

Minutes accepted and approved.

Motion made by: Member Lane

2nd by: Member O'Grady

In Favor: 5 Opposed: 0 Absent: 0

Signed and Dated: *Sandra Allen*

Town of Windham Architectural Review Board Meeting
Thursday, November 18, 2021

Board Members Present: Chairperson: Thomas Poelker
Members: Matthew Jordan, John O'Grady, Claudia Lane,
Secretary: Sandra Allen

Board Members Absent: Lisa Jaeger

Also Present: Elizabeth Saunier, Melissa Forbes, Pawel Trzepaczka, John Valachovic,
Guy Barretta

A motion to open the ARB meeting at 7:01 was made by Member Jordan seconded by Member Lane, with 4 in favor and 1 absent.

SIGN-PERMIT: Coldwell Banker 5354 Main Street – Received Permission Letter from property owner. Received Letter to Represent. Reviewed the application and pictures. It was discussed that this property is already very busy and unattractive with all the signs and other clutter especially since it is in the middle of Town and the Historical District. The Applicant wants to add three more signs to the building. A motion to table until further research and discussion with Town Attorney can be done was made by Member Lane, seconded by Member Jordan, with 4 in favor and 1 absent.

A motion to pause the ARB meeting at 7:15 was made by Member Lane, seconded by Member O'Grady, with 4 in favor and 1 absent.

A motion to reopen the ARB meeting at 8:30 was made by Member Lane, seconded by Chairperson Poelker, with 4 in favor and 1 absent.

MINUTES REVIEWED: Motion to accept November 4, 2021, minutes with minor corrections made by Member Lane, seconded by Member O'Grady, with 4 in favor, 1 absent. Motion to accept August 19, 2021, minutes was made by Member Lane, seconded by Member O'Grady with 4 in favor and 1 absent.

Meeting was adjourned at 8:35 PM on a motion by Member Lane, seconded by Member O'Grady, with 4 in favor and 1 absent.

Respectfully Submitted,

Sandra Allen, Recording Secretary