

**TOWN OF WINDHAM  
TOWN BOARD MEETING  
371 State Route 296, Hensonville, NY  
Website: www.townofwindhamny.com**

**AUGUST 24, 2023**

**Present:** Supervisor: Thomas F. Hoyt  
Councilmen: Wayne Van Valin, Stephen Walker & Kurt Goettsche  
Town Clerk: Bonnie Poehmel

**Absent:** Councilman: Ian Peters

**Also Present:** Highway Superintendent Gary Thorington, Brendan Dougherty, Mike Ryan Mountain Eagle, & Town Attorney Tal Rappleyea-was available by telephone conference with the Board

**Absent:** Ambulance Administrator Davia Montie & Delaware Engineering John Brust

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE AUGUST 10, 2023, TOWN BOARD MEETING were approved as typed on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Walker, with 4 in favor, one absent.

1.DELAWARE ENGINEERING: John Brust was not present. The ambulance project is closed out. The plumber has a punch list yet to complete. The control for the furnace has to be completed with the cold weather.

2.WINDHAM CHAMBER OF COMMERCE request for Autumn Affair: The following email was submitted to the Board for their review and approval: “We are writing to you to formally request your assistance with our 29th Annual Autumn Affair Fall festival, scheduled for October 7& 8th 2023 this year. In the past the town has assisted us with the event by supplying a dumpster and 6 portable potties. We are hoping, once again, you will be able to assist us with these needs. We have an additional request, that the portable pottie vendor, provide cleaning services Saturday evening so they are properly cleaned/stocked and ready to go on Sunday. Last year, due to high volume of traffic they became quite unsanitary by the end of the festival. Appreciate your assistance with this request. Thank you, Windham Chamber of Commerce, Board of Directors, Lisa Jaeger, Chair” A motion to adopt this resolution was made by Councilman Van Valn, 2<sup>nd</sup> by Councilman Goettsche, with 4 in favor, one absent.

3.TOWN BOARD RESOLUTION #77 OF 2023: WAJ Central School to purchase gasoline. WHEREAS, Windham-Ashland-Jewett Central School District is in need of a source from which it may purchase gas, diesel or other petroleum products and the Town of Windham has and approved bid for the purchase of same; and WHEREAS, Town Board of the Town of Windham

determined that it is in the best interest of the residents of the Town to allow the School District to utilize the Town's approved bid and is appropriate pursuant to General Municipal Law §119-O; and NOW THEREFORE, IT IS HEREBY RESOLVED, that the Town Board of the Town of Windham hereby agrees to allow the Windham-Ashland-Jewett Central School District to purchase fuel products through the Town's bid; and it is further RESOLVED, that the Supervisor or his designee may execute any documents to complete the intent of this resolution. A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Walker, with 4 in favor, one absent.

4.TOWN JUSTICE MONTHLY REPORT for July: Justice McCarthy \$1,443.00 was noted by the Board.

5.RENEWAL OF EMPLOYEE Health, Dental & Eye Vision Benefits for 2023- 2024. Employee health insurance rates increased for CDPHP 13.4359% and MVP 9.40%; dental & eye vision rates stayed the same with no rate increase. A motion to approve the new increase for the health insurance and to approve the dental & eye vision with no rate increase was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Walker, with 4 in favor, one absent.

6.TOWN BOARD RESOLUTION #78 OF 2023: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Walker, with 4 in favor, one absent. GENERAL FUND RESOLUTION #14 OF 2023: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Walker, with 4 in favor, one absent. AMBULANCE FUND RESOLUTION #5OF 2023: the following resolution was proposed to transfer funds to balance the Ambulance Fund accounts. A motion to adopt this resolution was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with 4 in favor, one absent.

7.AMBULANCE REPORT: Ambulance Administrator Davia Montie was absent. The ambulance call volume has been steady. Area hospital staffs are now taking summer vacation; the hospitals are recommending if patient is not critical to take to another hospital due to staffing issues. The new ambulance rig is due for delivery in mid-September 2023.

8.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. Tuesday, August 22, 2023 is the first time the highway dept has had a full 6-men crew in a long time. The new employee is happy and the highway guys are great at sharing their information to help train the new guy. The highway dept has been working on the new helopad at the new ambulance building. The pad will need to be 75'x75". Material will cost about \$7,500.00 in blacktop, binder and item 4 stone. Highway Superintendent Gary Thorington is hoping to break ground next week. The pad should be completed sometime in September 2023. The site will need a new wind sock. When the helopad is complete; the medics will do a fly in to test the pad; the local fire departments are all equipped for lighting that is needed at night. Highway Superintendent Gary Thorington is still waiting to file the CHIPS reimbursement with the State.

9.POLICE REPORT: Sgt Sherman has been able to keep the shifts going and the cars. There will be one employee that will be out on a medical procedure.

10.COMMITTEE REPORT: **Councilman Walker**, the CWT meeting was cancelled. They are working on language for the conservation easements. **Councilman Van Valin**, spoke to Bob Pelham concerning the electrical issues on the front lawn of the Centre Property. The issues have been corrected and are ready to be used for the Autumn Affair. The Centre Property paint bid notice still has had no interest. This may have to wait now till the spring 2024. The pressure washing of the building has been done. Councilman Van Valin would like to thank Highway Superintendent Gary Thorington and the highway dept crew for their help with installing the Public Parking sign on Vet Road. Alpine Flooring will be here on Monday, August 28, 2023 to install the new flooring in the front entrance and the hallways of the town hall building. **Councilman Goettsche** the doggie stations have been installed at the Windham Path. There is still an ongoing problem with dog owner's letting their dogs run off leash. Signs are at the Windham Path for the dogs to be on a lease at all times while walking the path. The town has a leash law in effect but is not always followed. **Supervisor Hoyt** the beach at CD Lane Park had

a pop-up inspection from the State. The beach area passed inspection without any problems. September 5, 2023 our swim permit at CD Lane Park will expire with the State. Season for the park lately has been slow with the weather; the pavilion is still very busy on weekends.

GENERAL FUND WARRANT #16-G contained vouchers #533-557, totaling \$7,544.13 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one absent.

HIGHWAY FUND WARRANT #16 contained vouchers #149-162, totaling \$38,654.04 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one absent.

SEWER DISTRICT FUND WARRANT #16 contained vouchers #200-214, totaling \$7,701.48 was audited and approved on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with 4 in favor, one absent.

AMBULANCE FUND WARRANT #15 contained vouchers #153-162, totaling \$8,357.05 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with 4 in favor, one absent.

CAPITAL AMBULANCE BUILDING WARRANT #19 contained vouchers #50-51, totaling \$49,145.02 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one absent.

GENERAL FUND PAYROLL WARRANT #17-P for **General** contained 16 claims, totaling \$17,962.17 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with 4 in favor, one absent. **Ambulance** payroll contained 17 claims, totaling \$16,986.16 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with 4 in favor, one absent.

HIGHWAY PAYROLL WARRANT #17-P contained 3 claims, totaling \$4,147.20 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one absent.

SEWER DISTRICT FUND PAYROLL WARRANT #17-P contained 3 claims, totaling \$622.41 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with 4 in favor, one absent.

COMMENTS FROM THE PUBLIC: Brendan Dougherty from Mill Street is very concerned about a recent automobile accident. Can the police monitor the road and speed limit more? To many cars are going too fast in that area. Brendan Dougherty is also very concerned about a new construction building project for the Lysy Subdivision Site Plan on Mill Street. Supervisor Hoyt spoke that the town and the building dept is keeping their eye on this project along with other new construction building projects in town. No Certificate of Occupancies will be issued. All work will need to comply with the town building laws.

EXECUTIVE SESSION Supervisor Hoyt made a motion at 7:35 p.m. to recess from the Town Board Meeting to go into Executive Session to discuss a personnel issue. A motion to recess was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Walker, with 4 in favor, one absent. Town Attorney Tal Rappleyea was available on the telephone and Bonnie Poehmel Town Clerk was allowed to stay. All others in the audience were asked to leave.

RECONVENE MEETING Councilman Van Valin made a motion at 7:45 p.m. to adjourn from Executive Session to reconvene to the Town Board Meeting, 2<sup>nd</sup> by Councilman Walker, with 4 in favor, one absent.

**TOWN BOARD MEETING (CON'T)**

**AUGUST 24, 2023**

The meeting adjourned at 7:45 p.m. on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Walker, with 4 in favor, one absent.

\_\_\_\_\_  
SUPERVISOR

\_\_\_\_\_  
COUNCILMAN

\_\_\_\_\_  
COUNCILMAN

\_\_\_\_\_  
COUNCILMAN

Absent Councilman  
Ian Peters  
\_\_\_\_\_  
COUNCILMAN

\_\_\_\_\_  
TOWN CLERK

\*\*\*\*\*

OFFICIAL