

**TOWN OF WINDHAM
ARCHITECTURAL REVIEW BOARD**

371 State Route 296
P.O. Box 96
Windham, NY 12439

Date: July 1, 2021

Present: Executive Vice Chair – Lisa Jaeger
Members – Matt Jordan, Claudia Lane, John O’Grady
Recording Secretary – Janine Soule

By Phone: Chairman – Tom Poelker

Also Present: Jonathan Wiesner, Jennifer Schwartz, Marilyn Carreras, Paul Trautman, Sheila Trautman, Tara Weiman, David Weiman, Cliff Cool, Ian Peters, Colleen Weiman, Ellen Schorsch, Debra Regan, Erica Regan

Opening Meeting: Executive Vice Chair Jaeger opens the ARB Meeting at 7:00 PM with the Pledge of Allegiance to the Flag.

Executive Vice Chair Jaeger reads the Notice of Public Hearing for Site Plan Application # 03-21 Main Street Community Center.

Public Hearing – Site Plan Application # 03-21 – Main Street Community Center: 5494 State Route 23 Windham, Tax Map # 78.18-1-47. Tara Weiman, Jonathan Wiesner and Jennifer Schwartz are present. Jonathan hands the Green and White Certified Receipts to Executive Vice Chair Jaeger. Executive Vice Chair Jaeger asks if there is anyone in attendance that wishes to speak. Marilyn Carreras has a concern that she has not received any notice. Tara Weiman explains that they sent notices in accordance to the list that was provided by the Town Assessor. Marilyn states that her name is on the list. Executive Vice Chair Jaeger looks at the list that was provided to the Board and Marilyn is not on the list. Marilyn states that her name was in the file. Executive Vice Chair Jaeger asks what file. Marilyn says that she made a foil request with the Town Clerk to look at the file and her name was on the list. Executive Vice Chair Jaeger shows her the whole file, Marilyn says she didn’t get the whole file, just most of it. The Planning Board was unaware of the foil request and again Executive Vice Chair Jaeger states that Marilyn’s name is not on the list. The list is provided by the Town Assessor and is a list of property’s within 500 feet from the property. Executive Vice Chair Jaeger asks if Marilyn has any other questions. Marilyn is asked to come up front to address the Board. Marilyn states for the record that she does not have an opposition to a Community Center. Her concerns are if Mr. Gross of Mountain Top Cares (MCC) is still using the address of the Main Street Community Center (MSCC) for his work. Jonathan Wiesner states that Mr. Gross is not. Chairman Poelker states that it is to be added to the Meeting Minutes of June 17, 2021 stating that MCC will not be connected to MSCC. Executive Vice Chair Jaeger asks that the MSCC is making a declaration statement that they will not associate their facilities with MCC. Jonathan says he will repeat the ascertain that he made at the pervious meeting. There is to be no connection. Marilyn’s concerns are that the property would not be leased out or some would use it for a night, or someone accidently walks in at night because they think it’s Mountaintop Cares. Marilyn states that they have

the same initials, MCC, for Mountaintop Cares Coalition and the Main Street Community Center. Someone from the Public states that they are not the same initials. It is Marilyn's understanding that this Non For Profit has already occurred, the Corporation has already been approved or in the process of being approved, this is post application for the Non For Profit. Marilyn asks Chairman Poelker if the application for Non For Profit has already been approved or if it has been submitted to the Department of State. Chairman Poelker states that it has to be registered with the Department of State. Jonathan says they are approved as a 501C3 by the IRS and they will provide it to the Planning Board. Marilyn states that the lease is not signed. She asks if they are going to do Realty business, find housing for People. They (MSCC) mentioned English as a second language, who is the clientele or where are they coming from. Are they going to help people get here then teach them English as a second language. Jonathan states that they are looking to the Community to help them frame what the programs are and that they will be going to put on but they do not intend to act as a Realty Agent. Marilyn wants to see a clearer Mission Statement. Chairman Poelker states that it is already filed so we need to see what was filed with the State of NY. Main Street Community Center needs to get us a copy of the 501C3 that was filed and approved with the State. Executive Vice Chair Jaeger asks if there is any other questions from the Public. With no more questions Executive Vice Chair Jaeger states that the Planning will need a copy of the signed lease by both parties and the 501C3 that was filed with the Department of State. Chairman Poelker makes a motion to close the Public Hearing, 2nd by Executive Vice Chair Jaeger, 5 in favor.

Sign Permit Application for Main Street Community Center: 5494 State Route 23 Windham, Tax Map # 78.18-1-47. The Planning Board reviews the application. Member Lane makes a motion to approve the Application, 2nd by Member O'Grady, 5 in favor.

Minutes from June 17, 2021: The Meeting Minutes from June 17, 2021 were presented to the Board. Chairman Poelker wants to table the Minutes until the next Planning Board meeting, July 15, 2021 so a revision can be made.

Adjournment: On a motion by Executive Vice Chair Jaeger, 2nd by Member Lane, 5 in favor, the ARB Meeting was adjourned at 7:52 PM.

Respectfully submitted,

Janine Soule
Planning Board Secretary