 2025 @ 7:00 pm. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor.

GENERAL FUND WARRANT #6-G contained vouchers #218-232, totaling \$18,034.79 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #6 contained vouchers #62-63, totaling \$951.01 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND WARRANT #6 contained vouchers #85-99, totaling \$6,908.91 was audited and approved on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

AMBULANCE FUND WARRANT #6 contained vouchers #67-78, totaling \$6,648.20 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #6-P for **General** contained 7 claims, totaling \$8953.69 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. **Ambulance** payroll contained 16 claims, totaling \$20,926.64 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY PAYROLL WARRANT #6-P contained 5 claims, totaling \$8,259.04 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #6-P contained 2 claims, totaling \$791.56 was audited and approved for payment on a motion by Councilman VanValin, 2nd by Councilman Goettsche , with all in favor.

COMMENTS FROM THE PUBLIC: no comment.

The meeting adjourned at 7:21 p.m. on a motion by Councilman Walker, 2nd by Councilman Goettsche, with all in favor.

_____ SUPERVISOR	_____ COUNCILMAN	_____ COUNCILMAN
_____ COUNCILMAN	_____ COUNCILMAN	_____ TOWN CLERK
