

**TOWN OF WINDHAM  
ARCHITECTURAL REVIEW BOARD**

371 State Route 296  
P.O. Box 96  
Windham, NY 12439

**Date:** April 15, 2021

**Present:** Chairman – Tom Poelker  
Members – Matt Jordan, Claudia Lane, John O’Grady  
Recording Secretary – Janine Soule

**Absent:** Executive Vice Chair – Lisa Jaeger

**Also Present:** Justine Gulino

**Opening Meeting:** On a motion by Chairman Poelker, 2<sup>nd</sup> by Member Lane, 4 in favor, 1 absent, the ARB Meeting was opened at 7:05 PM.

**Site Plan Review Application # 01-2021 – Mill Rock Restaurant:** 5398 State Route 23, Windham. Justine Gulino is here and gives copies of the Site Plan drawings. Member Jordan asks if we can hold a Special Public Hearing on April 29, 2021. Supervisor Hoyt has given permission to hold a Special Public Hearing. Member Lane makes a motion to have a Special Public Hearing on April 29, 2021, 2<sup>nd</sup> by Member Jordan, 4 in favor, 1 absent. Special Public Hearing will be held at the Town Hall, 371 State Route 296, Hensonville at 7:05 pm. Green and White Return Receipts will need to be turned in at this time.

**Sign Permit # 02-2021 – Marshall & Sterling Insurance:** 5399 Main Street, Windham. Member O’Grady makes a motion to approve the Sign Permit, 2<sup>nd</sup> by Member Lane, 4 in favor, 1 absent.

**Minutes from April 1, 2021:** The Meeting Minutes from April 1, 2021 were presented to the Board and on a motion by Member Lane, 2<sup>nd</sup> by Member Jordan, 3 in favor, 1 absent, 1 abstain, the Minutes were approved with revisions.

**Adjournment:** On a motion by Member Lane, 2<sup>nd</sup> by Member O’Grady, 4 in favor, 1 absent, the ARB Meeting was adjourned at 7:25 PM.

Respectfully submitted,

**Janine Soule**  
Planning Board Secretary