

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

DECEMBER 22, 2022

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Ambulance Administrator Davia Montie, Police Chief Tor Tryland, Gail Nichol森. **Present by telephone:** Town Attorney Tal Rappleyea & Mike Ryan Mountain Eagle

Absent: Highway Superintendent Gary Thorington & Delaware Engineering John Brust

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE DECEMBER 8, 2022, TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

1.DELAWARE ENGINEERING: John Brust was not present. Supervisor Hoyt gave report, ambulance building is half shingled as of today. The trade vendors are expected to start work in the building next week. Nolan propane tanks are in and we will buy off the county bid. Plank Construction will be paying for the heat inside will the building is going on.

2.GENERAL RETAINER FOR TOWN ATTORNEY 2023: Tal G. Rappleyea Attorney at Law has submitted to the Town of Windham Town Board a Letter of Engagement in accordance with Part 1215 of the Joint Rules of the Appellate Division. Attorney Rappleyea's monthly retainer fee to the town for 2023 has stayed the same as in 2022; a general monthly fee \$750.00 (\$9,000.00) annually. Any other work that is not covered under the general retainer there will be a charge of \$150.00 per hour. A motion to accept and allow the Supervisor to sign the agreement was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

3.COURT JUSTICE REPORT FOR NOVEMBER 2022: Justice McCarthy \$468.00 was noted by the Board.

4.GREENE COUNTY RESOLUTIONS #409-22: Increasing Amount of Income for Senior Citizen Tax Exemption; #444-22: Authorizing Chargeback of Election Related Services and Materials; #445-22: Authorizing Delinquent Water, Sewer and Sidewalk Charges be added to Assessment Rolls; #449-22: Town Levies; #450-22: Authorizing the Relevy of Unpaid School Taxes for the Year 2022; & Adoption of Local Law #4 of 2022.

5.TOWN BOARD RESOLUTION #54 OF 2022: to authorize the Supervisor to use \$721.94 from Unappropriated Fund Balance to balance the accounts in the General Fund as per Street Lighting Fund Resolution #55 of 2022. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #55 OF 2022: the following resolution was proposed to transfer funds to balance the Streetlight District accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #56 OF 2022: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #26 OF 2022: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor.

6.AMBULANCE REPORT: Ambulance Administrator Davia Montie was present. Next week 96-2 will be used for the second crew. The ambulance staffing is seriously short with a lot of open shifts. Ambulance Administrator Davia Montie spoke to the Town of Hunter's Ambulance Administrator Erika Bain; they too do not have enough staffing for a second crew through January 2023. Expect the Town of Windham Ambulance to be called in to help Hunter. The Board should consider doing a contract with the Town of Hunter like we do with the Town of Ashland. Ambulance Liaison Councilman Peter, Greene County EMS is doing a \$3.00 raise for all employees. Davia would like to recommend Ryan Hejnal for fulltime status as he currently works a 36-hour shift and is classified as a parttime employee. If hired as a fulltime employee he would work 48 hours the same as the other two fulltime ambulance employees. Ryan lives in Stamford and he is a paramedic. Supervisor Hoyt will get back to Davia as he has to check the budget for 2023. Ryan would also need health insurance as he doesn't have that right now on himself. Supervisor Hoyt, Ambulance Liaison Councilman Peter and Ambulance Administrator Davia Montie will need to sit down for a discussion before approving any new fulltime employees. Supervisor Hoyt and Ambulance Liaison Councilman Peter would like to have a sit-down discussion with Ambulance Administrator Davia Montie to discuss her becoming a fulltime administrator and taking shifts too. After the discussion they will come back to the Board. Ambulance Liaison Councilman Peter likes the mutual aid with the Town of Hunter and being a good neighbor, he will draft up a formal letter/contract to Hunter. ***Calls for the Month of November 2022:*** *Calls in Windham: Advanced Life Support (ALS)-6, Basic Life Support (BLS)-3, Call Cancelled (C/C)-5; Refused Medical Assistance (RMA)-5, Stand By Fire (S/B Fire Dept)-1; Public Assist (P/A)-2; Call Cancelled (C/C)-5; ALS-Helicopter-1; Calls in Jewett: ALS-8, BLS-1, RMA-1, C/C-1; Calls in Hunter: ALS-2; Calls in Cairo: BLS-1, ALS-1; Calls in Catskill: BLS-1; County Coverage Request Ambulance S/B-0; Stand by for GCEMS-1; Total calls: 41 , Calls turned over to Mutual Aid: Ashland-1. **Vehicle Mileage Log for November 2022:** 96-1: 73,975 and 96-2: 142,181*

7.HIGHWAY REPORT: Highway Superintendent Gary Thorington was not present. Highway Liaison Councilman Van Valin has nothing to report on. The highway crew is ready to go for the storm tonight and tomorrow.

8.POLICE REPORT: Police Chief Tor Tryland was present. Chief Tryland has nothing to report on at this time. He would like to say, "Merry Christmas to everyone, this time of the year it is heartwarming to experience all the love and support we get from the people in town. Officials as well as private citizens reach out to wish us a Merry Christmas and to thank us for serving. We do receive way too many cookies and sweets, this is not really good for us, but we take it in stride and suffer through it..... Police Chief Tor Tryland would like to thank the Town Board,

Highway Department, Windham Ambulance, Office Staff, Town Clerk, Town Court, Town Assessor and everyone else connected to the Town for all their support this year, and I hope and pray that we can continue our good relationship in 2023.”

9.COMMITTEE REPORT: **Councilman Van Valin** all is good with all the town properties. He would like to have the town hall carpet in the hallway be replaced. Bonnie Poehmel Town Clerk would like to have the window shade replaced as its string is all worn out. The window is where she talks to the public. Councilman Van Valin will get some quotes for the Board to review. **Councilmen Walker, Goettsche, Peters, Supervisor Hoyt & Town Attorney Tal Rappleyea** all have nothing to report on at this time.

GENERAL FUND WARRANT #24-G contained vouchers #987-1028, totaling \$30,886.19 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #24 contained vouchers #223-235, totaling \$11,601.02 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND WARRANT #24 contained vouchers #338-344, totaling \$4,424.97 was audited and approved on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

AMERICAN RESCUE PLAN ACT WARRANT #9 (Government Law 2021) contained voucher #14, totaling \$636.43 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

CAPITAL AMBULANCE BUILDING WARRANT #5 contained vouchers #15-16, totaling \$260,950.38 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #25-P for **General** contained 10 claims, totaling \$8,620.94 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 17 claims, totaling \$16,555.94 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Police** payroll contained 0 claims, totaling \$0.00.

HIGHWAY PAYROLL WARRANT #25-P contained 5 claims, totaling \$11,035.24 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #25-P contained 1 claim, totaling \$68.10 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

The meeting adjourned at 7:30 pm on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
