

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

OCTOBER 10, 2024

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Delaware Engineering John Brust, Connor R. Exum, Helen Exum, William MacGreggor, Donald Alberti, Reporter from the Catskill Daily Mail & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

The Supervisor asked everyone to remain standing for a moment of silence for Gina Hernandez a postal clerk mail carrier driver for the Windham Post Office home delivery service; as she was killed in a tragic work auto accident on October 5, 2024.

THE MINUTES OF THE SEPTEMBER 26, 2024, TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

1.DELAWARE ENGINEERING: John Brust was present. John presented to each board member a column chart report of the Septage Receiving Station-Feasibility Study Analytical Results for various date in May, June and July 2024 (these samples were collected from the City of Hudson, New York). A chart will be produced into a report for the board's review as a potential Septage Receiving Station to be constructed at the WWTP.

2.MAPLECREST LFCC would like permission to use the Centre Property for this year's Annual Holiday Extravaganza. The show will be on December 27, 2024 @ 6:00 pm to 9:00 pm. They would like to use the space for practice and to setup and clean up from December 26-December 28, 2025. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

3.FILM SHOOT REQUESTING to use County Route 10 near Kelly Acres for a short scene on November 6, 2024 around sunset. Usher Morgan is the contact person for this film shoot. They are planning to shoot a short scene for a film on November 6th, 2024, about half a mile down the road from 680 Co Rd 10, near Kelly Acres. The scene involves our actress walking down the road, looking for cars (though there are none), and later encountering a bear (portrayed by a man in a bear costume) from afar. In the scene, she turns back in fear after seeing the bear. The shoot is expected to take about an hour or two, around sunset, and we will be operating with a very minimal crew. We'll have a 15-passenger van on-site, with approximately 6-7 crew members and one actress. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with 4 in favor, one abstained by Councilman Walker.

4.NYU STUDENT PRODUCTIONS Garrett Sullivan (Director) would like to request use of the Windham Path for a motion picture film tentatively named "Man Hunt". They would like to use the path on October 24 to October 28, 2024. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

5.GREENE COUNTY PUBLIC HEALTH would like to request use of the Windham Senior Center room for an Emergency Drill meeting event on January 23, 2025. A motion to approve was made by Peters, 2nd by Councilman Van Valin, with all in favor.

6.REQUEST FOR USE OF PAVILION at CD Lane Park for Wedding Ceremony on September 20, 2025 from 8:00 am to 8:00 pm. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor.

7.PATCHWORKERS QUILT GROUP would like to request use of the Windham Ambulance building bays & Senior Center room for a quilt show on Columbus Day weekend October 10-12, 2025. The show will be on October 12, 2025. A motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

8.THE TOWN BOARD would like to request a public hearing on October 24, 2024 @ 7:00 pm to adopt a proposed Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c. A motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

9.SEQRA for the Dent Loop Tax Map #96.00-2-44.1. Name of Project: The Town of Windham Hiking Trails (the Dent Loop); Location: 76.86 acres of vacant land on State Route 23, tax map #96.00-2-44.1, owned by DEP; Description: The Town of Windham intends to enter into a 5-year Revocable Land Permit with the New York City Department of Environmental Protection to create a natural walking trail called "The Dent Loop" which will consist of a trail to be established through the property owned by NYCDEP. The 5-year will have an automatic renewal every 5 years. A motion to allow the Supervisor to execute the Neg Dec as Lead Agency, a motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

10.LETTER OF RESIGNATION from Bette Rhoades. Effectively Bette Rhoades will resign from her position as Account Clerk on October 31, 2024. Bette has been employed with the Town of Windham for 25 years. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Peters, with all in favor.

11.TOWN CLERK'S REVENUE REPORT for September 2024; \$5,270.01. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor.

12.LETTER OF SUPPORT for wedding event at Windham Manor, for a one day NYS liquor license. Gounded NY LLC caters for a wedding event on October 13, 2024 has been requested by NYS Liquor Authority for a Deficiency Letter from the town in which the event is being held at. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Peters, with all in favor.

13.TOWN BOARD RESOLUTION #118 OF 2024: As the Town of Windham applied for and received ARPA funding from Greene County in the amount of \$25,000.00. Said funds were thus used towards our approved expenditure plans for the project to resurface the roads and parking areas at CD Lane Park. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #119 OF 2024: Whereas, a group of 92 properties in the Town of Windham Sewer District are delinquent in sewer payments; and these properties are delinquent in the amount of \$25,786.40; these amounts are to be included in the Tax Rolls as a charge against the real properties concerned. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #120 OF 2024: Whereas, a group of 11 properties in the Town of Windham Sidewalk District are delinquent in sidewalk payments; and these properties are delinquent in the amount of \$1,161.60; these amounts are to be included in the Tax Rolls as a charge against the real properties concerned. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #121 OF 2024: to authorize the Supervisor to reinvest the sum of \$6,062.86 plus interest earned of Maplecrest Cemetery Fund Money in a Certificate of Deposit for 30 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #122 OF 2024: to authorize the Supervisor to reinvest the sum of \$60,000.00 plus interest earned of Water District Fund Money in a Certificate of Deposit for 30 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Van Valin, 2nd by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #123 OF 2024: to authorize the Supervisor to reinvest the sum of \$7,000.00 plus interest earned of Sidewalk Maintenance Fund Money in a Certificate of Deposit for 30 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by

Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #124 OF 2024: to authorize the Supervisor to reinvest the sum of \$15,000.00 plus interest earned of Youth Fund Money in a Certificate of Deposit for 30 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #125 OF 2024: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #126 OF 2024: the following resolution was proposed to transfer funds to balance the Streetlight District accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #21 OF 2024: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. AMBULANCE FUND RESOLUTION #15 OF 2024: the following resolution was proposed to transfer funds to balance the Ambulance Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. HIGHWAY FUND RESOLUTION #6 OF 2024: the following resolution was proposed to transfer funds to balance the Highway Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. WATER DISTRICT RESOLUTION #6 OF 2024: Whereas, a group of 77 properties in the Town of Windham Water District are delinquent in sewer payments; and these properties are delinquent in the amount of \$50,218.00; these amounts are to be included in the Tax Rolls as a charge against the real properties concerned. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

14.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. The following report was submitted to the Board for their review: “*Calls for the Month of September 2024: Calls in Windham: Advanced Life Support (ALS)-8, Basic Life Support (BLS)-1, Call Cancelled (C/C)-4; Refused Medical Assistance (RMA)-1, Public Assist (P/A)-1; Calls in Jewett: ALS-2, BLS-1, C/C-2, RMA-1; Calls in Hunter: ALS-1; Calls in Prattsville: BLS-1. County Coverage Request Amb S/B-1; Stand by for GCEMS-1. Total calls: 26. Calls turned over to Mutual Aid: Ashland-1. Vehicle Mileage Log for September 2024: 96-1: 101,148 and 96-2: 13,349.*”

15.ASSESSOR’S REPORT: The following report was submitted to the Board for their review: “1. Winter is upon us. Time for site work and more photos. 2. Normal volume of calls on School Tax bills, the mountain progress, and seasonal Exemption questions. Walk-ins this year up, but came with all positive attitudes. 3. Our Blueprints / Site Plans / drawings inventory continues..... The index is the TAP Index (TOW Assessor Plans). It continues to grow. We have already received requests for documentation set up. 4. Still working on office to update organization. More filing is necessary.”

16.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. Gary thanked the board for hiring a new part time/full time employee with a CDL License and a new full time employee. There is still one more full time spot to be filled and some part-time spots can be filled. At the Ag Forestry (in Cario, NY) building a Greene County Highway workshop along with Cornell Local Roads offered on work zone safety class. The Windham Highway Dept was able to attend. A nice 6-hour class and certification was offered. Cornell Local Roads in the future may be looking for other meeting places to hold these classes. Highway Superintendent Gary Thorington would like to be able to host at the Windham Senior Center room sometime. Highway Superintendent Gary Thorington at the end of the month will be attending a State Association booth for Public Works at the NY State Fair Grounds, in Syracuse, NY; in support of our Association. The Foreman will be available that day. Our State Legislatures have passed into law some serious zero admission stuff that was to be effective January 1, 2025. There is a lot of opposition on this. Everything is all set in town for the Autumn Affair this weekend.

17.COMMITTEE REPORT: **Councilman Walker** there is a CWT Meeting on October 14, 2024 he will be attending. **Councilman Van Valin** as a local contractor working on the siding on the east side of the Centre Property and the door will be address too. The mason is taking care of the ramp and will seal the rail bases too. The glass for the Police has been ordered. **Councilman Goettsche** noted there has been an increase of fee on the website hosting. **Councilman Peters**

has nothing to report on at this time. **Supervisor Hoyt** would like to **change the board meeting** from Thursday, November 14, 2024 to **Friday, November 8, 2024 @ 7pm**. A motion to approve the change was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. Brian Hammel has been to the Centre Property to check on all the electrical outlets for the Autumn Affair weekend; he found one outlet to be changed out. Police Chief Selner, the Town's Labor Lawyer and Supervisor Hoyt sat down with the Police Union to discuss at new police contract and everything went well. The town has received the permit for the Dent Loop on NYS DEP land. The town can go in anytime to start marking the trails. Thank you to our partners at DEP for working with us; this was a fast turnaround on the land acquisition permits. It's about 1.5 miles of extra beauty to add onto our Windham Path. John Brust of Delaware Engineering volunteered to have the markers made and color trail maps with no cost to the town. The Supervisor worked with the bookkeeper to clean up some of the language on the town's Full Time Benefit Schedule. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Peters, with all in favor.

GENERAL FUND WARRANT #19-G contained vouchers #621-648, totaling \$23,370.07 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #19 contained vouchers #183-189, totaling \$5,969.57 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #19 contained vouchers #257-267, totaling \$15,730.25 was audited and approved on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

STREETLIGHTING FUND WARRANT #10 contained vouchers #68-80, totaling \$2,106.25 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

AMBULANCE FUND WARRANT #19 contained vouchers #186-194, totaling \$2,356.70 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #20-P for **General** contained 11 claims, totaling \$11,401.48 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 15 claims, totaling \$19,334.91 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Police** payroll contained 8 claims, totaling \$11,708.25 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #20-P contained 3 claims, totaling \$5,677.41 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #20-P contained 3 claims, totaling \$671.82 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

18.COMMENTS FROM THE PUBLIC: Supervisor Hoyt went around the room to each person who was able to attend the town board meeting. Everyone was pleased with the outcome of the little league baseball field and the town is able to move forward.

TOWN BOARD MEETING (CON'T)

OCTOBER 10, 2024

The meeting adjourned at 7:57 p.m. on a motion by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK

OFFICIAL