

**TOWN OF WINDHAM
ARCHITECTURAL REVIEW BOARD**

371 State Route 296
P.O. Box 96
Windham, NY 12439

Date: March 18, 2021

Present: Chairman – Tom Poelker
Members – Lisa Jaeger, Matt Jordan, John O’Grady, Claudia Lane

Absent: Recording Secretary – Janine Soule – Minutes and comments are based on the Recording of the meeting by the Members due to Recording Secretary not present at meeting.

Also Present: Justine Gulino

Opening Meeting: On a motion by Executive Vice Chair Jaeger, 2nd by Chairman Poelker, 5 in favor, the ARB Meeting was opened at 7:41 PM.

Site Plan Review Application # 01-2021 – Mill Rock Restaurant: 5398 State Route 23, Windham. Justine Gulino is here to explain what they are doing. They want to add a 20 x 30 area plus entry attached to the existing building for outdoor dining. It will have 16 feet wide French doors so they can open up. They will have heat inside the structure as well. This application will be continued at our next meeting April 1, 2021.

Sign Permit # 02-2021 – Marshall Sterling Insurance: 5399 Main Street, Windham. No one is here, application on hold until April 1, 2021 meeting for final revisions.

Minutes from March 4, 2021: The Meeting Minutes from March 4, 2021 were presented to the Board and on a motion by Member O’Grady, 2nd by Member Jordan, 4 in favor, 1 absent the Meeting Minutes are approved.

Adjournment: On a motion by Executive Vice Chair Jaeger, 2nd by Member Jordan, 5 in favor, the ARB Meeting was adjourned at 8:08 PM.

Respectfully submitted,

Janine Soule
Planning Board Secretary