

**TOWN OF WINDHAM  
TOWN BOARD MEETING  
371 State Route 296, Hensonville, NY  
Website: www.townofwindhamny.com**

**JUNE 13, 2024**

**Present:** Supervisor: Thomas F. Hoyt  
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche  
Town Clerk: Bonnie Poehmel

**Also Present:** Ambulance Administrator Davia Montie, Highway Superintendent Gary Thorington, Delaware Engineering John Brust, Sherry Wack, Patrick Madigan, Walt Klores, Atossa Kia, Susan Kukle, Gail Spindell, Joel Kosofshy, Michael Blass, Anna Blass, Larry Gardner, Connor R. Exum, Lori Torgersen, Nick Bove, Molly Hurst, Roy Mendl, Deborah Trella, Mark McAlpine, Zairi Malcolm, Joseph Belschner, Merva Elbaz Belschner, Joseph Baglio, Michael Bradley, Ellen Schorsch, Barbara Grinell, Oresta Fedun, Marcia Johnson, Jennifer Compton, Morgan Miller, Simon Mortimer, Darren Chictow, Slavica Nikolic, Emily White, Debra Daily, Diane Kletz & Mike Ryan Mountain Eagle

The Supervisor called the meeting to order at 7:00 p.m. and Highway Superintendent Gary Thorington opened with the Pledge of Allegiance.

THE MINUTES OF THE MAY 23, 2024, TOWN BOARD MEETING were approved as typed on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor.

1. NOTICE TO BIDDERS “Town of Windham Greene County is seeking sealed bids for seal coating at the Town’s Waste Water Treatment Plant at 491 County Route 12 (South St). The job is to clean, edge & crack fill than seal with coal tar sealer with sand. The sealer must be applied by brush. There is approximately 28,500 square feet of sealing and 200 linear feet of crack filler. The work must be completed by September 7, 2024. Sealed bids will be marked Wastewater Driveway. A non-collusive bidding certificate must be attached with the bid at the opening. Bidder’s must provide proof of worker’s comp and liability insurance to be attached with the bid at the opening. Bids will be accepted until 10:00 am on June 10, 2024 at the Town Clerk’s Office (371 State Route 296, PO Box 96, Hensonville, NY 12439). Bids will be opened at the Town Board Meeting on June 13, 2024 at 7:00 pm. Where they will be read aloud. The Town Board reserves the right to reject any and all bids. Any questions contact Town Supervisor Thomas Hoyt at (518)821-3462. By Order of Windham Town Board, Bonnie Poehmel Town Clerk Dated: May 8, 2024.” One bid was received from **Ferretti Services LLC, South Side Sealing, Schenectady, NY in the amount of \$4,405.00**. A motion to accept bid was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor.

DELAWARE ENGINEERING: John Brust was present. Delaware Engineering has five projects they are working on with the planning board. These projects have some small issues but everything is under control. John Brust will have for the Board at a future meeting reports on the past years water & sewer compacities and the EDU’s to date.

2. NEW APPLICATION FOR OUTSIDE SEWER DISTRICT: Dino Moundroukas, 225 County Route 65, Tax Map #96.00-2-26.2 for a residential single family home would like permission from the Sewer Board to purchase one EDU and hook into the town's sewer. The \$50.00 application fee was submitted with the application. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

3. SEEKING PERMISSION TO OFFER TAI CHI CLASS at CD Lane Park. Nina Pfeffer would like to have a Tai Chi class on Wednesdays at 11:30 am. Nina says "this is a donation based class". The Town Board would like to have no charge as this is town property. Nina Pfeffer has provided a Certificate of Liability to be on file. A motion to approve the class without the donation was made by Councilman Walker, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

4. WINDHAM CHAMBER OF COMMERCE asking for the town to provide 8 garbage cans and 10 traffic cones for the annual July 4<sup>th</sup> Celebration. A copy of this request has been given to Highway Superintendent Gary Thorington. A motion to approve was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Walker, with all in favor.

5. WINDHAM PUBLIC LIBRARY SEEKING permission to use Centre Property for various summer events: Storytime Adventure's with Carol Spear July 16 @ 11:00 am; "Let's Make a Spool Knitter" July 16 @ 1:00 pm; Gnome Home Terrariums & More with Jen Grinnell July 17 @ 11:00 am; Watercolor Workshop with Alice Tunison July, 22 @ 1:00-3:00 pm; Chakra Workshop "Empowering the flow of Energy" July 29 @ 1:00 pm; Stencil Painting with Alice Tunison August 5 @ 1:00-3:00 pm; "Creating Kaleidoscope Patterns" with Sharon Quinn August 13 @ 1:00 pm. A motion approve the listed events was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

6. AFFIDAVIT & APPLICATION for Certificate of Residence: Mariam A. Salinois Jaimes is looking to attend a community college. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

7. DECAL LICENSING CHANGE will no longer be providing special license paper (valeron) and will be moving to printing on 8.5 x11 plain white paper. This is all scheduled to change for the upcoming hunting season fall 2024.

8. TOWN BOARD RESOLUTION #69 OF 2024: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #70 OF 2024: the following resolution was proposed to transfer funds to balance the Streetlighting District accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #71 OF 2024: Whereas, Greene County had put forth that additional ARPA funds were available regarding Youth and Veteran Projects. Therefore, the Town of Windham submitted an application to Greene County to use said funds for the project to resurface the roads and parking areas at CD Lane Park. Thus, the Town of Windham received correspondence from Greene County advising us that our project has been approved and that additional ARPA funds in the amount of \$25,000 would be distributed. A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #72 OF 2024: to authorize the Supervisor to reinvest the sum of \$800,000.00 plus the interest earned of General Fund Money in a Certificate of Deposit for 60 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #73 OF 2024: to authorize the Supervisor to reinvest the sum of \$250,000.00 plus the interest earned of Highway Fund Money in a Certificate of Deposit for 30 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #74 OF 2024: to authorize the Supervisor to reinvest the sum of \$150,000.00 plus the interest of Water District Fund Money in a Certificate of Deposit for 60 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #75 OF 2024: to authorize the Supervisor to reinvest the sum of \$300,000.00 plus the interest earned of Ambulance Fund Money in a Certificate of Deposit for

60 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #76 OF 2024: to authorize the Supervisor to reinvest the sum of \$200,000.00 plus the interest earned of General Fund Money in a Certificate of Deposit for 60 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #77 OF 2024: to authorize the Supervisor to reinvest the sum of \$200,000.00 plus the interest earned of Highway Fund Money in a Certificate of Deposit for 60 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #78 OF 2024: to authorize the Supervisor to reinvest the sum of \$35,000.00 plus the interest earned of Capital Sewer EDU Fund Money in a Certificate of Deposit for 60 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #79 OF 2024: to authorize the Supervisor to reinvest the sum of \$20,000.00 plus the interest earned of Capital Water Equipment Fund Money in a Certificate of Deposit for 60 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #80 OF 2024: to authorize the Supervisor to invest the sum of \$20,000.00 of Street Lighting Fund Money in a Certificate of Deposit for 60 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #81 OF 2024: to authorize the Supervisor to invest the sum of \$50,000.00 of Library Fund Money in a Certificate of Deposit for 60 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #82 OF 2024: to authorize the Supervisor to invest the sum of \$60,000.00 of Water District Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #83 OF 2024: to authorize the Supervisor to invest the sum of \$7,000.00 of Sidewalk Maintenance Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #84 OF 2024: to authorize the Supervisor to invest the sum of \$15,000.00 of Youth Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #85 OF 2024: to authorize the Supervisor to reinvest the sum of \$6,000.00 plus the interest earned of Maplecrest Cemetery Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. AMBULANCE FUND RESOLUTION #8 OF 2024: the following resolution was proposed to transfer funds to balance the Ambulance Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #13 OF 2024: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

9.AMBULANCE REPORT: Ambulance Administrator Davia Montie was present. The Ambulance Director would like to recommend to the Town Board for the hiring of a **new employee Jesse Burnstein as an EMT**. A motion to approve new hire was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor. Ambulances 96-1 and 96-2 are all good without any issues. EVAC Course was completed with three new hires on May 20, 2024 for their schooling; it was completed at the station. Both tablets are updated with new mobile software. The following report was submitted to the Board for their review: “*Calls for the Month of May 2024: Calls in Windham: Advanced Life Support (ALS)-7, Basic Life Support (BLS)-3, Call Cancelled (C/C)-4; Refused Medical Assistance (RMA)-2, Public Assist (P/A)-2; Calls in Jewett: ALS-1, BLS-2,P/A-4, C/C-1, RMA-1; Calls in Hunter: ALS-2, RMA-1;Calls in Ashland: C/C-1, Fire S/B-1; Town of Cairo: C/C-1; County Coverage Request Amb S/B-2; Stand by for GCEMS-1. Total calls: 35, Calls turned over to Mutual Aid: Ashland-1. Vehicle Mileage Log for May 2024: 96-1: 97,525 and 96-2: 10,039.*”

10.ASSESSOR's REPORT: The following report was submitted by the Assessor to the Board for their review: "1. Work Final Roll due July 1<sup>st</sup>, continues. 2. Traffic normal in May for calls and requests. Constantly adding maps, drawings, and photos to our TOW Photos files. There remains approximately 40-50 hours of cataloging to do for existing older data. Then there is an Index the TAP Index (Town of Windham Assessor Plans) to be completed. 3. There was no in person complaints at Board of Assessment Review this year, held on May 28th, 2024. There were three mail-in-request that are being reviewed for content by TOW BAR members. 4. Requests building site info on South St, Route 296 and Route 65 has been addressed. The move is a response to commercial activity on South Street by the Windham Mountain people. Noted some activity/inquiries for Route 23 business locations. 5. Realtor inquiry and requests for data rising, as market activity has returned to normal from the prior higher volumes. Expecting a regular summer low volume office traffic this year, for the first time in three years."

11.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. The ARPA funding (see Town Board Resolution #71 of 2024) has been awarded. Highway Superintendent Gary Thorington is hoping to get the project done before the new prevailing wage rate goes into effect. A new amended 284 Form was presented to the Board for their review and signatures. There is 4.5 miles of town roads to be repaired this year but the town only has money for 1.5 miles due to the CHIPS funding money not being available. Highway Superintendent Gary Thorington recently attended highway school. One of the topics of interest was about the CHIPS Funding. The Town of Windham Highway Department currently has a labor shortage. The highway dept is in big trouble and needs the help now. As of right now, the project at the town hall can't be completed as originally anticipated. An ad in the paper may need to be placed. As winter approaches in the months to come the town may have to contract the work out the Board will need to look at the budget.

12.POLICE REPORT: Supervisor Hoyt gave the report. The Chief of Police is on vacation. The calendar for June is all staffed and the July 4<sup>th</sup> Celebration and parade is all set. The CBA Union Contract and the Town Attorney will be renewing the contract.

13.COMMITTEE REPORT: **Councilman Walker** will be attending the CWT Meeting on Monday in Arkville. NYC LAP program is no longer available in our area. **Councilman Van Valin** would like to put the bid out next week for the painting on the east side of the Centre Property. Garzone Plumbing has installed a ductless heat/air conditioner at the Library, all work has been completed. **Councilman Goettsche** has updated the website. Supervisor Hoyt asked Councilman Goettsche to make sure the July 4<sup>th</sup> Sand Castle event at CD Lane was on the website and June 29, 2024 is the hazard waste take back day. **Councilman Peters** met with one of the Library Trustees and they too would like the summer events at the Library posted. **Supervisor Hoyt** the lifeguard positions at CD Lane Park have all been filled. The Batavia Kill Watershed will be having their 10<sup>th</sup> year anniversary. There are three flood control dams in the watershed. In a discussion, Supervisor Hoyt brought up concerning a ball field fence at CD Lane Park and he was told NO fence will be allowed.

GENERAL FUND WARRANT #11-G contained vouchers #345-413, totaling \$62,030.53 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #11 contained vouchers #127-134, totaling \$12,159.96 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #11 contained vouchers #127-134, totaling \$12,159.96 was audited and approved on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

STREETLIGHTING FUND WARRANT #6 contained vouchers #39-48, totaling \$1,674.31 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

SIDEWALK MAINTENANCE DISTRICT WARRANT #1 contained voucher #1, totaling \$44.80 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

AMBULANCE FUND WARRANT #11 contained vouchers #112-127, totaling \$9,122.94 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #11-P for **General** contained 15 claims, totaling \$14,200.67 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman, with all in favor. **Ambulance** payroll contained 19 claims, totaling \$18,819.32 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #11-P contained 3 claims, totaling \$5,695.20 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #11-P contained 3 claims, totaling \$557.66 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

GENERAL FUND PAYROLL WARRANT #12-P for **General** contained 12 claims, totaling \$11,592.24 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Ambulance** payroll contained 17 claims, totaling \$20,196.39 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Police** payroll contained 7 claims, totaling \$11,530.80 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

HIGHWAY PAYROLL WARRANT #12-P contained 3 claims, totaling \$5,695.20 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #12-P contained 2 claims, totaling \$213.57 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

COMMENTS FROM THE PUBLIC: The meeting room was filled again with the mountaintop residents not all from the town of Windham and the Friends of the Windham Path Group. There were about 55 chairs in all that were full and 34 names on the sign in sheet. Various questions were asked from the interest in the bridge construction on County Route 40 and 56. Supervisor Hoyt the old post office building at the corner has not been secured yet and this is a hold up right now. There will not be any bridge construction this year for 2024. To questions about the dog park at the Windham Path making sure the dog park went through the site plan application and public hearing with the planning board properly. Other comments and concerns were made again about the two ball fields that are proposed to be at the Windham Path. All comments were well received by the Board as they listened on to each person's comments.

The meeting adjourned at 8:50 pm on a motion by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

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SUPERVISOR

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TOWN CLERK

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OFFICIAL