

**TOWN OF WINDHAM
PLANNING BOARD**
371 State Route 296
P.O. Box 96
Windham, NY 12439

Date: November 19, 2020

Present: Member – Claudia Lane
Recording Secretary – Janine Soule
3 Vacancies

EXECUTIVE ORDER

Continuing Temporary Suspension and Modification of Laws Relating to the Disaster Emergency

WHEREAS, on March 7, 2020, I issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York; and

WHEREAS, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and are expected to continue;

NOW THEREFORE, I, Andrew M. Cuomo, Governor of the State of New York, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to temporarily suspend or modify any statute, local law, ordinance, order, rule, or regulation, or parts thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, or to provide any directive necessary to respond to the disaster, do hereby continue the suspensions and modifications of law contained in Executive Order 202.66 for another thirty days through November 28, 2020.

G I V E N under my hand and the Privy Seal of the State in the City of Albany this twenty-ninth day of October in the year two thousand twenty.

BY THE GOVERNOR

Suspension of law allowing the attendance of meetings telephonically or other similar service:

Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed;

On Conference Call: Tom Poelker, Lisa Jaeger

All information for this Meeting had been emailed to Acting Chairman Poelker and Member Jaeger prior to the Meeting for their review. Member Jaeger approved of all application that were presented; Paul Holbrock – 2 Car Portable Garage, Charles Presti for Windham Mountain Owners Association Sign Application and Meeting Minutes for October 15, 2020 Planning Board Meeting via Phone Conference. Member Jaeger also approves appointing Recording Secretary Janine Soule as an Alternate Member.

Also Present: Paul Holbrock, Paula Holbrock, Charles Presti, Patrick Madigan

The Planning Board Meeting was opened by **Member Lane** with the Pledge of Allegiance to the Flag at 7:00 PM.

Acting Chairman Poelker appoints Recording Secretary Janine Soule as an Alternate Member to fill quorum.

Site Plan Application # 11 – Paul Holbrook: Tax Map # 96.14-3-12 6 County Route 40 Hensonville – 2 car portable garage. **Acting Chairman Poelker** asks what the set back will be and Paul Holbrook responds 10 feet from the small lot and 15 feet from the other lot. **Acting Chairman Poelker** makes a motion to approve the Site Plan Application, 2nd by **Member Lane**, with 4 in favor, 3 vacancies.

Sign Permit Application # 06-2020 – Windham Mountain Owners Association: Charles Presti – corner of C.D Lane and South Street. 71” w X ~ 89” h, double sided. Acting Chairman Poelker states that the sign is in compliance and makes a motion to approve, 2nd by **Member Lane**, with 4 in favor, 3 vacancies.

Subdivision Application # 07 William and Nancy Woods: Pat Madigan is present and asks if there is anything going on with this project. **Acting Chairman Poelker** states that there is nothing new to report.

Minutes from October 15, 2020: The Minutes from October 15, 2020 were presented to the Board and on a motion by **Member Lane**, 2nd by **Acting Chairman Poelker**, with 4 in favor, 3 vacancies the Minutes were approved as presented.

Meeting from November 5, 2020: There was not a quorum to have this meeting.

Resignation Letter: A resignation letter from Chairman Dave Weiman was presented to the Windham Town Board on November 12, 2020 and accepted. We thank Dave for his years of service to the Planning Board.

Adjournment: On a motion by **Alternate Member Soule**, 2nd by **Member Lane**, 4 in favor, 3 vacancies the meeting was adjourned at 7:12 pm

Respectfully submitted,

Janine Soule

Planning Board Secretary