

**TOWN OF WINDHAM  
TOWN BOARD MEETING  
371 State Route 296, Hensonville, NY  
Website: www.townofwindhamny.com**

**FEBRUARY 13, 2025**

**Present:** Supervisor: Thomas F. Hoyt  
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche  
Town Clerk: Bonnie Poehmel

**Also Present:** Highway Superintendent Gary Thorington & Mike Ryan Mountain Eagle

**Absent:** Ambulance Administrator Davia Montie & Delaware Engineering John Brust

The Supervisor called the meeting to order at 6:50 p.m. and opened with the Pledge of Allegiance.

PUBLIC HEARING @ 6:50 pm for AMENDMENT TO LOCAL LAW #1 OF 2023:  
Supervisor Hoyt read the following legal notice aloud: "NOTICE IS HEREBY GIVEN, that a public hearing will be held by the Town Board of the Town of Windham at 371 State Route 296, Hensonville, NY on February 13, 2025 at 6:50 PM. All persons wishing to speak upon this matter shall be heard at this time. Local Law #1 of 2023 will be amended at Section 2(a) of the Local Law of the Town of Windham "Providing Real Property Tax Exemptions for Volunteer Firefighters and Ambulance Workers Pursuant to Section 466-A of the Real Property Tax Law". Bonnie Poehmel Town Clerk Dated: January 23, 2025. "LOCAL LAW NUMBER 1 OF 2025. A LOCAL LAW amending Local Law Number 1 of 2023 relating to providing real property tax exemptions for volunteer firefighters and volunteer ambulance workers in accordance with Sections 466-a and 466-l of the Real Property Tax Law. BE IT ENACTED by the County Legislature of the County of Greene, as follows: SECTION 1. The purpose of this Local Law is to amend Local Law Number 1 of 2023 **by amending Section 2 (a)** to read as follows: (a) the applicant resides in the County of Greene and is a member of an incorporated volunteer fire company or fire department or incorporated voluntary ambulance service which provides service within the city, village, town or school district or who provides service to a neighboring city, village, town, county, or school district." Supervisor Hoyt asked if the public had any comments, no one was present. Supervisor Hoyt asked for the public hearing to be recessed at 6:53pm by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. The public hearing was re-opened at 7:00 pm by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. With no public in attendance or comment; the public hearing was closed at 7:05 pm, by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor. Greene County Legislatures will be having a public hearing on February 19, 2025 and is expected to adopt this amendment in the same evening per an email received. Supervisor Hoyt would like this Amended Local Law #1 of 2025 carried over to the next town board meeting on February 27, 2025. The Windham Town Board is expected to adopt the amended law at this meeting.

THE MINUTES OF THE JANUARY 23, 2025, TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor.

1.DELAWARE ENGINEERING: John Brust was not present. Supervisor Hoyt spoke to John Brust. John is working on writing a comment letter to CWC in response to the septic receiving. John is also working with Allyson Phillips (town's water attorney) on a water agreement. John has template letters from other municipalities.

2.NEWTON FUND ACCOUNT FOR 2024: has been prepared by Bette Rhoades. The balance for the year ending 2023 is \$19,430.36, and no interest has been received as this is in a Key Bank Money Market Savings. The balance for the year ending 2024 is \$17,730.36. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. Supervisor Hoyt has spoke to Bette Rhoades as she has retired. **Jessica Leto will be the new account clerk to take care of the Newton Fund.** A motion to approve Jessica Leto was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

3.BEESTERA SOCCER partner of Nike Soccer Camps, Albany, NY are interest in using the CD Lane Park for various summer soccer camp dates. The following email was given to the Board for their review: “Beestera Soccer, out of Albany, NY are a partner of Nike Soccer Camps and we currently run camps along the east coast. We were recently awarded the #1 camp organization in the country by Nike Soccer as well. We have a unique, holistic curriculum where we aim to challenge every player in a safe, fun, and competitive environment. We would love the opportunity to bring a camp to Windham in order to give the players around the area a great experience and help them fall in love with the game even more. Location: CD Lane Park; Date: 7/28 - 8/1 or 8/11-8/15 or 8/25-8/29 (whichever fits in best with anything you all have going on); Time: 9am-3pm; Ages of Campers: 5-15; Estimated # of Campers: 30-40; Amenities/Equipment Needed: Soccer Goals, Bathroom, Running water (if possible). Thanks, Mike Matera *Director of Camps* [Check out our 2025 summer camp schedule](#), Voted #1 Nike Soccer Camp in the Country.” Supervisor Hoyt would like more information from Beestera Soccer, “What is their charge for the soccer camp per player? Can our local kids participate in the soccer camp? The Town will need a Certificate of Liability once this is all approved”. Bonnie Poehmel Town Clerk will reach out to Mike Matera, Director of Camps by email.

4.SKYLAND PRODUCTIONS Founder /Executive Producer JULIAN SKY is interested in various areas in Windham for an April 4-6, 2025 shoot. The following email was given the Board for their review: “My name is Julian Sky, and I'm a filmmaker and producer based in NYC. I'm reaching out because I'm planning to shoot a self-funded short film in Windham from April 4th to 6th. We're a small team of seven, including cast and crew, and we have an agreement to film and stay at the Winwood Inn. I'm writing to request permission to film briefly in the town itself. We're hoping to include a few shots walking down the street and a quick shot at a public access point of the Batavia Kill creek. My family owns property in Windham, and I'm excited to capture the area's beauty and community respectfully in my film. I wanted to introduce myself, make our presence known, and inquire about any additional permission we might need at the town level. Most of our filming will occur on private property, but I'm interested in the possibility of getting a few shots on the public street out front and on the sidewalk along Main Street.” A motion to approve and will need a Certificate of Liability was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

5.PLANNING BOARD is requesting use of the Centre Property on February 20, 2025 @ 7:00 pm for a public hearing with Windham Mountain Club. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor.

6.TOWN CLERK'S REVENUE Report for January 2025: \$1,825.10. A motion to approve was made by Councilman Walker, 2nd by Councilman Goettsche, with all in favor.

7.TOWN BOARD RESOLUTION #31 OF 2025: “to accept the Sewer District Billing for 2025 in the amount of \$253,131.35 for 467 general accounts and \$23,700.00 for 79 Crystal Pond accounts with a total of \$276,831.35 for a total of 546 accounts.” A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #32 OF 2025: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. GENERAL FUND RESOLUTION #5 OF 2025: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #33 OF 2025: “to authorize the Supervisor to invest the sum of \$50,000.00 dollars of General Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York.” A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #34 OF 2025: “to authorize the Supervisor to invest the sum of \$50,000.00 dollars of General Fund Money in a Certificate of Deposit for 90 days at the Bank of Greene County, Catskill, New York.” A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #35 OF 2025: “to authorize the Supervisor to invest the sum of \$30,000.00 earned of Street Lighting Fund Money in a Certificate of Deposit for 90 days at the Bank of Greene County, Catskill, New York.” A motion to adopt this resolution was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor. TOWN BOARD

RESOLUTION #36 OF 2025: “to authorize the Supervisor to invest the sum of \$650,000.00 earned of Highway Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York.” A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #37 OF 2025: “to authorize the Supervisor to invest the sum of \$60,000.00 earned of Library Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York.” A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #38 OF 2025: “to authorize the Supervisor to invest the sum of \$150,000.00 earned of Water District Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York.” A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #39 OF 2025: “to authorize the Supervisor to invest the sum of \$150,000.00 earned of Water Improvement Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York.” A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #40 OF 2025: “to authorize the Supervisor to invest the sum of \$350,000.00 earned of Ambulance Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York.” A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #41 OF 2025: “to authorize the Supervisor to invest the sum of \$9,000.00 dollars of Maplecrest Cemetery Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York.” A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor.

8.GREENE COUNTY RESOLUTION #15-25: Authorizing Municipalities to Participate in County Highway Purchases.

9.AMBULANCE REPORT: Ambulance Administrator Davia Montie was absent. Ambulance Administrator Davia Montie would like to recommend the hiring of a new employee Meagan O’Brien as part-time EMT for the Windham Ambulance Dept. A motion to approve was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. Ambulance Administrator Davia Montie attended a Greene County EMS meeting on February 12, 2025 in Cairo, New York. The meeting went well.

10.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. Highway Superintendent Gary Thorington would like to recommend the hiring of a **new employee Robert Murray as a full-time Laborer** for the Windham Highway Dept. Robert Murray can be available to start work on April 1, 2025. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. Highway Superintendent Gary Thorington has two employees who are interested in getting their CDL Licenses in the spring of 2025: Sam Brucker and Robert Murray. Gary knows someone who can teach the two interested employees and still use the town’s equipment for them to learn on. This will be a savings to the town. There is a streetlight that is out between Church Street and the lower side driveway of WAJ School. The town is on the list for the electricians. As everyone has seen on TV; the northeast is in a huge salt shortage. The OJS has run out of salt as this is a state-wide shortage. With the little snow storms this season it will cost all towns more money to get a supply from another vendor. Our neighboring towns have all been working together with shared services to get the salt into our storage barns. Greene County Highway and Association of Towns Highway have been very helpful. Highway Superintendent Gary Thorington has sent out a “Letter of Intent” to purchase a new highway plow dump-truck. Currently new trucks are back logged at 250. The town will be responsible to purchase in advance the cab chaise \$113,000.00 and the remainder of \$193,000.00 will be paid upon delivery. Also, Gary would like to look into a possible NYSEG Grant for lighting in the highway garage/office. The light bulbs are getting older in supply to purchase and the new lighting is now LEDs. Gary would like the Board to review the truck replacement plan; to start thinking about this as the last truck was purchased in 2014. Supervisor Hoyt will have the Town Attorney Tal Rappleyea draw up a CDL Licensing Agreement. This will help the hirers as the town will pay for their licensing and they will stay with the town for a certain length of years. Should they leave prior to that the employees will be prorated and will pay the town back for the licensing. Once the summer schedule for the highway begins Steve Jacobs will only be working during the winter plow season.

11.COMMITTEE REPORT: Councilman Walker will be attending the next CWT meeting on February 17, 2025. They are still discussing the SAP program. **Councilman Van Valin** the contractor is still working downstairs in the new police dept. There was one missing door that now has been installed. There is a vent cover in the bathroom where the frozen pipes were found to be installed. **Councilman Goettsche** had issues with the website and this all has been fixed. **Councilman Peters** went to a planning board meeting and all is going well. **Supervisor Hoyt** the town hall currently has one Notary Public. Three employees will be taking the Notary Public test as they have just completed the zoom class. Supervisor Hoyt asked the Board if they will want to put out the flower bid again this year. A motion to approve the flower bid was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters. The bid specs will remain the same. Supervisor Hoyt will be meeting with the surveyor and the Windham Foundation to discuss the 7.2 acres on County Route 65A for the new little league community field. Officer Bence has been doing field training with Officer Parquez. The month of February had only two open shifts. The town hall will be getting a whole new phone system and inside lines. February 19, 2025 the office will receive more phone training and then should be live from then on.

GENERAL FUND WARRANT #3-G contained vouchers #75-146, totaling \$77,717.01 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

HIGHWAY FUND WARRANT #3 contained vouchers #19-35, totaling \$35,855.01 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #3 contained vouchers #31-52, totaling \$52,291.16 was audited and approved on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

STREETLIGHTING FUND WARRANT #2 contained vouchers #6-17, totaling \$2,231.42 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

AMBULANCE FUND WARRANT #3 contained vouchers #26-40, totaling \$33,561.04 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

GENERAL FUND PAYROLL WARRANT #3-P for **General** contained 8 claims, totaling \$9,989.88 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Ambulance** payroll contained 16 claims, totaling \$24,051.60 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Police** payroll contained 9 claims, totaling \$13,988.90 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

HIGHWAY PAYROLL WARRANT #3-P contained 5 claims, totaling \$12,637.64 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #3-P contained 1 claim, totaling \$74.76 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

COMMENTS FROM THE PUBLIC: No one was present.

The meeting adjourned at 7:40 p.m. on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor.

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