

OFFICIAL

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY**

SEPTEMBER 10, 2020

Present: Supervisor: Thomas F. Hoyt
Councilmen: Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Town Attorney Larry Gardner, Police Chief Tor Tryland, William MacGregor, Tiffany Johnson, Kaaterskill Associates Darrin Elsom & Susan Bartkowski, Esq.

Absent: Councilman Wayne Van Valin, Ambulance Administrator Davia Montie & Delaware Engineering John Brust

The Supervisor called the meeting to order at 7:03 pm and Highway Superintendent Gary Thorington opened with the Pledge of Allegiance.

THE MINUTES OF THE AUGUST 27, 2020 TOWN BOARD MEETING were approved as typed on a motion by Councilman Walker, 2nd by Councilman Goettsche, with all in favor.

1.DELAWARE ENGINEERING: John Brust was not present. Supervisor Hoyt spoke to John for his report. The CWC-Madd Brook project will start on September 11, 2020, per the permit issued. The water project is complete. They are doing a small final punch list for the project.

2.PROPOSED SEWER CONNECTION for Panarama Lane Tax Map #95.00-1-46.112, 1.30 acre-parcel. Kaaterskill Associates Darrin Elsom & Susan Bartkowski, Esq (representing the proposed buyer) were present. Darrin presented to the Board two site plan/sketched maps for their review. On the drawing it is showing where the proposed house will be built and he believes this is where the end of the sewer line is. Darrin has had some conversations with Delaware Engineering. There was talk as to looking into an 8-inch main; in reality this will not work as it is too expensive. He is hoping the Board will look into a single line connection into the main with a grinder pump. It has not been designed yet but if approved he will design allowing the Sewer Board to approve it. The Supervisor asked about the easements for the road. Susan Bartkowski presented to the Board a copy of the Owner's Policy of Title Insurance, in the highlighted areas shows where the parcel in question starts. The easement gives access to the road and access for the utilities. Supervisor Hoyt like a similar set up a contract that is similar that was given to the WILDER Project, Darrin is aware of this. The Town Sewer Board has approved the connection for out of district for this property. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Peters, with 4 in favor, one absent. The Supervisor asked for a set of plans to be reviewed by Delaware Engineering. Account Clerk Bette Rhoades has the contract and will get Darrin a copy for signature.

3.RECEIVED LETTER FROM the Law Office of Marilyn T. Carreras "The Oppositions Closing Letter" regarding recent actions at the planning board meetings. Supervisor Hoyt has asked the Board to review and a copy of the letter was given to the Town Attorney Larry Gardner for his review and findings. There will be no comment at this time.

4.AFFIDAVIT & APPLICATION for Certificate of Residence: Jennifer M. Litts is a resident of Windham, Greene County, New York. She plans on attending Hudson Valley Community College. This affidavit is made for the purposes of securing from the Chief Fiscal Officer of the County of Greene a certificate of residence pursuant to the requirements of Article 126 of the Education law. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with 4 in favor, one absent.

5.TOWN CLERK's REPORT FOR AUGUST 2020: \$4,406.68. A motion to approve was made by Councilman Walker, 2nd by Councilman Goettsche, with 4 in favor, one absent.

6.JUSTICE REPORT FOR JULY/AUGUST 2020: Justice Stevens: July \$301.00 & Justice McCarthy: August \$604.00. Noted by the Board.

7.TOWN BOARD RESOLUTION #27 OF 2020: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with 4 in favor, one absent. GENERAL FUND RESOLUTION #16 OF 2020: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with 4 in favor, one absent.

8.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. Davia submitted the following report to the Board for their review: "**Vehicles:** 96-1 had service done on 8/21 and 96-2 due for service soon. **Monthly Calls:** There were a total of 47 calls for the month of August, our call volume for the year so far is 349 calls. Last year, at this time, we had a total of 302 calls. **Calls for the Month of August: Calls in Windham: Advanced Life Support (ALS)-**

10, Basic Life Support (BLS)-1, Call Cancelled (C/C)-5; Refused Medical Assistance (RMA)-5; Pub Assist-2; Calls in Hunter: (ALS)-1, (C/C)-2; Calls in Jewett: ALS-4, BLS-2, RMA-1, C/C-3; Greene County EMS: S/B-3; Calls in Cairo: ALS-1; Ashland, Prattsville, Lexington: none; Durham: C/C-1; Calls Turned Over: Ashland-1; Hunter-2; Durham-1. **Total calls for August: 47.** Calls turned over to mutual aid: 4. **Vehicle Mileage Log for August 2020:** 96-1: 34,290 and 96-2: 124,733. **Building:** We have been having some electrical issues that Main Care is working on; as well as a spider issue, it appears as though there have been a couple “hatchings”, there are spiders everywhere. **Training:** We have two dates set for our OSHA/BBP update, Sept 22nd and Sept 30th at Windham Town Hall. ****The adult defib pads for the towns AEDs were ordered and should be here any day.**** **Thank you note was received from Amanda Rion, AEMT-P to the Town Board,** “Dear Tommy Hoyt and the Town of Windham Board members, I would like to take this opportunity to show my appreciation to the Town of Windham for affording me the opportunity to advance my level of care and education to the NYS Paramedic level. This chance to complete the NYS Paramedic Program at SUNY Cobleskill was truly an amazing experience and the town assisted in making this possible for me to attend where this may not have been otherwise possible for a couple of years. As an employee of The Town of Windham Ambulance for the past 10 years, it was amazing to see the commitment of my employer to make this advancement possible. Due to this increase in my education, I will be able to serve this wonderful community in an increased capacity. Over the past few years, I have watched the Town of Windham board, and EMS Administrator Davia Montie, put major attention to the improvements of the Ambulance division. This has not gone unnoticed nor unappreciated. Davia's hard work and diligence on her own and with the board members has been nothing short of amazing. The dedication of the Town and Administrator, have brought the Ambulance service to a level that will benefit the citizens of this community for many years. With all of the upgrades and the dedication of all, I am proud and extremely grateful to be a part of the EMS staff here. Again, thank you for the support and faith in me to advance my level of care and I look forward too many years of serving this community to the best of my ability. Respectfully Submitted, Amanda Rion, AEMT-P”

9.ASSESSOR’S REPORT: Town Assessor Richard Tollner submitted the following report for the Board’s review: “1.Windham Assessor's office continues to be very busy with a high volume of contacts concerning purchase and sale of Windham Real Estate. A large volume of information, has gone out the door for researchers and realtors alike. 2.Sales in July were heavy. August is expected to be just as heavy, instead of tapering off as in prior years. 3.The Photo Inventory grows to 2,600 photos with another 200, in the files, needing to be catalogued. Final goal is 3,300 photos, by 12/31/2020. (A normal year adds 250-500 photos.) 4. We continue to add phone numbers to our files, to ease follow-ups by Code Enforcement, Town Clerk, and the Assessor. This feature severely reduces complaint phone calls on missing tax bills, and avoids \$1,000's in late fees from our out of town property owners. 5. Site plans are now in our database for a number of larger sites, triggering higher interest from out of town prospects. 6. Taxpayers can receive a colored copy of their property information via email, at no cost to them, (and no additional cost to the town, via new desktop color scanner in use at no expense at the Assessor's office.)

10.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. Highway Department is still doing summer routine work. They are preparing to start to haul sand/salt for the upcoming winter season. They have been busy helping out other departments; WWTP with manhole flushing (this is usually done in the spring) and they have also helped out the Water Superintendent with a few small things in the Water Department. They are starting to mow the flood controls dams for the Batavia Watershed. This will generate a little revenue for the town. We have had breakdowns with two of our older mowing tractors. The Board might want to start looking at a new mowing tractor as the tractors they have the parts are getting harder to find. Gary has been working on the highway budget. They have had shared services with the Town of Ashland. The bid price for rock salt this year is \$50.00 per ton compared to last year 2019 at \$70.00 per ton. The highway department has been helping out Councilman Van Valin at the Centre Property. The new plow truck has been lettered and the town’s emblem. The American Flags around town belong to the Windham Chamber of Commerce. Chamber Member Helen Deane takes the inventory on the flags and their conditions as there have been a few that have failed and had to be removed. The Autumn Flags are scheduled to go up next week and the American Flags will be all removed.

11.POLICE REPORT: Police Chief Tor Tryland was present. All police cars have had their regular routine service work done. Last Saturday, we were at the Range with Article 35/Use of Force training with Durham PD, both the class and range went well. They have another class this Saturday. There is a car show at Windham Mountain on September 20th, it is the same day as the bike race. There will be no extra assistance from the Windham PD. The Radar training is completed. Police Reform we have to start. The Chief recommends to the Town Board that a letter go out to the community, he cannot be in charge of this board but he can participate in the help that is needed. Supervisor Hoyt has spoken with the Chief regarding the police reform board. He would like to ask the following people to be on this board: Jim Scarey (senior police officer), Chief Tryland, William MacGregor, Marilyn Carreras, Pastor Ryan Dempsey and Councilman Kurt Goettsche (as he has gone through a similar policy with the fire commissioners a few years ago). Supervisor Hoyt will have a letter drafted up with the policies asking them to sit on this board, as this is due April 1, 2021.

12.COMMITTEE REPORTS: **Councilman Walker** new Court Clerk hours have been posted. He has spoken with Justice McCarthy regarding better communications are needed with the Court Clerk and the Front Office. He asked if Mr. Hubbell has been to see Mr. Lawrence (Windham Hardware)? We are still awaiting to hear from Mr. Hubbell on a fee quote. He received a compliment from Annie Jakubowski on how nice CD Lane Park looks. **Councilman Peters** has resolved the email issue with Dig Safe tickets. He is working on the budget reviewing areas of possible savings i.e. water, streetlighting, highway and library. **Councilman Goettsche** has been keeping up with the traffic and updates on Facebook and the Town's Website. He is working on Google Maps and his research on short term rental laws. He has received positive compliments from Guests on the Windham Path and CD Lane Park. They are saying CD Lane park in the "gem and beautiful". **Supervisor Hoyt** has spoken to Candance Begley Librarian. The Library will start making appointments with the public to come into the library after Columbus Day weekend. Curbside pickup is working out really well and they are doing some faxing for the public. They are working on a responsible plan that will allow the public back into the building. Between Columbia & Greene County Mid-Hudson Cablevision hotspots are showing that CD Lane Park is their top hot spot with a 100-hits daily. Jonathan Licourse has been working part time at the park on the paths. His time will be billed back to the Windham Foundation Project and not to the taxpayers' money. The Supervisor has received a request from the Homeowners' at Crystal Pond and the Quads to hook into the town's water system. This is something the Water Board will need to discuss. Councilman Peters thinks this can work the town will have to gather more information and there may be other property owners in that area that would like to hook into the town water. Water storage would be a good thing to have too. This would all help with the water debt service. The Supervisor will speak to John Brust. Councilman Goettsche, the Fire Commissioners had done a survey of the fire districts last year and had found no fire hydrants where near Crystal Pond. The Supervisor has received paperwork regarding the South Street Stormwater Project, an agreement was signed to hire an attorney to work on the easements and maps. A response letter has been received from DEP regarding the Stormwater Permit to start early bid construction for Spring 2021. NY Rising an outstanding check has been received to finish paying for the culvert at County Route 56 and we are still working on the reimbursement for CDE Electric that the town paid for the generator upgrade. Greene County is still working forward on the sidewalks on County Route 12 as they would like to start the job this fall. **Attorney Larry Gardner** will start working on the new water contracts with Crystal Pond and the Quads.

GENERAL FUND WARRANT #17-G contained vouchers #654-683, totaling \$19,492.83 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Peters, with 4 in favor, one absent.

HIGHWAY FUND WARRANT #16 contained vouchers #172-185, totaling \$9,715.66 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Peters, with 4 in favor, one absent.

SEWER DISTRICT FUND WARRANT #17 contained vouchers #225-236, totaling \$8,934.51 was audited and approved on a motion by Councilman Goettsche, 2nd by Councilman Peters, with 4 in favor, one absent.

STREETLIGHTING FUND WARRANT #9 contained vouchers #64-72, totaling \$1,214.83 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Peters, with 4 in favor, one absent.

CD LANE PARK ENHANCEMENT WARRANT #1 contained vouchers #1-3, totaling \$7,827.00 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Peters, with 4 in favor, one absent.

GENERAL FUND PAYROLL WARRANT #19-P for **General** contained 11 claims, totaling \$10,800.40 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Peters, with 4 in favor, one absent. **Ambulance** payroll contained 17 claims, totaling \$14,169.90 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Peters, with 4 in favor, one absent. **Police** payroll contained 7 claims, totaling \$7,453.73 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Peters, with 4 in favor, one absent.

HIGHWAY PAYROLL WARRANT #19-P contained 4 claims, totaling \$6,816.00 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Peters, with 4 in favor, one absent.

SEWER DISTRICT FUND PAYROLL WARRANT #19-P contained 3 claims, totaling \$235.65 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Peters, with 4 in favor, one absent.

COMMENTS FROM THE PUBLIC: **Tiffany Johnson** is a proposed new resident of Windham. She is looking to purchase property. She is very interested in what Windham has to offer. Supervisor Hoyt and the Board welcomed Tiffany. The business offices are here to assist you with what they can, please feel free to call them or visit during office hours. **William "Bill" MacGregor** is a member of the Veterans Foreign War and with no Autumn Affair this year for them to receive donations; he would like to know if a table could be set up at CD Lane Park on Columbus Day weekend. **Supervisor Hoyt** explained this will be an open house, there will be music and food vendors. This is a free event there will be no charge for anything to the public. The Park will be open that day, Saturday, October 10, 2020. It is a free five-hour event. All visitors are asked to wear a mask and practice social distancing. The event is promoting the improvements that have made to the park. Enjoy the 10-acre parcel park. He did offer to Bill to set up a table on his front lawn across from the park. Bill would like to thank the Board for their consideration in allowing him to be on the review committee for the Police Reform.

The meeting adjourned at 7:46 pm on a motion by Councilman Peters, 2nd by Councilman Walker, with 4 in favor, one absent.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
