

**TOWN OF WINDHAM
WATER DISTRICT MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

JUNE 23, 2022

Present: Pres/Treas: Thomas F. Hoyt
Commissioners: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Secretary: Bonnie Poehmel

Also Present: Town Attorney Tal Rappleyea, Delaware Engineering John Brust, Chuck McRoberts and Mike Ryan Mountain Eagle

The President called the meeting to order at 7:38 pm.

THE MINUTES OF THE MAY 25, 2022, WATER DISTRICT MEETING were approved as typed on a motion by Commissioner Peters, 2nd by Commissioner Walker, with all in favor.

1.DELAWARE ENGINEERING: John Brust was present. “We continue (the Supervisor and John Brust) to track EFC and our request for a better long-term financing through EFC. We are still optimistic this will happen.” We still a little issue with copper at WWTP and we are still treating. Commissioner Peters asked about the study that was being conducted between manholes to John Brust. Data is still be collected. John will try to have something for the next meeting.

1A.NEW APPLICATION FOR WATER SERVICE Windham Wine & Liquors, 5448 State Route 23, Tax Map #78.18-1-24 is seeking permission to hook into the town water. The commercial property is located in the water district. A meter with an outside reader is required on all accounts. A motion to approve this hook up into the town water was approved by Commissioner Peters, 2nd by Commissioner Goettsche, with all in favor.

2.WATER SUPERINTENDENT REPORT: Water Superintendent Kyle Schwarz was not present. The following report was submitted to the Board for their review: “I have a few items for the meeting this week. Water meter readings have been completed. We had a few issues as follows: Nick Bove has two places connected and in use with no meter. They are the bike shop and the small house by the car wash. He is supposed to have Plummer Rob Drum install them soon, he has the meters on site. Brendan Hughes is hooked up and on with no meter. The water runs to the home and the garage. He has valves in the house that he can use his well or town water, if there isn't a proper backflow device it is very illegal. He was given a meter as well last year. All three were turned on without any notice to myself or Bette Rhoades. Windham School used 325,000 on the one meter, average is 60,000 to 80,000. I informed John Mattice and a board member as well. We only have 5 meters left. Do you want me to order more? Last time they were roughly \$170 a piece, I assume the price is higher at this point as most things have gone up.”

3.CORRESPONDENCE FROM DOH concerning 3 County Route 12, Windham. The following letter was submitted to the Water District Board of Commissioners: Good Morning, “Would you be able to confirm if Higher Grounds Coffee Company, located at 3 County Route 12 Windham NY, has been connected to the municipal water supply and currently receiving water from the Town? Any information you have on whether the municipal system serves this location would be helpful. Thank you and have a great day! Víctor C. DelRegno Jr., Senior Sanitarian, Oneonta District Office, 607-432-3911, E-mail: Victor.Delregno@health.ny.gov”

4.UNAUTHORIZED WATER HOOK UPS: Pres./Treas. Hoyt is looking for permission from the Water District Commissioners to send out two back water bills for illegal water hook ups from September 2021 to the property owner owns the following two properties located at **3 County Route 12** and **5134 State Route 23**. This property owner did not ask for proper authorization from the Water District Commissioners to connect into the town's water system. The two water bills will be in arrears for half of last year July 2021 through December 2021; with a new bill for January 2022 through June 2022 this year. The property owner has picked up a

water meter for both properties but still has not installed the meters. A motion to approve the minimum billing/current billing on each property to go out was made by Commissioner Peters, 2nd by Commissioner Walker, with all in favor. Commissioner Peters would like to add a minimum of \$100.00 violation fee to each bill/property, (see Local Law 3 of 2007, Windham Water District #1 Rules & Regulations, Section 21, \$100 for each such violation). With the Town Attorney present his advice was asked if this can be done. A separate penalty bill will go out on each property with a \$100.00 violation fee and a letter in writing to the property owner explaining. A motion to approve the violation fee was made by Commissioner Peters, 2nd by Commissioner Walker, with all in favor. Commissioner Peters would like to make a motion to include in a letter in writing that the arears billing will be billed at a rate of the higher of the last two measured six months periods, 2nd by Commissioner Van Valin, with all in favor. The Water District Commissioners Board is very concerned about any illegal water hook ups.

5.WATER DISTRICT RESOLUTION #4 OF 2022 to accept the Metered Water Billing for July 2022 in the amount of \$100,843.45 and to accept the Unmetered Water Billing for July-December 2022 in the amount of \$35,178.82 for a total of \$136,022.27. A motion to adopt this resolution was made by Commissioner Goettsche, 2nd by Commissioner Walker, with all in favor. The water quality report will be going out with each water invoice.

WATER DISTRICT WARRANT #6 contained vouchers #93-107, totaling \$7,879.28 was audited and approved for payment on a motion by Commissioner Goettsche, 2nd by Commissioner Van Valin, with all in favor.

WATER DISTRICT PAYROLL WARRANT #10-P (printed 06/03/2022) contained 1 claim, totaling \$68.10 was audited and approved for payment on a motion by Commissioner Goettsche, 2nd by Commissioner Van Valin, with all in favor.

WATER DISTRICT PAYROLL WARRANT #11-P (printed 06/17/2022) contained 1 claim, totaling \$68.10 was audited and approved for payment on a motion by Commissioner Goettsche, 2nd by Commissioner Van Valin, with all in favor.

The meeting adjourned at 7:55 p.m. on a motion by Commissioner Peters, 2nd by Commissioner Walker, with all in favor.

PRES /TREAS

COMMISSIONER

COMMISSIONER

COMMISSIONER

COMMISSIONER

SECRETARY
