

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

OCTOBER 14, 2021

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Town Attorney Larry Gardner, Delaware Engineering John Brust, Chief of Police Tor Tryland, Gail Nichol森, Nicholas Empara, Ambulance Administrator Davia Montie, Tom McCullough & Amanda from Specialty Vehicles & Mike Ryan Mountain Eagle

The Supervisor called the meeting to order at 7:00 p.m. and Chief Tryland opened with the Pledge of Allegiance.

THE MINUTES OF THE SEPTEMBER 23, 2021 TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

1.AMBULANCE REPORT: Ambulance Administrator Davia Montie was present. Tom McCullough and his assistant Amanda were present. Tom McCullough is a Regional Sales Manager for American Emergency Ambulances and he is located in South Cairo, NY. This company has been established since 1988 and is the largest ambulance manufacturing company in the United States. The ambulances are built in Jefferson, North Carolina, USA. Website: www.AEV.com. As he spoke to the Board, Tom discussed the company having so many different various vehicle options that would be available and pricing. Tom McCullough is very familiar with the mountaintop area. He would suggest that the town might like to look at a chaise style diesel vehicle from Ford. Tom discussed some of the safety features that are standard and others that can be added. The Board discussed with Tom the different vehicles like Ford, Chevy, GMC and the surrounding area does have dealerships that can maintenance the ambulance for us. Tom would like to come back to the next town board meeting with different options and pricing. Supervisor Hoyt we are on a “five-year rotation” with purchasing a new ambulance if we can keep to that schedule. We the Board are in the process of working on our 2021-2022 budget. We are looking for a good budget number to work with. Our newest rig will be paid off in May, 2022. We would like to start looking now. Ambulance Administrator Davia Montie presented the following reports to the Board for their review: “**Vehicles:** 96-1 – replaced brakes front/rear, rotated tires, inspection done. 96-2 – oil changed; inspection done. **Monthly calls:** Total calls for September 2021 - 52. Total calls for September 2020 – 48. Total calls 2021 through September 30th - 361. Total calls 2020 through September 30th - 345. **Staffing:** Would like to change the status of Daniel Lendin (Paramedic) and James Stone (EMT) to full time.” A motion to approve the above-named men as the two full time medics was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. The two full time medics named above will start effectively November 1, 2021. They will eligible to start the benefits schedule. “**Calls for the Month of September 2021:** *Calls in Windham: Advanced Life Support (ALS)-9, Basic Life Support (BLS)-5, Call Cancelled (C/C)-3; Refused Medical Assistance (RMA)-6, Public Assist (P/A)-5; Stand By (S/B)-1. Jewett: ALS-8; BLS-4; C/C-2. Hunter: C/C-1. GCEMS: S/B-1. Cairo: P/A-1; ALS-1 Stamford: C/C-1. Total Calls-52 Calls turned over to Mutual Aid: Ashland-4. Vehicle Mileage Log for September 2021: 96-1: 50,588 and 96-2: 133,099.”*

2.POLICE REPORT: Chief of Police Tor Tryland was present. Chief Tryland has present to the Board a letter and Resume from Nicholas S. Empara has he is seeking to apply for a position as a police patrolman. Nick Empara was present and spoke to the Board. Nick has completed one of two parts in his training at the Law Enforcement Academy. His second part requires him to be sponsored by an active police department. The Board has approved Nick to move forward and they will sponsor him. The Board gave Chief Tryland permission to start Nick’s paperwork moving him forward. The Board has received a resignation letter from **Officer Charles Rion that he will be changing his fulltime status to parttime effectively November 3, 2021.** Officer Rion has accepted a full police patrolman position with another agency effectively November 3,

2021. He would still like to stay on parttime with the Windham PD. Supervisor Hoyt “has spoken to the Chief about this, Chuck has accumulated some vacation time. The Supervisor would like to suggest to the Board that we give Chuck a year to use up the time that he has earned and the sick time will be lost.” A motion to approved was made by Supervisor Hoyt, 2nd by Councilman Van Valin, with all in favor. Chief Tryland gave his report to the Board regarding the status of all vehicles. The Autumn Affair was very busy and success. Parking was an issue and the Police received multiple requests for more restrooms and garbage cans. This was passed on to Lisa Jaeger, President of the Windham Chamber of Commerce. **National Drug Take Back Day will be October 23, 2021 at the Windham Pharmacy at 10:00 am to 2:00 pm.** FTO training will begin January 2022 for three days in Delhi, NY for the Chief and Officer Parquez. “The Board was provided with a copy of the following activity report for the month of September: *Arrests-1; Traffic Tickets-3; Traffic Stops-45; Parking Tickets-0; Calls for Service-139; Property Checks-444; EMS Assist-13; Fire Assist-5; and EID, Alarms-4.* (Per the Chief, please do not place all the weight on these numbers as each month is subject to change.)” Supervisor Hoyt asked about the Court needing two Officers during court times. How much longer are they requesting this? The Chief does not have that answer. But the Court does pay for two of the Officers.

3.DELAWARE ENGINEERING: John Brust was present. The following was discussed with the Board. This work is all currently underway, just a reminder to the Board what is going on and where we are in the process. “Windham Wastewater System Upgrades – Status Update 10/14/21; All contractors are waiting for their equipment/materials to be delivered; General Contractor is waiting on delivery date for the baffle system; Old Rd Pump Station Field work: Nov 1 – Nov 24; Old Rd Pump Station Dig Safe/Underground survey: Oct 18; Wastewater Treatment Plant Field work for RAS Lines: Oct 18 – Oct 22; Onsite meeting with DOT on October 28 before the November 1st Old Rd Pump Station breaking ground; Wastewater Treatment Plant Field Work for Aeration Tanks: Nov 30 – Jan 4.” Centre Property a grant application was submitted but not approved. We have scheduled with a meeting with Parks & Recs to meet with us and to visit the Centre Property. We would like to reapply next year. The new ambulance building the design is essentially complete, with the Supervisor’s help we are backing into the stormwater. “Our goal is not to be spending money on stormwater if we don’t have to. We will be ready to go out to bid when the Board tells us they are ready. Waiting a month might be good”, as the contractors are all just finishing up on their current projects for the year. Our conversion of the EFC debt, we still continue to work on that. We would like to see if EFC can help out with the USDA debt. Delaware Engineering continues to work with Councilman Van Valin on one of his issues.

4.WINDHAM ROTARY FOUNDATION Seeking Permission for Tag/Day Coin Drop on Saturday, October 8, 2022 @ 10:00 am-2:00 pm, rain date Sunday, October 9, 2022. They would like to set up at the intersections of State Route 23 and State Route 296 along with a second location at State Route 23 and South Street between the hours of 10:00 am to 2:00 pm. They would also like to request 10-15 traffic sticks/cones from the Windham Highway Department. “This event would give our club a great opportunity to raise funds that would be distributed back into our community.” Every year the Rotary asks in advance for the following year. This year October 9, 2021 the Rotary had a little bit of congestion with traffic. Supervisor Hoyt would like to thank the Chief for helping out in that area to keep traffic flowing. Councilman Goettsche would like to see the Rotary stay with one location only at State Route 23 and State Route 296. The two separate locations are too much. State Route 23 and South Street is a busy corner with State Route 23 on a 55-mph bend. A motion to approve with the one location of State Route 23 & 296, was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

5.APPLICATION TO NAME PRIVATE ROAD: Applicant Kevin Maldonado has submitted this application for the owner of the property CSS Real Property LLC; suggesting to name the road “**Red Rock Road**”, this would be a private road. The location entrance will be just to the west of the town’s Hickory Hill pump station located on State Route 23. A motion to approve the new road name was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

6.WINDHAM PUBLIC LIBRARY would like permission to use the Centre Property on Friday, November 26 @ 10:00 am to 5:00 pm for a Holiday Mini Session “Family Photos”. A motion to approve was made by Councilman Walker, 2nd by Councilman Goettsche, with all in favor.

7.TOWN CLERK’S REPORT FOR SEPTEMBER: \$28,895.50 of which \$26,541.50 are for three building permits from the Wylder Windham. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor.

8.COURT JUSTICE REPORTS August: Justice Stevens \$2,386.00; September: Justice McCarthy \$2,367.00 was noted by the Board.

9.TOWN BOARD RESOLUTION #50 OF 2021: a group of 80 properties in the Town of Windham Sewer District are delinquent in sewer payments. These properties are delinquent in the amount of \$23,020.50. These amounts are to be included in the Tax Rolls as a charge against the real properties concerned. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #51 OF 2021: a group of 16 properties in the Town of Windham Sidewalk District are delinquent in sidewalk payments. These properties are delinquent in the amount of \$1,405.80. These amounts are to be included in the Tax Rolls as a charge against the real properties concerned. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #52 OF 2021: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to approve was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #53 OF 2021: to authorize the Supervisor to us \$24,965.04 from Unappropriated Fund Balance to balance the accounts in the General Fund as per General Fund Resolution #16 of 2021. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #16 OF 2021: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. WATER DISTRICT RESOLUTION #14 OF 2021: a group of 61 properties in the Town of Windham Water District are delinquent in water payments. These properties are delinquent in the amount of \$45,023.72. These amounts are to be included in the Tax Rolls as a charge against the real properties concerned. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

10.ASSESSOR’S REPORT: The Assessor has submitted the following report for the Board’s review: “Work continues on Wylder Windham, with weekly reviews, site visits & communication with Wylder people & Greene County IDA. Many have commented on the volume of work done on site. We look forward to viewing Wylder Windham progress. September remains busy, with dozens of walk-ins and a few businesses minded appointments. With all the new home construction moving forward, there is multiple site visits. Out of town inquiries continue a still above average volume. School Tax questions are coming in but STILL at a fraction of previous years volumes. The Tax Look Up Sheet which informs everyone of the School & Property Tax information was sent to over 30 property owners in September. The Assessor’s office added fifty plus phone numbers & emails to our contact database, easing follow ups for Water & Sewer. We helped a dozen seniors with tax billing questions request for Planning Board presentation data continues. Additional site plan layouts have been added to our photo database, nearing 10,000 photos. Town Board may not be aware that I have NYS Planning Board Certification. (Courses needed & tested to be on a Planning Board in New York state). Good for assisting planning board members and taxpayers alike. Appraiser contacts with the office has increased due to the easily accessible information, site photography, sales data and comparables. NEW data is forwarded to Building & Codes officer, when deemed necessary. MISCELLANEOUS: We still provide address change confirmation by text photo within minutes. We now update Property Tax office with Edie Buel & Kathy Murray weekly, as address changes occur. This reduces taxpayers getting stuck with late fees with tax bills that had old owner data upon them, that school district didn’t have time to update. Friendly remember we use windhamnyassessor@gmail.com for email.”

11.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. At the last meeting he reported on the fire alarm inspection. The inspector found that there were 17 heat detectors that are out of date or recalled. Gary has asked for clarification. There is no warrantee on the recalls, the new replacements will cost the town. "The new pickup did arrive last Friday; the dealer did not have all the proper equipment outfitted on the truck. Gary has refused the truck until it can be made right." The snow plow was the issue. It is not right for the work that the truck has to do. The highway department is currently using low band radios, there is only one manufacturing company now that can accommodate us and the cost is \$1,400. Other highway departments have all converted over to high band radios. Gary has spoken to River Valley Radio who will put together a proposal per unit/fleet for the Board to review. The municipal parking lot fences are all rotted out and cannot be fixed. The fences will need to be removed and/or replaced. The town hall had an issue with the metal plate under the handicap ramp this has been fixed. The highway department has been brush hogging a lot and the new caterpillar machine has been working out. Three of the five highway guys have had a chance to spend time in it. The highway dept has helped WWTP Josh Vital to finish flushing out manholes, that are done annually. We have completed a 100-foot section of the streambank on Big Hollow Road to the turn-around. We were in danger of losing the town road there, should we have anymore highwater events.

12.COMMITTEE REPORT: **Councilman Van Valin** the genie lift was at the Centre Property this week for a few days, Ken Sauer contractor has repaired the problem at the front corner of the bell tower. Ken cleaned out a lot of problem areas and replaced it with wood. It looks great. It is quite an improvement we are ready for the winter. It will keep the birds and weather out. **Councilman Walker** has nothing to report on at this time. **Councilman Goettsche** has called KathodeRay Media we are all up to date and have plenty of room for the Supervisor's Notebook Recordings on the website. Also, would like to commend the Windham Chamber of Commerce for the Autumn Affair. **Councilman Peters** has nothing to report on at this time. **Supervisor Hoyt**, Bonnie Poehmel Town Clerk has noted that our November, 2021 town board meetings fall on holidays. The Board will need to reschedule the **following town board meetings:** Thursday, November 11-Veteran's Day. This meeting will be **rescheduled to Wednesday, November 10, 2021 @ 7:00 pm.** Thursday, November 25-Thanksgiving Day. This meeting will be **rescheduled to Wednesday, November 24, 2021 @ 7:00 pm.** Supervisor Hoyt, CD Lane Park will be closing the restrooms, turning off the water and the picnic tables have been put away for the winter season. Garbage pick-up will be shut down at the end of October. The phone will be shut off and the holding tank will be pumped out one last time for the season. The Park grounds will remain open until the snow arrives. The Supervisor has spoken to Mid-Hudson Cablevision for the work to be completed on High Peak Road, East Windham. There are about 25-26 new customers waiting. Mid-Hudson Cablevision has stepped up their work this past week to accommodate our neighbors in the Town of Ashland. We have a sidewalk issue here in Hensonville, it has been damaged for years from various storms. The protocol with the Greene County Highway Department is they will put the sidewalk in but then it becomes the property and responsibility for the town to maintain. Supervisor Hoyt has spoken to Toby Hubbell, by the end of the fall he will start to repair the sidewalk from the corner of Zack's Place (the old Frog's House) to the car dealership garage. The stream job permit will be closed out tomorrow. That project will be done soon. In the next week or so on the Windham Path, Smitty's Landscaping will be installing a bench on the other side of the covered bridge. A family has made a generous donation to the Windham Foundation in request to have a nice bench placed there. This particular family member as enjoyed his afternoons at the path. Also, at the Windham Path, Greene County Soil & Water has asked if they may cut down the willows along the stream bank. The Supervisor has given his permission to do so. The South Street Stormwater project with NY Rising has been put off until next year as they are not able to get any material or supplies that is needed for this project. The budget workshop will be on November 20, 2021 @ 6:30 pm.

GENERAL FUND WARRANT #19-G contained vouchers #703-735, totaling \$39,361.51 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #19 contained vouchers #227-235, totaling \$5,129.27 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #19 contained vouchers #284-301, totaling \$69,033.87 was audited and approved on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

STREETLIGHTING FUND WARRANT #10 contained vouchers #66-79, totaling \$2,407.72 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

NY RISING WARRANT #35 (Culvert CO 65, Generators, Madd Brook, So. Street Stormwater) contained voucher #64, totaling \$26,600.00 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

CD LANE PARK ENHANCEMENT WARRANT #18 contained voucher #53, totaling \$1,562.00 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

GENERAL FUND PAYROLL WARRANT #21-P for **General** contained 8 claims, totaling \$9,104.18 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 17 claims, totaling \$15,853.66 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Police** payroll contained 2 claims, totaling \$4,066.95 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #21-P contained 3 claims, totaling \$5,316.00 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #21-P contained 3 claims, totaling \$908.30 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

The meeting adjourned at 8:35 p.m. on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
