

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

SEPTEMBER 23, 2021

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Town Attorney Larry Gardner, Delaware Engineering John Brust, Delaware Engineering Helen Budrock, Police Chief Tor Tryland, Gail Nichol森, Robert Rhoades, Kevin Kravit, Bruce LaPierre, Alf Bjorkman, Susan Kowalski-Montagh, Lisa Jaeger, Christine Doolan, Zairi Malcolm, Susan Josberger, Molly Hursh, Marianne Lemann, Susan Sommers Evans, David McQueen, Carol Shaw, James McNab, Chip Seamans, Derek Shannon, Amanda Graham, Bill Hubbard, Matt Rodigue, Bill Gallo & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

PUBLIC HEARING @ 7:00 PM purpose of this hearing is for the draft comprehensive plan for the Town of Windham

Supervisor Hoyt read aloud the following: Notice Is Hereby Given that a public hearing shall be held before the Town Board of the Town of Windham at the Windham Town Hall, 371 State Rt. 296, Hensonville, NY on September 23, 2021 at 7:00 p.m. The purpose of this hearing is for the draft comprehensive plan for the Town of Windham. Here is the link to the full document: https://drive.google.com/open?id=1EF2Wghurjpx2ZV5hJAzt3zC6_Ec9iGnN&authuser=hbudrock%40gmail.com&usp=drive_fs. At such time anyone wishing to speak upon this matter shall be heard. Due to limited space, you may also submit your comments on this matter by a letter or email to the Town Clerk's office. Windhamtownclerk@gmail.com until 2:00 pm the date of

the meeting. By Order of the Windham Town Board. Bonnie Poehmel Town Clerk Dated: August 26, 2021.

Delaware Engineering Helen Budrock was present. Helen presented a power point presentation on the draft comprehensive plan. "In 2019, the town decided to apply for a Catskill Park Community Smart Growth Grant" and the grant was approved. "The comprehensive planning process began in April of 2020 with the formation of a volunteer-based advisory committee appointed by the Town Board. The 11-member committee represents a broad-cross section of the community with varying backgrounds and interests." The comprehensive plan committee started to work on the draft last May 2020 to present date. "The plan is about where the Town of Windham wants to go in the future." This is just the beginning of the process and the plan can be modified. Supervisor Hoyt allowed each person who would like to speak to limit their comments and opinions to 3 minutes. This will not be a debate discussion! The people may state their suggested comments and opinions as to what they feel is important that might be noted in the draft comprehensive plan. All emails that have been received prior to the meeting as well as the public comments tonight will be noted in Helen Budrock's report. The public hearing was open for 52 minutes for all those who wished to speak. It was a good discussion by all. The Supervisor thanked everyone for coming. A motion to close the public hearing at 7:52 pm was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

TOWN BOARD MEETING immediately following the public hearing started at 7:55 pm.

THE MINUTES OF THE SEPTEMBER 9, 2021 TOWN BOARD MEETING were approved as typed on a motion by Councilman Walker, 2nd by Councilman Peters, with all in favor.

1.DELAWARE ENGINEERING: John Brust was present. WWTP contractors have been working out well with no problems so far. Old Road is scheduled to be completed by December 1, 2021 to be off the highway. All the contractors are doing well. We continue to have conversations with Parks & Rec people about the Centre Property. These programs don't have a lot of money for the whole state. The Parks & Rec people will be coming to visit us at the Centre Property for any suggestions they may have. One of the issues we had proposed and why we were not selected was to replace the bell tower that is there. That would save a lot of money and time. We want to rebuild the tower using similar materials. We will have an onsite meeting and we will take their advice and hopefully, it will not cost the town any money. We are working on some programs to help with the financial costs of the new ambulance bldg. We are also having conversations with the EFC on reducing the water debt. John Brust has a friend in the lumber business, and he says that lumber prices have come down dramatically as well as other commodities. Waiting awhile to go out to bid should be very useful to us. John Brust has looked at the Windham Path welcome sign on State Route 23. We will need the actual dimensions for the material and structural design from Councilman Van Valin. The sign will need to be raised, as you approach in your vehicle the state road for traffic, it is hard to see with the sign in the way. This is a safety issue.

2.NEW APPLICATION FOR ADDITIONAL EDU'S: CF1, LLC, 55 State Route 296, Windham, Tax Map #79.00-4-56.2; has requested an additional EDU. This is a commercial business and they are within the Town's Sewer District. Their application fee of \$50.00 has been paid. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. A meter is required.

3.WINDHAM ROTARY FOUNDATION SEEKING PERMISSION

4.USA MEDICARE CONSULTANTS ARE SEEKING PERMISSION for a Medicare Education Presentation at the Centre Property on Tuesday, October 19, 2019 @ 10:00 am -12:00 pm. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor.

5.WAJ CROSS COUNTRY TEAM requests permission for use of the Windham Path for three racing dates. "WAJ would like to once again use the Windham Path for its Cross-Country races. We have three races this year. The dates are as follows: September 21, September 28, and

October 12. All of these races are from 3:00 pm-5:00 pm.” A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Peters, with all in favor.

6.AFFIDAVIT & APPLICATIONS for Certificate of Residence: Brianna Terrill of the Town of Windham plans on attending Hudson Valley Community College. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. Sinead Lavery of the Town of Windham plans on attending Hudson Valley Community College. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor.

7.CLERK FOR HIGHWAY DEPARTMENT: Janine Soule has resigned twice from the town in two other departments. She will now be a temporary part-time clerk for the highway department and will be paid at her regular hourly rate of \$16.13 per hour. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Goettsche, with all in favor. RETURNING RECORDING SECRETARY FOR PLANNING BOARD: In the past Sandra Allen was the Recording Secretary for the planning board. Sandra Allen has been asked and she has agreed to return. With negotiations the Supervisor has agreed that Sandra Allen will be part-time clerical and will be paid \$20.00 per hour. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Van Valin, with all in favor.

8.TOWN BOARD RESOLUTION #48 OF 2021: the following resolution regarding the Streetlighting Fund for the year 2020, the streetlighting funds have accumulated interest in the checking account totaling \$1,876.70. The streetlighting fund is comprised of three districts: Windham 48.99%, Hensonville 31.62% and Maplecrest 19.39%. The accumulated interest will be divided according to the above percentages: Windham \$919.39, Hensonville \$593.41 and Maplecrest \$363.00. A motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #49 OF 2021: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. GENERAL FUND RESOLUTION #15 OF 2021: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

9.GREENE COUNTY RESOLUTION #231-21: Awarding Bid for Abrasives (Dry Screened and Washed) Used in Snow & Ice Control. GREENE COUNTY RESOLUTION #235-21: Authorizing Chargeback of Assessment Roll Related Services and Materials (2021 Final Rolls) Windham \$214.05. GREENE COUNTY RESOLUTION #236-21: Amounts Due County Treasurer by Respective Towns, Windham \$6,575.75.

10.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. No report was submitted for the Board. Ambulance Liaison Councilman Peters has spoken to Ambulance Administrator Davia Montie. Davia is reporting that the Town of Windham Ambulance(s) along with other Town Ambulance Services as they transport medical in crisis patients to the surrounding area hospitals; the ambulances are sitting in line outside of the ERs for long periods of time. It can be 2 or more hours as the ER is very backed up and short on staffing. As this is happening it is leaving the entire mountaintop areas unattended for emergency services. “As of September 27, 2021 all HealthCare workers in New York State, including staff at hospitals and long-term care facilities, including nursing homes, adult care, and other congregate care settings, will be required to be vaccinated against COVID-19.” Ambulance Administrator Davia Montie continues to work on the new ambulance schedule for the two new full-time employees. Supervisor Hoyt, the Town of Ashland likes our ambulance contract with the Town of Jewett, as Ashland would like to use that same contract with the Town of Prattsville and the Town of Lexington.

11.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. Gary has electronically filed for three paving programs with the State of New York. We should see the reimbursed monies in early to mid-December 2021 in the amount of \$153,388.19. The new pickup truck that we have ordered is currently waiting at dealership for the snow plow to be installed. However, this dealership cannot get any Fisher plows. Per the bidding contract we cannot accept that truck without a plow. Right now, Gary is not sure what will happen from here.

The money is all in place it will just be a matter of waiting. Doyle Security was in last week to do an inspection on the 17 detectors. Last year the highway garage did not get an inspection due to COVID-19. Doyle Security was not able to do the inspection last week as our detectors are outdated. This was questioned and then was told the detectors have all been recalled. Winter salt prices are very similar in price to last year's winter season @ \$52.60 per ton.

12.POLICE REPORT: Police Chief Tor Tryland was present. Supervisor Hoyt would like the Board to make a motion to sell the surplus police car. Chief Tryland reported the car was sold for \$1,350.00. A motion to approve the sale for \$1,350.00 was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. Chief Tryland would like permission now for next year 2022 to place an order for \$3,000.00 in ammo. As this year everything is on backorder. A motion to approve placing an order for ammo was made by Councilman Van Valin, 2nd by Councilman Walker, with all in favor. Requesting permission to reimburse Officer Parquez \$250.00 for Glock Armor training, as the Officer has already paid for the course himself. This is a one-day training course. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

13.COMMITTEE REPORT: **Councilman Van Valin** the Centre Property has been pressure washed. More mats for the ground were needed. Highway Superintendent Gary Thorington was able to help in getting four mats with United Rentals. Ken Sauer's will be looking at the entry work at the Library/Centre Property. Supervisor Hoyt would like some of the louvers fixed to keep the birds out. Councilman Van Valin stated Ken Sauer's has a lift, he will check with him how high it will go. Councilman Van Valin received a call from our Town Assessor Richard Tollner. There is a property owner near the Hensonville Cemetery that would like permission to cut some of the trees there. Permission was given provided there is no damage to the cemetery grounds or fence. **Councilman Walker** the Court Clerk has new court hours posted. **Councilman Goettsche**, Centre Property looks great. Autumn Affair will look great this year for the town and property. He is still uploading the Reporter's Notebook to the website. KathodeRay Media is charging \$360.00 to have it hosted on the website and offers more space vs. \$144.00 to have it on Sound Cloud and is short term. Advantages to having on the website is there until we delete it. Councilman Goettsche would like to make a motion to have more space available to us with KathodeRay Media, 2nd by Councilman Peters, with all in favor. The public likes that we are up-to-date on our website and we stick to town business on our Facebook page. **Councilman Peters** went to a Greene EMS meeting. They are hiring at a higher rate than us but they too are having a hard time in hiring staff to work. They are looking at changing adding a floating ambulance, this is something they have never done before and it is still in the discussion phase. **Town Attorney Larry Gardner** has completed the paperwork for the borrowing of \$20,000.00 from the Bank of Greene County at a very favorable interest rate of 2.99%. (See Town Board Resolution #31 of 2021) The money will be ready when the truck is ready. **Supervisor Hoyt** an access road has been put in for the stream water work near the Windham Path on State Route 296 side. Greene County Soil & Water is helping out to save our path. The Supervisor has spoken to Steve Shepard, NYS DOT they have started to paint the cross walks. The town has received numerous complaints about driveways, aprons & mailboxes that were left unfinished from the paving job on State Route 296. The Supervisor sent an email to the Regional Engineers that either DOT or the vendor contractor has to fix these problems as these issues are hazardous to the public and their safety is a town concern. The NY Rising project for the South Street Stormwater will not be completed this year. The contractor is having extreme difficulties in getting the materials that are needed to do the project. The contractor has asked for an extension to start the project again next spring 2022.

GENERAL FUND WARRANT #18-G contained vouchers #670-702, totaling \$9,633.22 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY FUND WARRANT #18 contained vouchers #214-226, totaling \$4,714.86 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND WARRANT #18 contained vouchers #277-283, totaling \$1,753.12 was audited and approved on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

NY RISING WARRANT #34 (Culvert CO 65, Generators, Madd Brook & So Street Stormwater) contained voucher #63, totaling \$13,800.00 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SIDEWALK MAINTENANCE DISTRICT WARRANT #4 contained voucher #4, totaling \$24,689.60 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

CD LANE PARK ENHANCEMENT WARRANT #17 contained voucher #52, totaling \$200.00 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #20-P for **General** contained 9 claims, totaling \$8,955.52 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 17 claims, totaling \$17,279.57 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Police** payroll contained 9 claims, totaling \$7,095.71 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #20-P contained 3 claims, totaling \$5,316.01 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #20-P contained 4 claims, totaling \$1,014.80 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

The meeting adjourned at 8:48 p.m. on a motion by Councilman Walker, 2nd by Councilman Peters, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
