

**TOWN OF WINDHAM  
TOWN BOARD MEETING  
371 State Route 296, Hensonville, NY  
Website: [www.townofwindhamny.com](http://www.townofwindhamny.com)**

**MAY 13, 2021**

**Present:** Supervisor: Thomas F. Hoyt  
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche  
Town Clerk: Bonnie Poehmel

**Also Present:** Police Chief Tor Tryland, Town Attorney Larry Gardner, Delaware Engineering  
John Brust & Mrs. Siobhan Lavery

**Absent:** Highway Superintendent Gary Thorington & Ambulance Administrator Davia Montie

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE APRIL 22, 2021 TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

1.243 STATE ROUTE 296: Mrs. Siobhan Lavery was present. Mrs. Lavery handed to the Board printed out copies of the town board minutes dated November 14, 2019 and November 26, 2019; the minutes had stated that Mrs. Lavery's driveway was to be repaired and paved by Evergreen Contracting. The Lavery's allowed Evergreen Contracting to park their machine equipment for six months. The blacktop was ruined. The last meeting notes from November 26, 2019 stated the driveway would be paved in the Spring of 2020. Unfortunately, in 2020 COVID-19 hit our community and all work had come to a complete stop. Mrs. Lavery has stated through all this time she has been meeting with Jim Thorington of KCK Paving. Supervisor Hoyt has stopped by to look at the driveway for himself. As Supervisor Hoyt was not the reigning supervisor at the time this happened. Supervisor Hoyt is currently doing research on the driveway and he too as asked Jim Thorington to look at the driveway and get back to him. Mrs. Lavery asked if Highway Superintendent Gary Thorington was at the meeting. Supervisor Hoyt stated Gary was unable to attend tonight's meeting. Mrs. Lavery works for St. Theresa's Church and Highway Superintendent Gary Thorington would be doing a practice drill with the highway department at the Church's large parking lot. Supervisor Hoyt explained the Highway School is going to be virtual where it is usually in person. The Town of Windham will be hosting the virtual class. This class will be offered to the entire Highway Departments in the State of New York. The demonstration will be on properly sealing cracks in the blacktop.

2.DELAWARE ENGINEERING: John Brust was present. John handed to the Supervisor the draft bid contracts specs and plans for the wastewater system upgrades this all works with the SPDES Permit reporting. John would like to have this project completed by December 1, 2021. John Brust spoke about the following: Brock Juusola, P.E. is employed by Delaware Engineering. Brock has suggested that this draft bid contract be separated into three parts: Contract #1: "Furnish and install baffle walls in the existing aeration basins at the WWTP; all mechanical work associated with the RAS/WAS room at the WWTP; furnish and install a complete pumping system for the Old Road PS, etc." Contract #2: "All electrical work associated with the WWTP, Old Road PS, etc." Contract #3: "All HVAC work associated with the filter room at the WWTP, Old Road PS, etc." John would like to have the bid package ready to present to the Board at our next town board meeting. John also handed out to the Board another draft plan of the building's floorplan with a front parking lot for the new ambulance building. Delaware Engineers continue to work with various projects throughout the town. There are two new laterals that are going in on State Route 296 for two separate new homes, as they are working with the builders John Bunce and Thomas Poelker.

3.FOURTH OF JULY FIREWORKS DISPLAY: Young Explosives Corporation has been asked to return again. The Town of Windham will be hosting the annual fireworks show at Ski Windham on July 4<sup>th</sup>, 2021. A contract for the show has been submitted to the Board for their review. The cost for the show will be \$9,800.00. A motion to approve and allow the Supervisor to sign the contract was made by Councilman Walker, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

4.WINDHAM CEMETERY ASSOCIATION: is requesting the annual cemetery maintenance care for 2021. A copy of their income/expense sheet for 2020 has been provided to the Board for their review. A motion to approve the request for \$6,000 was made by Councilman Walker, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

5.LETTER RECEIVED FROM WAJ PTA ASSOCIATION Seeking Donation: A letter was received from the WAJ PTA President Samantha Eilenberger. Due to the COVID-19 the WAJ PTA will not be able to sponsor the 13<sup>th</sup> Annual Back to School BBQ. With lack of fundraising this year, their funds are low but the PTA has been able give out goodie bags, have ice cream parties, offer the holiday shop, just to name a few. In the past, the Town of Windham has been supportive to the PTA. The PTA is asking if the Town of Windham could continue to give. Attorney Larry Gardner will draw up a one-page contract allowing this to happen. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor.

6.CATSKILL CENTER STEAMSIDE ACQUISITION PROGRAM #9181: 497 County Route 56, Maplecrest, Tax Map #97.00-3-33 has 8.16 acres. The property owner would like to keep 4.36 and sell the remaining acres of 3.80. Supervisor Hoyt will write in his comments. He would like this forwarded to the Planning Board for any comments they may have.

7.TOWN CLERK'S MONTH REPORT FOR APRIL 2021: \$5,701.78. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor.

8.TOWN BOARD RESOLUTION #25 OF 2021: To authorize the purchase of a new 2020 Dodge Durango Police 4x4 vehicle in the amount of \$30,963.00 under the New York State Government Bid pricing contract as obtained by the City of Albany. Said vehicle is to be used by the Town of Windham Police Department. A motion to adopt this resolution was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #26 OF 2021: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to approve was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #7 OF 2021: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor.

9.GREENE COUNTY RESOLUTION #99-21: Resolution in Support of Rescinding the New York State Fiber Right-of-Way Fee. GREENE COUNTY RESOLUTION #100-21: Awarding Fuel Oil Bill.

10.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. No report was submitted.

11.ASSESSOR'S REPORT: The following report was provided for the Board's review: "Tentative Roll has been generated. Copies are available in on the web at [Greene.sdgny.com/index.aspx](http://Greene.sdgny.com/index.aspx) and at town hall, or upon request. Town photo inventory exceeds 7000 photos. Cataloging (labelling) continues to be done on, including a recent sales addition. Realtor and Seller sales and activity remains above normal. Throughout April, the office was busy with an unusual volume of data requests for large scale projects, and numerous inquiries on local lots for sale as well as vacation homes/rentals. Credits go to Account Clerk Bette Rhoades, Town Clerk Bonnie Poehmel and Town Attorney Larry Gardner for helping the office provide quick turnaround for data requests, most of which were same day supply of information to support sellers and realtors. Board of Assessment Review is scheduled for May 25th at Town Hall, 371 State Route 296, Hensonville, NY, at this date there are no grievances filed. Added more Senior STAR, and Veterans Exemptions in the last month through a campaign of asking taxpayers about "Do they have all their exemptions"? Plans continue for work on next year's 2022 Re-Assessment. Please let property owners know, they are free to discuss their property by appointment, anytime. *Before OR After RE-Assessment.* A letter will go out later this year to all property owners with details. Will discuss with Town Board Windham Data Collection procedures, this summer."

12.HIGHWAY REPORT: Highway Superintendent Gary Thorington was not present. Highway Liaison Councilman Van Valin gave the report. "A full depth restoration project has been completed on Mill Street and will be ready for pavement in early June. They have been out mowing. The Centre Property looks really good. Everything is in good shape and there are no issues."

13.POLICE REPORT: Police Chief Tor Tryland was present. The following report was provided for the Board's review: "Cars: 7F386 needed a front wheel bearing. 7F385 Oil & Filter. There is a recall on the 2014 Explorer, 7F386, appointment at RC Lacy Tuesday, May 18<sup>th</sup>. Monthly Report for April: *Arrests-1; Traffic Tickets-8; Traffic Stops-74; Parking Tickets-0; Calls for Service-106; Property Checks-428; EMS Assist-7; Fire Assist-4; and EID, Alarms-6.* (Per the Chief, please do not place all the weight on these numbers as each month is subject to change.) The Police Officers are doing a really good job and they remain community oriented. New Patrol Vehicle has been acquired. Sticker price was \$39,855.00 *we paid \$30,963.00* and we saved another \$255.00 by picking it up in Johnstown. Windham's Highway Superintendent Thorington

was nice enough to give me a ride to Johnstown. Thank you. Equipment/Lights/Transfer of Radio etc. for new car. River Valley \$9,136.15 or \$9,715.15 with a front partition "cage". (Normally \$1,220.00 offered for \$579.00 at cost for the cage). Graphics from RTKS approximately \$500.00. Equipment/Guns etc. Requesting permission to place over due to long lead time on delivery. Essential to have this in place before qualification this fall, if possible. Quote is now over 30 days so there could be minor adjustments, but I do not foresee any major changes. Councilman Peters will move \$9,800.00 for the equipment/lights/transfer of radio/cage and \$500 on the graphics, 2<sup>nd</sup> the motion by Councilman Walker, with all in favor. Councilman Goettsche would like to make a motion on the purchase of the guns, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

**14.COMMITTEE REPORT: Councilman Van Valin** has spoken to someone to look at the Centre Property regarding the work under the eaves, molding and soffit. The birds and other animals have helped in the deterioration. The sills are in such poor shape, as it is not holding the paints any more. At some point down the road, we may have to consider residing the building. It is a registered-historical landmark, we will have to stay in the guidelines. Councilman Van Valin has someone to do the roof over the back ramp on the Library side. John Brust suggests that a list should be completed with the dollars it will cost for the repairs. The east side gets the most sun damage. It is a beautiful building and everyone wants to use it. Supervisor Hoyt suggested there is some interior work that will need to be addressed too. John Brust for the steeple we have defined that pretty good. Everything in building materials now costs four times more than 18 months ago. Councilman Van Valin has a contractor weather permitting taking care of the loose gutter at the town hall. **Councilman Walker** has nothing to report on at this time. **Councilman Goettsche** has walked the Windham Path with his family not too long ago. He found there to be a growing concern in the community that the dog owners on the path are in fact leaving a lot of dog waste behind. The dog owners are bagging the waste but then they leave the bag behind. They are not being responsible to carry out the bag and dispose of it properly. **Supervisor Hoyt**, next week our park employee will be back at work. The Supervisor will have the employee patrol the Windham Path for any garbage that is left behind, at least once a week. **Councilman Goettsche** would like to post something on line regarding the trash being left behind at the Windham Path and there is a Leash Law in effect for all dogs. Letting the public know that the Windham Town Board is aware of this and please be responsible. **Councilman Peters** has all the hardware in for the WIFI upgrade here at the town hall. **Supervisor Hoyt** is looking for authorization to sign the Highway Department Union Contract with Local 17 Laborers. Supervisor Hoyt, Highway Superintendent Gary Thorington and Councilman Peters have spent a lot of time getting this contract to move forward; for what the highway guys need for their protection and what the town needs for our protection for the people. Supervisor Hoyt would like a motion to enter into a contract with Local 17 Laborers. A motion to approve the authorization of the Supervisor to sign the contract was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor. It is a good contract it covers some key issues that the members were worried about, it also makes the Board fiscally responsible. It is an agreement for all. Councilman Goettsche thanked Supervisor Hoyt and Councilman Peters for all their hard work in this. Supervisor Hoyt meet with Scott Templeton Greene County Highway they walked County Route 40 went over the areas of where the water line is and discuss where they want to pave. Scott Templeton has on his highway committee paving agenda County Route 40 to County Route 65, County Route 65A and to finish up on part of County Route 10 to Breezy Hill, County Route 21 and the prep on County Route 21 by Falciano's and near Bell Hill. If there is anymore funding available, he hopes to complete this Fall 2021 if not will start first thing in the Spring of 2022. His top priority right now is County Route 17 in Jewett. Greene County Highway has finished up the sweeping of the roads in the Town of Windham for us. At the Park, the contractor has set the beams today for the pedestrian bridge. Supervisor Hoyt has reached out to a local contractor to put the decking on the bridge. Another contractor has finished the grading off of the beach. The water has been drained down six feet that we are allowed to do. New sand has been ordered and delivered for the beach. Three individuals who are interested in the lifeguard positions are taking their round of life saving qualifications. We should have a total of four registered life guards for full-time, along with a fifth person to work only two-three days a week. Our park employee John Wolf will be returning to start work on Wednesday at the park. All the water samples have been taken out the park allowing us to open the public restrooms. The South Street walk way has started. Tomorrow May 14, 2021 we will have a bid opening here at the town hall for the NY Rising South Street Stormwater Project. We still have a few outstanding

easements to be returned for this project. Supervisor Hoyt has a verbal from DOH for the opening of the beach as we have not had swimming in years. All the paper work for our safety equipment/plans has been submitted to DOH. DOH will have to do a walk-thru. A local guy is going to build us a Life Guard chair. Our insurance company is aware we are to have boats and swimming. Windham Library will be re-opening to the public on May 17, 2021 with limited inside hours and will continue to do curb-side help. Little League and T-ball teams are to start next week. **Town Attorney Larry Gardner** has done some consultation with the Planning Board.

GENERAL FUND WARRANT #9-G contained vouchers #320-378, totaling \$64,845.24 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

HIGHWAY FUND WARRANT #9 contained vouchers #129-134, totaling \$5,945.09 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #9 contained vouchers #144-163, totaling \$24,060.54 was audited and approved on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

STREETLIGHTING FUND WARRANT #5 contained vouchers #30-40, totaling \$2,431.21 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

CD LANE PARK ENHANCEMENT WARRANT #9 contained vouchers #22-23, totaling \$3,639.90 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

GENERAL FUND PAYROLL WARRANT #10-P for **General** contained 6 claims, totaling \$7,928.94 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 19 claims, totaling \$15,402.60 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor. **Police** payroll contained 8 claims, totaling \$6,960.26 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #10-P contained 4 claims, totaling \$6,816.00 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #10-P contained 3 claims, totaling \$1,089.00 was audited and approved for payment on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

The meeting adjourned at 8:09 p.m. on a motion by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor.

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SUPERVISOR

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TOWN CLERK