

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

SEPTEMBER 9, 2021

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Town Attorney Larry Gardner, Fred Mazza (Hensonville), Jared & Angela Schwartz (Hensonville), Larry Tompkins (Windham), Fred Ruckel (Conesville, NY) Carol Garraghan (Windham), Stephanie Goff (Windham), Sue Kowalski (Windham) & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie, Police Chief Tor Tryland & Delaware Engineering John Brust

The Supervisor called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

Supervisor Hoyt read aloud the following: Notice Is Hereby Given that a public hearing shall be held before the Town Board of the Town of Windham at the Windham Town Hall, 371 State Rt. 296, Hensonville, NY on September 9, 2021 at 6:00 p.m. The purpose of this hearing is concerning local marijuana regulation for the Town of Windham. At such time anyone wishing to speak upon this matter shall be heard. Due to limited space, you may also submit your comments on this matter by a letter or email to the Town Clerk's office. Windhamnytownclerk@gmail.com until 2:00 pm the date of the meeting. By Order of the Windham Town Board. Bonnie Poehmel Town Clerk Dated: August 26, 2021

Supervisor Hoyt allowed each person to speak with a limit of 2-3 minutes with their comments and opinions. This will not be a debate discussion. The people may state in their comments whether they would like to see the Town of Windham opt-out or opt-in for dispensaries and smoke area. Comments and opinions were stated by those who wished to speak it was a good discussion by all. The Supervisor thanked everyone for coming. At the end of the discussion Supervisor Hoyt noted that three emails had been received for the public hearing. Renee Barchitta (Roxbury, NY) opt-out; Christine Doolan (Windham) opt-out; and Sally Schindel left a flyer LearnaboutSam.com, THC photos.org.

Supervisor Hoyt would like a motion to recess the public hearing @ 6:21 pm. A motion to recess was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

Supervisor Hoyt would like a motion to re-open the recessed public hearing @ 7:03 pm. A motion to re-open was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

Supervisor Hoyt would like a motion to close the public hearing @ 7:03 pm. A motion to close was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

The Supervisor called the regular town board meeting to order at 7:03 p.m.

Councilman Walker would like to make a motion to opt-out of allowing cannabis retail dispensaries and on-site consumption sites in the Town of Windham as authorized under Cannabis Law Article 4; and to adopt the Local Law No. 1 of 2021, 2nd by Councilman Peters, with 4 in favor, Councilman Goettsche would like to abstain. This law will be filed with the Secretary of State of New York.

THE MINUTES OF THE AUGUST 26, 2021 TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

1.DELAWARE ENGINEERING: John Brust was not present. The WWTP project is underway. They have done mark outs at the pump station on Old Road. Everyday they are doing submittals at the pump station on Old Road and at the WWTP. Josh Vital and his crew have been staining at the WWTP. They have asked the Supervisor if they could use the bucket truck. The Supervisor had no problem, they would need to be adequately trained before using. Highway Superintendent Gary Thorington gave them a course on the safety of using the bucket truck.

2.CEDARWOOD ENVIRONMENTAL SERVICES Wastewater System Operation Contract renewal starting February 1, 2022 through January 31, 2025. A motion to approve the renewal contract and to allow Supervisor Hoyt authorization to sign was made by Councilman Walker, 2nd by Councilman Van Valin, with all in favor.

3.WINDHAM CHAMBER OF COMMERCE Caroline Lynch, Event Coordinator for the Autumn Affair Columbus Day weekend is requesting 4-port o lets, 8-large trash cans with liners, 8-orange cones and 1-large dumpster to be provided by the Town of Windham. Caroline Lynch is also requesting the assistance from the Windham Police Dept. Supervisor Hoyt as also asked Bob Kerns to place mums and strawbales at the front steps of the Centre Property for the fall festive.

4.TOWN CLERK'S REVENUE REPORT FOR AUGUST: \$17,201.91. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

5.TOWN JUSTICE REPORT FOR JULY & AUGUST: Justice Stevens \$2,730.00 for July and Justice McCarthy \$1,405.00 for August was noted by the Board.

6.GREENE COUNTY RESOLUTION #173-21: Awarding Bid For #2D Diesel Fuel. Award to Main Brothers Oil Co., Inc. for the period August 16, 2021 to August 15, 2022.

7.TOWN BOARD RESOLUTION #46 OF 2021: the following resolution was proposed to transfer fund to balance the Sewer District accounts. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #47 OF 2021: to authorize the Supervisor to use \$38,174.40 from Unappropriated Fund Balance to balance the accounts in the General Fund as per General Fund Resolution #14 of 2021. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #14 OF 2021: the following resolution was proposed to transfer fund to balance the General Fund accounts. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

8.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. The following report was submitted to the Board for their review: "**Vehicles:** Tommy McCullough from Specialty Ambulance is working on pricing/specs for a new ambulance. He will be getting a few different options together to show to the board, as soon as I have the information, I will pass it over to the board. Tommy said he would be willing to come to a meeting to go over things as well and answer questions. **Monthly calls:** Total calls for Aug 2021 – 43; Total calls for Aug 2020– 43; Total calls 2021 through Aug 31st - 309; Total calls 2020 through Aug 31st - 297. **Calls for the Month of August 2021:** Calls in Windham: Advanced Life Support (ALS)-8, Basic Life Support (BLS)-3, Call Cancelled (C/C)-8; Refused Medical Assistance (RMA)-3, Public Assist (P/A)-4; Calls in Jewett: ALS-2, BLS-5, RMA-2, C/C-2; Calls in Hunter: C/C-1; Greene County EMS: S/B-2; Calls in Durham: C/C-1; Calls in Lexington: ALS-1; Calls in Prattsville: ALS-1. **Total calls for: 43. Vehicle Mileage Log for August 2021:** 96-1: 47,943 and 96-2: 132,699." Ambulance Liaison Councilman Peters meet with Supervisor Hoyt and Ambulance Administrator Davia Montie "to talk about the staffing plan. The three have come to an agreement to structure what they would like to see. We are planning on having at least two full-time staff employees that will receive benefits and PTO. We are only hiring for paramedics. The paramedics must work a 24-hour shift on a weekend. Weekends are the hardest shift to cover and there will be times we want two crews to work. The most demanded slots will need to be filled by the full-time person. The full-time person will work a 12-hour shift during the day. Days are busier than evenings. Saturdays and Sundays will be covered and two-day shifts will be covered by the full-time persons. This will cover 36 hours. For the remaining 4 hours can be filled by

splitting various shifts. Another way is once the new ambulance building is completed the 4-hours would be spent in the community room having a community paramedicine for local residents needing i.e. blood pressure check. The shift will be for 40 hours. The most valuable 40-hours to our residents.” Councilman Peters would like to make a motion to authorize Supervisor Hoyt to hire 2-full time paramedics, 2nd by Councilman Goettsche, with all in favor. Councilman Goettsche “its not about the trip, it’s about the destination.”

9.ASSESSOR’S REPORT: The following report was submitted to the Board for their review: “September and last part of August has been busy. Follow through on cooperation with Greene County IDA on a large project is underway. Multiple site visits there supports the taxpayer, our Code Enforcement, and the Town of Windham. School Tax questions are coming in but at a fraction of previous years volumes. The Tax Look Up Sheet which informs every one of the School & Property Tax information will now be posted to the Town of Windham website. It has the answers on deadlines, billing locations, contact names and phone numbers as well as a detailed explanation of tax billing rules, all on one page. Presentation August 23rd, here at Town Hall for Seniors on multiple ways to reduce their tax bills, through Exemption & Veterans programs was well attended. Handouts were given to all who attended, and to those who called in and heard of the event. Request for Planning Board presentation data has risen further as people realize this office has viable information, site photography, comparables, and more. Some vendors Solar and construction industry appreciate the expedited service. Any necessary NEW data is forwarded to Building & Codes officer. MISCELLANEOUS: Attended meeting of Greene County assessors to catch up on post Covid happenings with NY State and other municipalities. Photography updating still on going, some businesses ask for the photos for their development planning. We now offer address change proof by text photo within minutes. Attended class in August to stay ahead of all NY State continuing educational requirements. Have switched to windhamnyassessor@gmail.com from old email address to match fellow town employees on our website.”

10.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. The police car is ready to go to auction with all the paperwork and the contract has been renewed with the auction company. As previously stated in a past board meeting, the 4-tires for the car would be auctioned off separately. Upon review of the tires, they will now stay with the car and be auctioned off all together. RC Lacy has called that the new highway truck is in Catskill. The truck will still need to have the plow work done that will be done in Latham. Highway Superintendent Gary Thorington spoke to Matt Grossman regarding the use of our weight distribution mats that protect the ground stones and lawn at the Centre Property. Matt thinks he will need more than the four that we own. If so, we can rent from United Rentals as we need to protect our investment of the front lawn. The Autumn Affair banner is up. Thank you to the police dept for their help with the traffic control. Attorney Larry Gardner will write up a town board resolution to borrow the money for the new pickup truck. Attorney Gardner would just like to confirm the purchase is for a Ford F250 4x4 pickup truck and it will cost \$40,000.00. The town will borrow \$20,000.00 over a 5-year period from the Bank of Greene County on a non-callable loan. Attorney Gardner expects the interest to be under 2%. Supervisor Hoyt would like a motion to allow Attorney Gardner to write the resolution. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. Attorney Gardner will send the resolution to Bonnie Poehmel Town Clerk when he has it written (See Town Board Resolution #31 of 2021).

11.POLICE REPORT: Police Chief Tor Tryland was not present. The following report was submitted the Board for their review: “Cars: 7F385 Service, 7F384 Service and tire repair. 7F386 Serviced, front end repair, new battery. School starting today. The school’s PTA has a “welcome back to school” barbeque on the 17th of September. WPD will be there to fingerprint children and to show the new patrol car. Submitted Voucher to the Town of Windham Court for the first six months of 2021. This was close to \$1500.00 Not sure if this money is returned to the PD budget allocation or if it goes into general funds? As we have had a challenging year staffing wise, I am concerned about staying within the allocation. As this voucher was for the first six months my assumption is that this will be around \$3000.00 for the year. August activity report is enclosed. The Board was provided with a copy of the following activity report for the month of August: *Arrests-1; Traffic Tickets-3; Traffic Stops-44; Parking Tickets-0; Calls for Service-123; Property*

Checks-546; EMS Assist-15; Fire Assist-3; and EID, Alarms-11. (Per the Chief, please do not place all the weight on these numbers as each month is subject to change.)

12.COMMITTEE REPORT: **Councilman Van Valin** has spoken to Matt Grossman. Mr. Grossman will be power washing the Center Property on September 16, 2021. Ken Sauer will be doing some work at the Centre Property. The town hall window and door are still on order to be installed. Supervisor Hoyt discussed with Councilman Van Valin the need for the Windham Path sign on State Route 23 needs to be taken care of sooner than later. The stone wall will also need to be re-laid. **Councilman Walker** has nothing to report on at this time. **Councilman Goettsche** after the last meeting, he spoke to KathodeRay Media to go ahead and update the plug-in work on the calendar. He has posted everything that was discussed at the last meeting on the website and Facebook. The free storage on the website is getting full. Every other week Councilman Goettsche uploads Supervisor Hoyt's radio show. **Supervisor Hoyt** we currently do not have a policy if we are to help advertise for other organizations within the Town of Windham. Supervisor Hoyt discussed with the Board, what would we like to do. The Board would like to keep our town website for our town business only. Facebook would be able to share with others. **Councilman Peters** has nothing to report on at this time. **Supervisor Hoyt** would like to set the date for the Budget 2021-2022 Workshop on Wednesday, October 20, 2021 @ 6:30 pm. The stream project behind the Windham Pharmacy at the Windham Path; Greene County Soil & Water have approved the contract for (not sure of the correct amount) about \$194,000-\$196,000 (the price is within the budget). The low bidder was from Hubbell Contractors, Margaretville, NY. The permit runs out the end of September, they will be in and out. They will reestablish the bank, path and fence. NY Rising South Street Stormwater Project has not been able to get materials; if they get the materials, they can only have half of them. Based on the materials that we have right now, it looks like we can do the CD Lane portion of the job. The project will not be finished this year. **Town Attorney Larry Gardner** the owners of the wedding venue on Galway Road have been very cooperative. The owner on Old Road has not been cooperative. **Supervisor Hoyt** the after math from the flood at CD Lane Park about 85% of the beach is good, the playground is 100% done, the baseball field is a 100% done, the volley ball area about 95% is done and come out very well. The pavilion and bathrooms have been cleaned. The bridge has been reset back with the help of Patrick Drum. The Hensonville Hose Co. cleaned the basketball court. And others volunteering to their help and time. Financially it did not cost us anything.

GENERAL FUND WARRANT #17-G contained vouchers #644-669, totaling \$110,514.30 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #17 contained vouchers #204-213, totaling \$9,157.13 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #17 contained vouchers #263-276, totaling \$29,752.86 was audited and approved on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

STREETLIGHTING FUND WARRANT #9 contained vouchers #62-65, totaling \$1,031.28 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

CD LANE PARK ENHANCEMENT WARRANT #16 contained vouchers #48-51, totaling \$1,535.00 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

GENERAL FUND PAYROLL WARRANT #19-P for **General** contained 10 claims, totaling \$10,689.0 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. **Ambulance** payroll contained 17 claims, totaling \$15,322.82 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. **Police** payroll contained 2 claims, totaling \$3,872.44

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was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY PAYROLL WARRANT #19-P contained 3 claims, totaling \$5,316.00 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #19-P contained 3 claims, totaling \$576.05 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

The meeting adjourned at 7:45 p.m. on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK

