

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

MARCH 9, 2023

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Ambulance Administrator Davia Montie, Police Chief Tor Tryland, Gail NicholSEN & Mike Ryan Mountain Eagle

Absent: Highway Superintendent Gary Thorington & Delaware Engineering John Brust

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE FEBRUARY 23, 2023, TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Walker, with 4 in favor, Councilman Goettsche abstained as he was absent from this meeting.

1.DELAWARE ENGINEERING: John Brust was not present. All is well at the ambulance construction site.

2.LIVING FAITH COMMUNITY CHURCH seeking permission to use the Centre Property on April 20, 2023 @ 6:00 pm to 9:30 pm for an informative discussion about home schooling. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

3.HUDSON VALLEY CRUSADERS seeking permission to use the Creamery Pond field for the *Mountaintop Soccer Camp*. In a letter to the Town Board...“We are planning to offer players the opportunity to attend a Soccer Camp at the Creamery Road Field for the 1st time this year. Our goal is to bring a topflight and professional soccer camp to the mountaintop area which is both fun but focused on improving the skill level of local players. We have contracted with Hudson Valley Crusaders to bring professional trainers to the camp which will allow players access to an unprecedented level of coaching. *The proposed date for the camp is July 17th, - 21th and it would*

operate that week from 8 am to 4 pm each day covering players ages 5 through 16.” A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

4.WINDHAM CHAMBER OF COMMERCE seeking permission to host an *easter egg hunt at CD Lane Park on April 1, 2023 @ 10:00 am to 12:00 noon, with a rain date of April 8, 2023.* The Town Board would like the Windham Chamber to be aware that the park is not officially open at this time. Therefore, the park restroom facilities & pavilion will be available to the public. Please plan accordingly. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

5.PATCHWORKERS QUILT GUILD seeking permission to use “community center room” in the new ambulance facility for their 50th Anniversary on Autumn Affair weekend; October 7 & 8, 2023. A motion to approve was made by Councilman Walker, 2nd by Councilman Van Valin, with all in favor.

6.TOWN BOARD RESOLUTION #21 OF 2023: “WHEREAS, the Town of Windham desires to find ways to reduce electricity and/or natural gas costs for residential and commercial customers throughout the Town of Windham; WHEREAS, the Town of Windham desires to adopt and approve through local law a Community Choice Aggregation Program; WHEREAS, the Town of Windham has been approached by Good Energy, L.P. regarding the possibility of Good Energy, L.P. acting as Administrator of the Town of Windham’s Community Choice Aggregation Program and Community Solar Program; WHEREAS, the Town Board of the Town of Windham has determined that Good Energy, L.P. is qualified to act as Administrator of the Town of Windham’s Community Choice Aggregation Program and Community Solar Program; WHEREAS, the Town of Windham desires to work with Good Energy, L.P. to take any and all steps necessary and required by the New York State Law and policies, programs and orders of State administrative agencies to evaluate, negotiate and contract for the implementation of the Community Choice Aggregation Program and Community Solar Program if the Town of Windham determines the same to be in the best interests of the Town of Windham. NOW, THEREFORE, BE IT RESOLVED, that the Town of Windham resolves as follows: 1. The Town Board finds that the exploration of the potential use of Community Choice Aggregation and Community Solar Program in the Town of Windham is in the best interest of residential and commercial electricity and natural gas customers within the Town of Windham.....2. *The foregoing resolutions shall remain in full force and effect until a copy of a subsequent resolution revoking or amending them, duly certified by the proper officers of the Town Board, shall be made by the Town Board.* This resolution shall be effective immediately”. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

7.WINDHAM TOWN COURT town justices are required to submit their local records for fiscal year ending in 2022; to be made available for the Town Board’s examination at a town board meeting; and to be entered into the minutes of that meeting as per Section 2019-a of the Uniform Justice Court Act. A motion to accept was made by Councilman Van Valin, 2nd by Councilman Walker, with all in favor.

8.TOWN BOARD RESOLUTION #22 OF 2023: “*Section 2019-a of the Uniform Justice Court Act.* WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town justices annually provide their court records and dockets to the auditing board of the Town of Windham; and WHEREAS, which board shall examine the said records and dockets. NOW, THEREFORE BE IT RESOLVED, enter into the minutes of its proceedings the fact that they have duly examined, and that the fines therein collected have been turned over to the proper officials of the Town of Windham as required by law”. A motion to adopt this resolution was made by Councilman Van Valin, 2nd by Councilman Walker, with all in favor.

9.TOWN JUSTICES REPORT for January 2023-Justice McCarthy \$1,061.42 and Justice Stevens \$3,414.00; February 2023-Justice McCarthy \$1,547.00 all noted by the Town Board.

10.TOWN BOARD RESOLUTION #23 OF 2023: to authorize the Supervisor to transfer the sum of \$3,737.53 from the Town of Windham Sewer District checking into the Town of Windham Sewer District O&M Contingency checking account. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN

BOARD RESOLUTION #24 OF 2023: regarding the Capital Ambulance Equipment Reserve account...to reauthorize the Supervisor to transfer from the Town of Windham General Fund account the sum of \$500,000.00 to be deposited into the Town of Windham Capital Ambulance Building account (to set aside funds towards the ambulance building project). *The new resolution will rescind the Town Board Resolution #19 of 2023 as the account listed was incorrect.* A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. BOARD RESOLUTION #25 OF 2023: to authorize the Supervisor to invest the sum of \$300,000.00 of Ambulance Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. BOARD RESOLUTION #26 OF 2023: to authorize the Supervisor to invest the sum of \$1,000,000.00 of General Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. BOARD RESOLUTION #27 OF 2023: to authorize the Supervisor to invest the sum of \$500,000.00 of Highway Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. BOARD RESOLUTION #28 OF 2023: to authorize the Supervisor to invest the sum of \$100,000.00 of Windham Public Library Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor. BOARD RESOLUTION #29 OF 2023: to authorize the Supervisor to invest the sum of \$25,000.00 of Street Lighting District Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. BOARD RESOLUTION #30 OF 2023: to authorize the Supervisor to invest the sum of \$15,000.00 of Youth Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. BOARD RESOLUTION #31 OF 2023: to authorize the Supervisor to invest the sum of \$100,000.00 of Water District Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. GENERAL FUND RESOLUTION #6 OF 2023: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

11.AMBULANCE REPORT: Ambulance Administrator Davia Montie was present. Ambulance Administrator Davia Montie would like to make a recommendation to hire the following two people for employment. Part-time position as a driver Kimberly Langdon and part-time position as an EMT Jordan Sims. A motion to approve was made by Councilman Walker, 2nd by Councilman Goettsche, with all in favor. The following report was submitted for the Board's review: ***Calls for the Month of February 2023: Calls in Windham: Advanced Life Support (ALS)-16, (ALS)-3 with Helicopter; Basic Life Support (BLS)-4, Call Cancelled (C/C)-5; Refused Medical Assistance (RMA)-3, Public Assist (P/A)-1; Calls in Jewett: ALS-5, C/C-2, RMA-3; Calls in Hunter: ALS-2, C/C-4; Calls in Cairo: BLS-1, RMA-1, C/C-2; Calls in Ashland: P/A-1; County Coverage Request Amb S/B-0; Stand by for GCEMS-2. Total calls: 58. Calls turned over to Mutual Aid- Ashland-3. Vehicle Mileage Log for February 2023: 96-1: 79,869 and 96-2: 142,618.***

12.ASSESSOR'S REPORT: the following report was submitted to the Board for their review from Richard Tollner: "High volume of calls, the most since I began assessing for the Town of Windham back in 2019. We received over 100 extra calls, doubling the phone traffic, of our normal 100 or so calls monthly. The highest percentage of those calls were related to the SENIOR STAR postcard shipped to @ 2000 households on the topic of tax exemptions for seniors. Roll data, information, photographs, and valuations are now being gathered, for tentative roll. Heavy emphasis was on photo inventory prior to the March 1st 2023, taxable status date. Very little time in February to work on data development due to the high-volume traffic generated by the Senior STAR postcard. The postcard shipped to Windham homeowners that addressed tax exemptions ended with over 35 appointments and a greater number of walk-ins, for the four weeks. The card has generated several new tax savings and veterans' exemptions.

New exemptions created by the office in February was 20 Senior STAR exemptions, an additional 6 AGED STAR exemption, 2 new Veterans exemptions, and as of March 1st a half dozen RP-466-a Firefighter /First Responder Exemption, all worth over \$15,000 to Windham taxpayers. Office equipment completely addressed. All pieces seem to be good shape, at least one to two more years. Still interested in obtain a drone for work in the Assessor's office, that would benefit the Town in site studies as well as weather related emergencies for the Highway, Police Departments, as well as during any disaster for rapid damage assessment. Final Roll data going to Greene County about April 15th, two weeks before the state mandated deadline. I now have a higher quality camera, to gather site data from longer distances. This will decrease labor time in data gathering, as well as provide the highest quality available. Now photos can be transmitted to Town Hall, as they are taken. New camera can hold over 10,000 high-definition photos. It is 512Gb in memory, as much or more than most laptops". Supervisor Hoyt would like to thank Richard Tollner for all his hard work this month, as he went above and beyond for the taxpayers of the Town of Windham.

13.HIGHWAY REPORT: Highway Superintendent Gary Thorington was not present.

14.POLICE REPORT: Police Chief Tor Tryland was present. Chief Tryland "had replaced four tires on 7F385 (2018 Ford) and realized that there were at least one wheel bearing needing attention. Only to find out that both front wheel bearings, as well as one drive axel needed to be replaced. In addition, the front brakes needed to be replaced. As all this is a safety issue the Chief okayed the work and is now asking permission from the Board to pay the bill. It is estimated at \$2,200.00. The Chief handed out to the Board more information on the CAD. Neil Kelehern was here to visit with the Chief to discuss the CAD. There is still not a lot of signals in various areas around town. The Chief would like to suggest that the Town Board reach out to AT&T and Verizon to have a study done with possible suggestions to improvement. A copy of an article from the Town of Colonie, New York; where local law enables vendors to put antennas/pods on power poles was provided to the Board for their review. The estimation for the CAD is under \$2,000.00 installed per vehicle. Chief Tryland is not looking for a purchase tonight. He would just like the Board to review the material that was given to them." The Board was provided with a copy of the following "*Activity Report for the month of February 2023: Arrests-0; Traffic Tickets-25; Traffic Stops-51; Parking Tickets-6; Calls for Service-66; Property Checks-248; EMS Assist-10; Fire Assist-2; and EID, Alarms-5.* (Per the Chief, please do not place all the weight on these numbers as each month is subject to change.)"

15.COMMITTEE REPORT: **Councilman Walker** has a SWAC meeting next month. Supervisor Hoyt noted that Attorney Kevin Young is working more on the program for SAP and LAP. At the most recent Mountaintop Supervisors/Mayors meeting a similar resolution to our FAD was approved (see town board resolution #20 of 2023). Councilmen Van Valin and Goettsche have nothing to report on at this time. **Councilman Peters** has a new phone vendor contract with him tonight from Bullseye, there is no cost to change from one vendor to the other. He would like the Board's permission to have Supervisor Hoyt sign the contract. We will be changing from our current vendor Spectrotel to Bullseye; giving the town a savings of \$3,500-\$3,900.00 annually. A motion to approve the contract and allow Supervisor Hoyt to sign was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. Councilman Peters would like to meet with Police Chief Tor Tryland and Ambulance Administrator Davia Montie to discuss a summer concert event Windham Mountain. The most tickets that can be sold for anyone day is 4,500. We will need to discuss a sound check as we have a new local noise law. **Supervisor Hoyt**, the Town Board has received a Letter of Resignation dated February 6, 2023, from planning board member Matthew Jordan. Matt has a new job and will be relocating out of state. Supervisor Hoyt would like a motion to accept Matthew Jordan's resignation, 2nd by Councilman Peters, with all in favor. Should anyone be interested in this vacant seat to please contact Supervisor Hoyt. The Supervisor has received a letter from Greene County Board of Elections asking permission to use the WWTP again for the 2023 poll site. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Peters, with all in favor. Supervisor Hoyt the electric power is on at the new ambulance building. He as asked Josh Vital to look into an alarm system that is similar to the one WWTP has.

GENERAL FUND WARRANT #5-G contained vouchers #167-211, totaling \$26,774.48 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY FUND WARRANT #5 contained vouchers #36-44, totaling \$10,769.34 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND WARRANT #5 contained vouchers #62-79, totaling \$46,276.13 was audited and approved on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

STREETLIGHTING FUND WARRANT #3 contained vouchers #18-30, totaling \$1,966.85 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

AMBULANCE FUND WARRANT #4 contained vouchers #32-43, totaling \$14,425.30 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

CAPITAL AMBULANCE BUILDING WARRANT #10 contained voucher #25, totaling \$8,979.24 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #5-P for **General** contained 6 claims, totaling \$6,890.45 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 17 claims, totaling \$19,420.69 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Police** payroll contained 0 claims, totaling \$0.00 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #5-P contained 5 claims, totaling \$15,108.48 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #5-P contained 2 claims, totaling \$477.95 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

The meeting adjourned at 7:38 pm on a motion by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
