

**TOWN OF WINDHAM  
TOWN BOARD MEETING  
371 State Route 296, Hensonville, NY  
Website: www.townofwindhamny.com**

**JULY 28, 2022**

**Present:** Supervisor: Thomas F. Hoyt  
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche  
Town Clerk: Bonnie Poehmel

**Also Present:** Highway Superintendent Gary Thorington, Town Attorney Tal Rappleyea, Pat Higgins, Arlene Kucan & Mike Ryan Mountain Eagle

**Absent:** Ambulance Administrator Davia Montie, Police Chief Tor Tryland & Delaware Engineering John Brust

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE JULY 14, 2022, TOWN BOARD MEETING were approved as typed on a motion by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor.

1.DELAWARE ENGINEERING: John Brust was not present. Supervisor Hoyt the groundwork for the ambulance building is starting, some site work has been done and the concrete has been poured. All contractors are having a telephone conference call every week. The grant has been submitted for the zoning. WWTP survey for CWC will be completed next week.

2.DRAFT LOCAL LAW #3 OF 2022 AMENDMENT OF THE TOWN SIGN LAW: Supervisor Hoyt would like a motion to advertise for a public hearing. Councilman Peters will make the motion to set the public hearing on Thursday, August 11, 2022 @ 6:50 pm, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

3.TOWN CLERK'S REPORT FOR JUNE 2022: \$3,565.50. A motion to approve was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Walker, with all in favor.

4.TOWN JUSTICE REPORT FOR JUNE 2022: Justice McCarthy \$1,841.00, was noted by the Board.

5.TOWN BOARD RESOLUTION #30 OF 2022: the following resolution was proposed to transfer funds to balance the Streetlighting Fund accounts. A motion to approve was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #31 OF 2022: to authorize the Supervisor to use \$3,000.00 from Unappropriated Fund Balance to balance the accounts in the Streetlighting Fund as per Streetlighting Fund Resolution #30 of 2022. A motion to approve was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #32 OF 2022: to authorize the Supervisor to use \$20,549.58 from Unappropriated Fund Balance to balance the accounts in the General Fund as per General Fund Resolution #16 of 2022. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #33 OF 2022: to authorize the Supervisor to use \$11,505.05 from Unanticipated Revenue 2590-2 to balance the accounts in the General Fund as per General Fund Resolution #16 of 2022. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. GENERAL FUND RESOLUTION #16 OF 2022: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to approve was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Walker, with all in favor.

6.GREENE COUNTY RESOLUTIONS #236-22: Awarding Bid for Propane; #244-22: Award Bid for #2D Diesel Fuel; #245-22: Award Bid for Gasoline; #258-22: Authorizing Chargeback of Assessment Roll Related Services and Materials (2022 Tentative Rolls)

7.AMBUALNCE REPORT: Ambulance Administrator Davia Montie was not present. No report was submitted to the Board.

8.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. Gary presented to the Board an "Amendment to the Original 284 Form Agreement" which will need to be signed by the Supervisor and Board. The water dept truck a 2011 Chevy will need two new front tires. At the police pole barn there is one garage door that the motor went bad, a call has been placed to have this fixed. The Fuel Master Program has been up and running for a few weeks now. How often should we bill the departments from the highway, Supervisor Hoyt would like to do this once a month. The only time there may be a problem is when we have no cell phone service in the area, last week we had that day. The system did not record on that day, this could possible be a signal issue. There was a garbage can issue on Main Street, it was reported here at town hall, we checked it out and the can did not belong to the town. We did shared services with the Town of Ashland, hanging a banner. Supervisor Hoyt asked Highway Superintendent Gary Thorington to check on the American Flags that are hanging. Some of the flags are in rough shape and need to be retired. The flags will be retired properly to the VFW. Supervisor Hoyt asked about the SALT Awards. Highway Superintendent Gary Thorington they are not out yet, he has not received any information.

9.POLICE REPORT: Police Chief Tor Tryland was not present. Police Liaison Councilman Walker read the car report to the Board. "Vehicle 7F385 2018 Ford is at Suda's for diagnostics. Check engine light is on. Car is grounded until we know what the problem is."

10.COMMITTEE REPORT: **Councilman Van Valin** has nothing to report on at this time. **Councilman Walker** read the police report to the Board, the CWT meeting was cancelled last week, and he has nothing else to report on. **Councilman Goettsche** the town website has had some issues, it is now fixed and at no cost. Councilman Goettsche has been taking pictures of the ambulance site work and has them posted. **Councilman Peters** has spoken to Ambulance Administrator Davia Montie. Davia is with the Windham Ambulance in a 6-hour long que with a patient at Albany Medical Hospital. Staffing shifts is still a struggle. Ambulance Administrator Davia Montie has been filling the shortage of staff shifts herself. Greene County EMS will be looking for a one-year contract to keep the Fly Car system going for another year. **Supervisor Hoyt** we are going to do a MOU with the Town of Hunter and the Town of Jewett. Hunter North is actually in the Town of Hunter, but their physical address is in the Town of Jewett. The Town of Hunter will be responsible for the calls to Hunter North. We have a staffing shortage at the park, yesterday we did not have a lifeguard and we were not busy. The water level at the park is low, we lost about 3-4 feet of water in the lake itself. The Land Use Committee (Comp Plan) meet today. We will be reviewing the site plan (working on i.e., sunset rule giving an expiration

date language of a project), subdivision and the hours of noise pollution (not the volume of the noise, but the time of day of the noise). They are working on draft notes that will be presented to the Board.

GENERAL FUND WARRANT #14-G contained vouchers #597-647, totaling \$55,434.31 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #14 contained vouchers #137-143, totaling \$6,263.65 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND WARRANT #14 contained vouchers #203-213, totaling \$219,981.45 was audited and approved on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

NY RISING WARRANT #40 (So. Street Stormwater) contained voucher #70, totaling \$115,330.30 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Walker, with all in favor.

GENERAL FUND PAYROLL WARRANT #15-P for **General** contained 13 claims, totaling \$13,343.23 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Ambulance** payroll contained 15 claims, totaling \$16,516.88 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Police** payroll contained 10 claims, totaling \$11,926.73 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

HIGHWAY PAYROLL WARRANT #15-P contained 3 claims, totaling \$5,421.60 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #15-P contained 3 claims, totaling \$519.90 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

PUBLIC COMMENT: Windham Ventures Pat Higgins, is concerned about the new draft sign law amendment that it might affect his business signs. Pat is currently at the Planning Board with a sign permit application for the last two months. Supervisor Hoyt “the change will be reducing the number of off premises signs from three (3) to one (1) ...We have 60 some businesses in town, if we allow 3 signs off site, we will be a billboard and not what Windham is right now.” Arlene Kucan spoke in support for Pat Higgins having a sign coming into town. Many visitors who have spoken to Arlene do not realize that there is a Windham Theater with Carvel Ice Cream, Subway and a laundry mat. Signage is very important to any business, especially coming into town.

EXECUTIVE SESSION Supervisor Hoyt would like a motion at 7:40 pm to recess from the Town Board Meeting to go into Executive Session to discuss a personnel issue. Motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor. Town Attorney Tal Rappleyea and Town Clerk Bonnie Poehmel were allowed to stay. All others in the audience were asked to leave.

RECONVENE MEETING Councilman Peters made a motion at 7:50 pm to adjourn from Executive Session to reconvene to the Town Board Meeting, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

**TOWN BOARD MEETING (CON'T)**

**JULY 28, 2022**

Supervisor Hoyt would like a motion made to hire Elayne Gold's firm do the training for town employees. A motion to approve was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor.

The meeting adjourned at 7:51pm on a motion by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

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SUPERVISOR

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TOWN CLERK

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OFFICIAL