

December 3, 2020

**TOWN OF WINDHAM
PLANNING BOARD
371 State Route 296
P.O. Box 96
Windham, NY 12439**

Date: December 3, 2020

Open Meeting:

The Planning Board Meeting was opened by Acting Chairperson Poelker with the Pledge of Allegiance to the Flag at 7:00 PM.

Present: Acting Chairperson – Tom Poelker
Members – Claudia Lane, Lisa Jaeger
Recording Secretary – Janine Soule
3 Vacancies

Also Present: Gary Harvey

Acting Chairperson Poelker appoints Recording Secretary Janine Soule as an Alternate Member to fill quorum.

Subdivision Application # 09 Brian & Janet Corcoran: Mill Race Ave Tax Map # 78.18-1-35, subdivision of 2.32 acres into 2 lots. Gary Harvey representing for Brian & Janet Corcoran. Acting Chairman Poelker looks over the deed to make sure there are no restrictions. Acting Chairman Poelker reads a letter from Bette stating that sewer and water were approved at the Town Board Meeting on Nov 12, 2020. Member Jaeger reads the SEQR for Acting Chairman Poelker. Member Jaeger makes a motion to renew the Neg Dec from first application # 03 received on July 9, 2019, 2nd by Member Lane, with 4 in favor, 3 vacancies. Member Jaeger makes a motion to set Public Hearing for January 7, 2021 at 7:05 PM, 2nd by Member Lane, 4 in favor 3 vacancies. Green and White Certified Return Receipts will need to be turned in at the Public Hearing.

Minutes from November 19, 2020: The Meeting Minutes from November 19, 2020 were present to the Board and on a motion by Member Lane, 2nd by Alternate Member Soule, 4 in favor, 3 vacancies the Minutes were approved as presented.

Adjournment: On a motion by Member Jaeger, 2nd by Acting Chairman Poelker, 4 in favor, 3 vacancies the meeting was adjourned at 7:42 PM.

Respectfully submitted,

Janine Soule

Planning Board Secretary