

**TOWN OF WINDHAM  
TOWN BOARD MEETING  
371 State Route 296, Hensonville, NY  
Website: [www.townofwindhamny.com](http://www.townofwindhamny.com)**

**FEBRUARY 24, 2022**

**Present:** Supervisor: Thomas F. Hoyt  
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche  
Town Clerk: Bonnie Poehmel

**Also Present:** Town Attorney Tal Rappleyea, Chief of Police Tor Tryland & Gail Nichol森

**Present by phone:** Mike Ryan Mountain Eagle

**Absent:** Ambulance Administrator Davia Montie, Delaware Engineering John Brust & Highway Superintendent Gary Thorington

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE FEBRUARY 10, 2022 TOWN BOARD MEETING were approved as typed on a motion by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with 4 in favor, Supervisor Hoyt absent.

1.DELAWARE ENGINEERING: John Brust was not present. “We opened construction bids last Friday, February 18, 2022 for the new ambulance facility; and were disappointed to see higher construction bids than were anticipated. We are evaluating the bids and will soon have recommendations regarding the advancement of the project.” Supervisor Hoyt stated there will be a meeting on Monday, February 28 @ 4:00 pm with Delaware Engineering John Brust & Alex Hermann to discuss the construction bids as to which way we will be going with the project.

2.TOWN BOARD RESOLUTION #12 OF 2022: “Issuing a Negative Declaration of Environmental Impacts Under SEQRA and Approving and Adopting the Town of Windham 2022 Comprehensive Plan Pursuant to Town Law § 272-A. NOW, THEREFORE, BE IT DECLARED AND RESOLVED AS FOLLOWS: 1) The Town Board of the Town of Windham is hereby declared to be the Lead Agency pursuant to Article 8 of the New York State Environmental Conservation Law and SEQRA regulations promulgated thereunder, and the Town Board has determined that the proposed action of approving the updated Town of Windham Comprehensive Plan will neither individually nor cumulatively have any significant negative environmental consequences or impacts, and the Town Board therefore hereby declares a negative determination of environmental significance (a "Negative Declaration"), therefore preparation of an Environmental Impact Statement is not required; and 2) The Comprehensive Plan in the final form as presented to this meeting be and hereby is approved and adopted as the updated and official Comprehensive Plan of and for the Town of Windham, Greene County, New York. 3) The Comprehensive Plan, as well as any future supplements, updates or amendments hereto, shall be filed in the office of the Town Clerk and a copy thereof shall be filed in the Greene County Department of Planning and Economic Development as required by Town Law § 272-a (12).” Supervisor Hoyt is looking for a motion to approve the Comprehensive Plan as a final draft and resolution. A motion to adopt was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor. The Board was also submitted a copy of the 239 Form that was sent to the Greene County Planning Board for their review. Attorney Rappleyea also stated that a copy of the negative declaration was available for the Board’s review. Prior to approving, all copies were reviewed by Attorney Rappleyea with a recommendation for the Board to adopt.

3.STATUTORY INSTALLMENT BOND for 2021 John Deere Wheel Loader purchase. Town Attorney Tal Rappleyea has prepared the “Certificate As To Incumbency” in getting ready for the closing is the publishing of the Estoppel Notice in the official town newspaper.” Attorney Rappleyea also has prepared the “Closing Certificate” for the Board’s review. “On or before February 25, 2022 we did officially sign and properly execute by manual signatures the \$39,250 aggregate principal amount Statutory Installment Bond, Series 2022A (2021 John Deere Wheel Loader purchase) (the “Note”) of the Town dated February 25, 2022 bearing interest at the rate of 1.20% per annum and maturing February 2027.” The Board has reviewed both documents and has given their permission for the “Closing Certificate” to be signed by Supervisor Hoyt and Bonnie Poehmel Town Clerk. A motion to approve was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor.

4.COURT CLERK RESIGNATION LETTER: The Town Board has received the resignation letter from Jessica Braden the Court Clerk. Her resignation will be effective two weeks from the dated letter of February 16, 2022; last date of March 2, 2022. A motion to approve this letter was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor.

5.YOUNG EXPLOSIVES FIREWORKS will be renewing their fireworks contract for 2022 with the Town of Windham. Due to unforeseen costs Young Explosives will need to raise their contract fee this year to \$11,270.00 for the 4<sup>th</sup> of July Celebration. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

6.CWT (COALITION OF WATERSHED TOWNS) ELECTION NOMINATION for a two-year term. Councilman Walker has been serving many years on this board as an alternate. He would like to remain serving on this board. Councilman Walker would like to be nominated as a regular member. Supervisor Hoyt has also spoken to Supervisor Greg Cross Town of Prattsville, he too would like to be nominated as an alternate member representing Greene County. A

motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

7.2022 ELECTION POLL SITE AGREEMENT: “The Greene County Board of Elections extends our sincere thanks and appreciation for the use of your building at the WWTP in our last election. Once again, we are requesting use of your building at the WWTP as a poll site for the upcoming 2022 elections. This year we have two designated elections: Primary Election June 28, 2022; hours 6:00 am to 9:00 pm and the General Election November 8, 2022; hours 6:00 am to 9:00 pm.” A motion to approve WWTP as a polling site and allow the Supervisor to sign was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor.

8.JUSTICE REPORT FOR JANUARY 2022: Justice McCarthy \$997.00 and Justice Stevens \$1,124.00 was noted by the Board.

9.TOWN BOARD RESOLUTION #13 OF 2022: to accept the Sewer District Billing for 2022 in the amount of \$245,517.40. A motion to adopt this resolution was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #14 OF 2022: The Town of Windham had previously applied and was approved for a grant from the Catskill Watershed Corporation under the Flood Hazard Mitigation Implementation Program back in February of 2016. Said funds in the amount of \$15,000.00 were received, which were to be used on a feasibility study to be done regarding the relocation of the GNH Lumber Company. However, the funds remain in the account unused...the Town Board hereby resolves to return the amount of \$15,000.00 to the Catskill Watershed Corporation. A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #15 OF 2022: to authorize the Supervisor to close the GNH Lumber Relocation Project, this checking account is no longer needed, we hereby close this account and any remaining balance therein is to be transferred to the Town of Windham General Fund. A motion to adopt this resolution was made by Councilman Walker, 2<sup>nd</sup> by Councilman Van Valin, with all in favor. GENERAL FUND RESOLUTION #6 OF 2022: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to approve was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor.

Supervisor Hoyt needs to be excused as he has another engagement to attend to as well tonight. Deputy Town Supervisor Wayne Van Valin will continue with the town board meeting.

10.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. The ambulance service has been very busy with two crews and other ambulance services helping out.

11.ASSESSOR’S REPORT: The following report was submitted for the Board’s review from the Sole Assessor Richard Tollner: “Still busy from January 1<sup>st</sup>. Over 200 site visits in first three weeks this month to support Town of Windham Roll. Inbound phone calls as high, as peak season traffic, despite it being winter. Property Tax Billing questions are coming in but at a fraction of previous years volumes. This is due to the Tax Look Up sheet and offering more information year-round. This prevents numerous occasions of taxpayers frustrated with this office, which enhances the Town’s reputation. We took care of the AGED STAR Exemptions and some Senior STARS, without having taxpayer/seniors drop off data at town by informing them and calling them. Text images of Property Address Change request now sent out virtually daily. A back-up copy is sent to Town of Windham Tax Collector Kathy Murray, which supports her efficiency, and reputation. We continue to offer information, site photography, histories, assessed values, and more, on properties. Most content requester is out of town “shoppers” and real estate investors researching our municipality for purchase. Some call after realtor contact. This response allows us to promote Windham professionally. Some contacts end up visiting Windham to see for themselves. An additional requester is the U.S. Census Bureau in finishing their role from their work last year. They call weekly with data requests for over a year now. Photography updating still continues We have added a dozen area maps and over a hundred condo unit plans to our photo database..... Local appraisers now seek our photo inventory data for their comparables and subject properties. Attended Continuing Education class on High Cost and Difficult Properties, to keep up with Windham’s evolution into having a large quantity of such type properties.”

12.HIGHWAY REPORT: Highway Superintendent Gary Thorington was not present. The highway is preparing for a winter snow storm that will be starting later tonight into tomorrow.

13.POLICE REPORT: Chief of Police Tor Tryland was present. The Chief has a short report. This past week has been President's holiday week for most and we have had a lot of visitors in town. With that we have also had parking issues. No-Parking sticks have been placed strategically along State Route 23 (Main Street) and this has helped. Due to the winter snow storm arriving tomorrow; the traffic sticks have been removed with the help of the Windham Highway Dept. The Chief would like to thank the Highway Dept for their help. The Chief would also like to commend his staff for stepping up to cover the shift vacancies as they appear. So far, they have no open shifts. Pending the weather permitting, the town will have use of the radar recorder/radar trailer.

14.COMMITTEE REPORT: **Councilman Walker** this past Monday was a holiday, he attended a zoom meeting for the CWT. Next month the CWT will be resuming in person meetings. CWC septic program with DEP has been signed. DEP has given \$7.5 million dollars to the CWC for their septic funding program. The bills for the Flood Mitigation Program will be going out, but there may be a gap in the funding. **Deputy Town Supervisor Van Valin** is happy everything is quiet with no freeze ups and no properties are out of heating oil. **Councilman Goettsche** has posted on Facebook a picture of the NYMIR award given to the Town. Great job to all the employees. He would also like to post on Facebook tonight about the municipal public parking lots in Windham for the cars to get off the road for the snow storm coming. **Councilman Peters** they are still working on the ambulance quote, they will need to go back and review again see if there are any changes they can make for a better quote. **Attorney Rappleyea** recap on the bond; he will be dropping the originals off to the bank tonight. Deputy Town Supervisor Van Valin thanked Attorney Rappleyea for getting the town a good rate.

GENERAL FUND WARRANT #4-G contained vouchers #169-216, totaling \$24,144.80 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with 4 in favor, Supervisor Hoyt absent.

HIGHWAY FUND WARRANT #4 contained vouchers #38-39, totaling \$1,470.46 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with 4 in favor, Supervisor Hoyt absent.

SEWER DISTRICT FUND WARRANT #4 contained vouchers #45-58, totaling \$38,433.08 was audited and approved on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with 4 in favor, Supervisor Hoyt absent.

GENERAL FUND PAYROLL WARRANT #4-P for **General** contained 6 claims, totaling \$6,005.50 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with 4 in favor, Supervisor Hoyt absent. **Ambulance** payroll contained 19 claims, totaling \$18,201.68 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with 4 in favor, Supervisor Hoyt absent. **Police** payroll contained 9 claims, totaling \$10,218.08 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with 4 in favor, Supervisor Hoyt absent.

HIGHWAY PAYROLL WARRANT #4-P contained 5 claims, totaling \$11,577.38 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with 4 in favor, Supervisor Hoyt absent.

SEWER DISTRICT FUND PAYROLL WARRANT #4-P contained 1 claim, totaling \$79.45 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with 4 in favor, Supervisor Hoyt absent.

With no other business to discuss Deputy Town Supervisor Wayne Van Vallin called the meeting to adjourn.

The meeting adjourned at 7:15 pm on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with 4 in favor, Supervisor Hoyt absent.

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TOWN CLERK

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